

# ARCHSD AT A GLANCE

- Roles and Organisation Structure
- Funding and Mode of Operation
- Departmental Expenditure
- Key Facts of the Department

## Roles and Organisation Structure

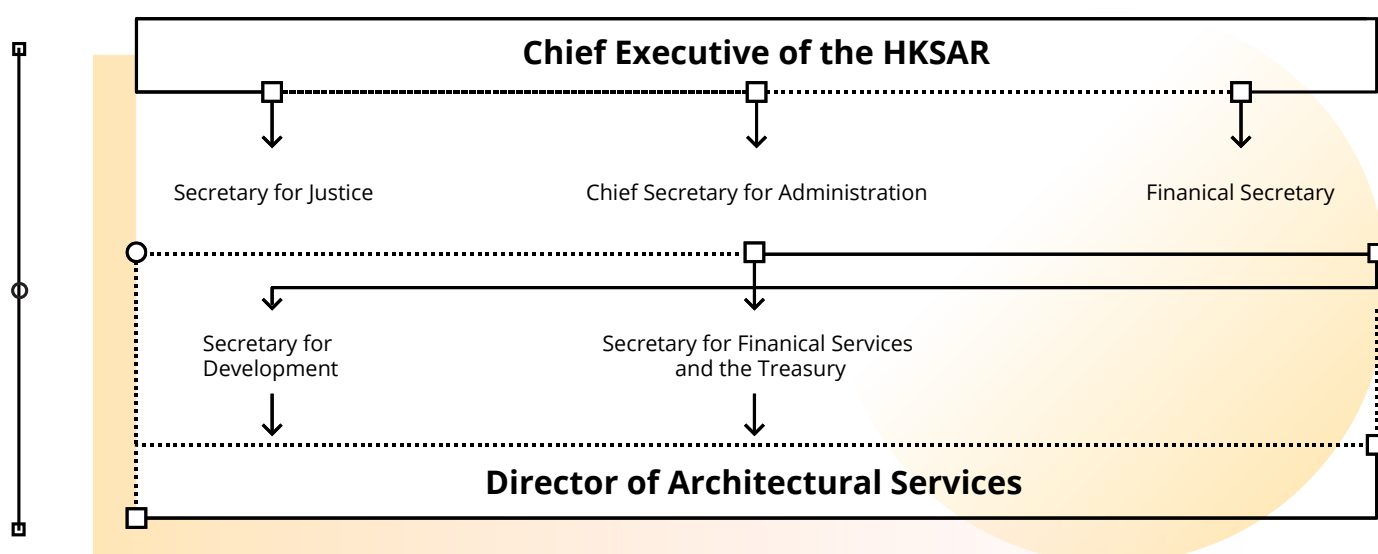
Architectural Services Department (ArchSD) performs three core functions in relation to Government-owned and Government-funded facilities in the following programme areas:

**Monitoring and advisory service** - to provide effective professional and technical advice to the Government and quasi-government organisations and to oversee subvented, joint-venture and entrusted projects.

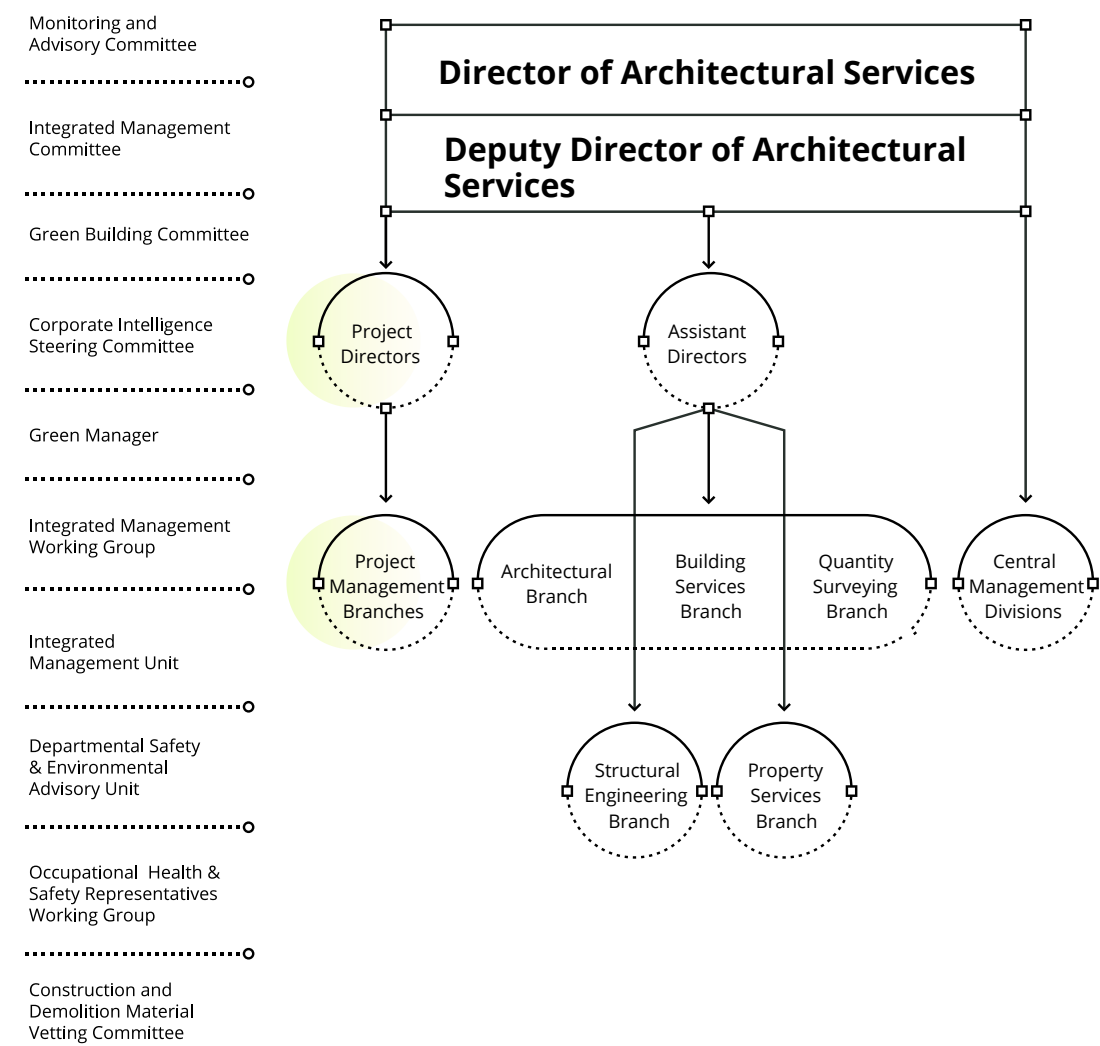
**Facilities upkeep** - to provide efficient and cost-effective professional and project management services for the maintenance and refurbishment of buildings and facilities.

**Facilities development** - to provide efficient, cost-effective and timely architectural and associated professional and project management services for the design and construction of buildings and related facilities.

## ArchSD Role in the Government of the HKSAR

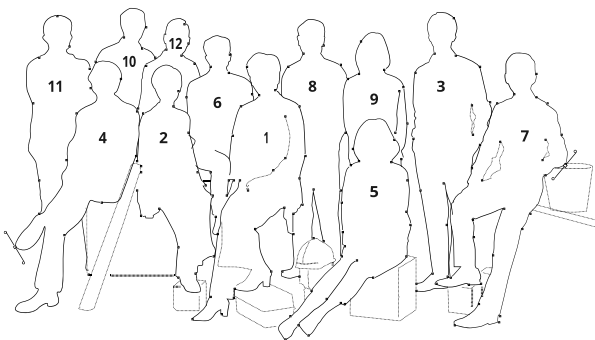


# Organisation Structure



With our senior management overseeing and directing the overall sustainability strategies and policies of ArchSD, we have assigned representatives and groups to drive sustainability across the organisation. These representatives and groups include Monitoring and Advisory Committee, Integrated Management Committee, Green Building Committee, Corporate Intelligence Steering Committee, Green Manager, Integrated Management Working Group, Integrated Management Unit, Departmental Safety & Environmental Advisory Unit, Occupational Health & Safety Representatives Working Group, and Construction and Demolition Material Vetting Committee.

# Management Team



1. Mrs. Sylvia LAM, Justice of the Peace, Director of Architectural Services
2. Ms. Winnie HO, Justice of the Peace, Deputy Director of Architectural Services
3. Mr. Frank WONG, Justice of the Peace, Project Director/1
4. Mr. K.M. LEUNG, Assistant Director (Quantity Surveying)
5. Ms. Alice YEUNG, Justice of the Peace, Assistant Director (Architectural)
6. Mr. K.L. TSE, Justice of the Peace, Assistant Director (Structural Engineering)
7. Mr. Alan SIN, Assistant Director (Property Services)
8. Mr. K.C. MAK, Justice of the Peace, Assistant Director (Building Services)
9. Ms. Doreen KWAN, Departmental Secretary
10. Mr. Edward TSE, Justice of the Peace, Project Director/3
11. Mr. Michael LI, Project Director/2
12. Mr. Allen LEUNG, Project Director/4





## Funding and Mode of Operation

Our Departmental operation is funded by the Capital Works Reserve Fund which is approved, monitored and reviewed by the Legislative Council (LegCo), and the Lotteries Fund which is approved by the Director of Social Welfare.

During 2019, we have created a total of 8,982 jobs by awarding works contracts and consultancies. We commenced 19 new works and term contracts during the year.

## Department Expenditure

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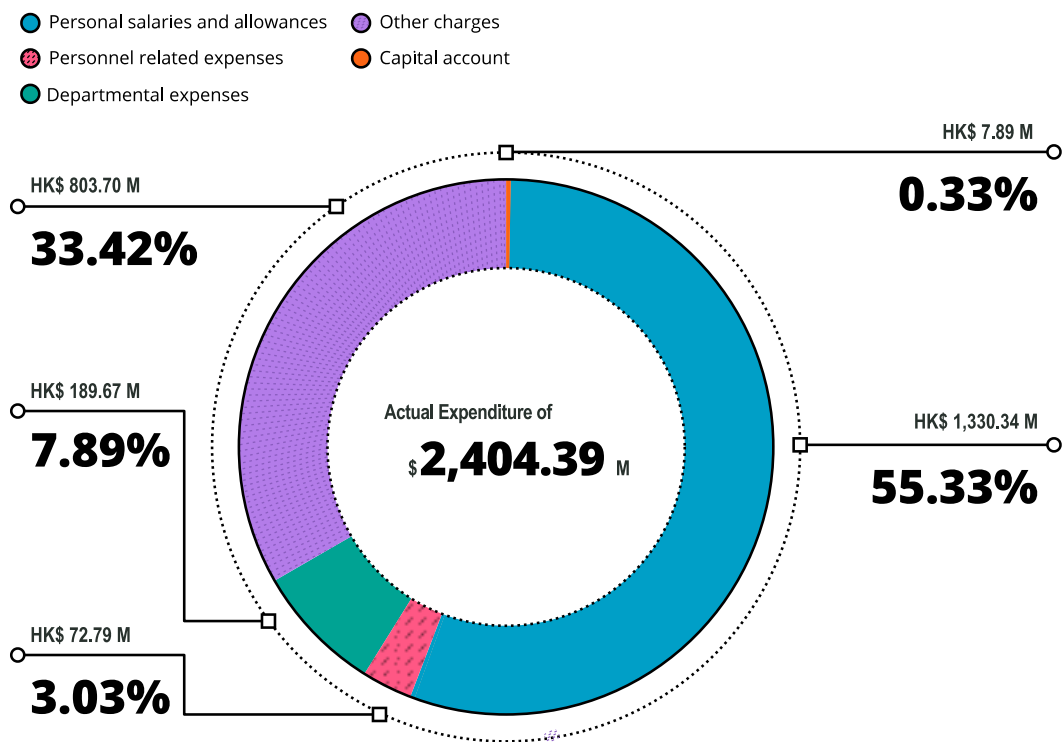
In the financial year 2019-20, our department expenditure recorded an overall increase of around 7.75% <sup>[1]</sup> as comparing with the previous financial year in 2018-19. Expenditure breakdown of our department and by different programme areas <sup>[2]</sup> for the financial year 2019-20 are provided below. Details of our financial information and key performance of 2019-20 can be found in the ArchSD Controlling Officer's Report of the 2020-21 Estimates of the Government of the HKSAR, which is available online at [www.budget.gov.hk](http://www.budget.gov.hk)

[1] - The actual Departmental Expenditure 2019-20 was HK\$ 2,404.39 million, there was around 7.75% increase as comparing with the actual Departmental Expenditure 2018-19 of HK\$ 2,231.49 million.

[2] - There are three programme areas of ArchSD's services: Monitoring and advisory services, Facilities upkeep and Facilities development.



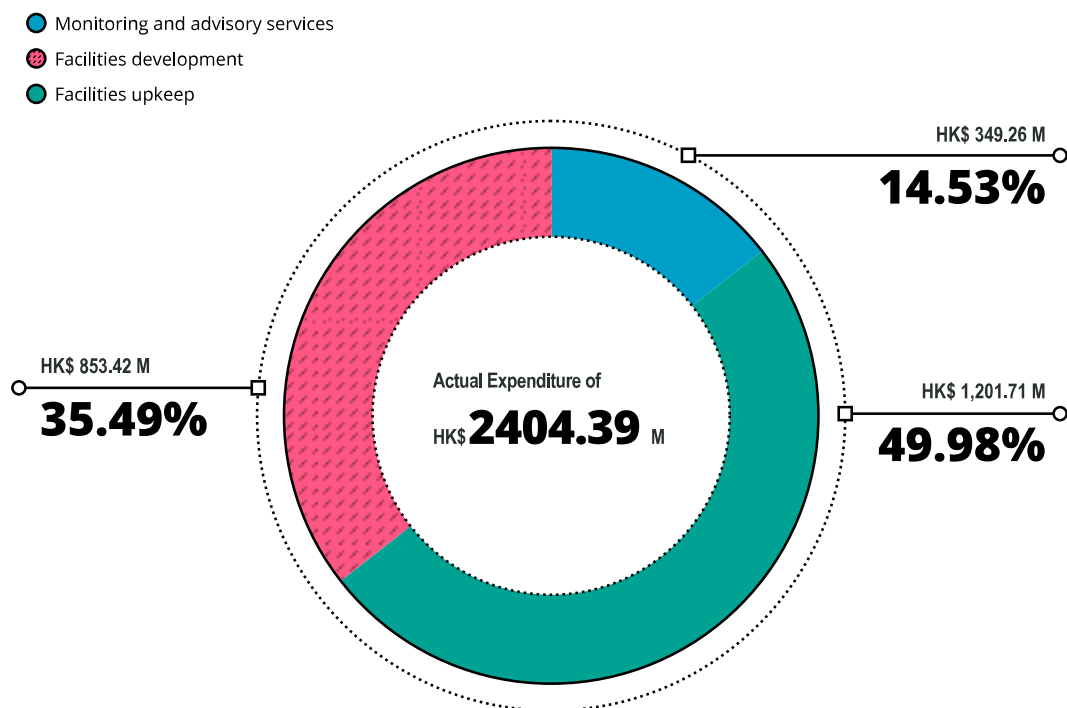
## Departmental Expenditure Breakdown by Subhead



Actual expenditure of \$2,404.39 M

- Personal salaries and allowances \$1,330.34 M (55.33%)
- Personnel related expenses \$72.79 M (3.03%)
- Departmental expenses \$189.67 M (7.89%)
- Other charges \$803.70 M (33.42%)
- Capital account \$7.89 M (0.33%)

## Departmental Expenditure Breakdown by Programmes



Actual expenditure of \$2404.39 M

- Monitoring and advisory services \$349.26 M (14.53%)
- Facilities upkeep \$1,201.71 M (49.98%)
- Facilities development \$853.42 M (35.49%)

## Key Facts of the Department

Founded on: 11 April 1986

Staff establishment: 1,987 as by 31 March 2020

Headquarters: Queensway Government Offices, 66 Queensway, Hong Kong

Other offices:

- APB Centre, Hunghom, Kowloon
- Cityplaza 3, 14 Taikoo Wan Road, Quarry Bay, Hong Kong
- Wanchai Tower, 12 Harbour Road, Wan Chai, Hong Kong
- Rumsey Street Carpark, 2 Rumsey Street, Sheung Wan, Hong Kong

Total office area: 35,503.47 m<sup>2</sup>

Scale of Services (2019 Calendar Year):

- Number of subvented/ entrusted projects reviewed: 698
- Number of facilities development projects completed: 31
- Building floor area of properties maintained: 32,950,000 m<sup>2</sup>
- Government spending on building projects: HK\$ 13,773.7 million
- Value of new works under development: HK\$ 270.0 billion