

ABOUT THIS REPORT

OBJECTIVES

This report – themed ‘**Go beyond • Reach new horizons**’ – is the 18th annual sustainability report published by the Architectural Services Department (‘ArchSD’ or ‘the Department’) of the Government of the Hong Kong Special Administrative Region of the People’s Republic of China. It presents ArchSD’s sustainability initiatives and performance in economic, environmental and social aspects in 2020.

Apart from demonstrating our achievements in the reporting year, the report illustrates our commitment to serving our community even better in the future, through ongoing efforts and improvements in our sustainability.

SCOPE

GRI102-46

The Sustainability Report 2021 (‘the Report’) highlights ArchSD’s key sustainability initiatives and achievement from 1 January 2020 to 31 December 2020. It covers the sustainability performance and initiatives of our four project management branches, five functional branches and two central management divisions.

Data represents absolute figures as of 31 December 2020 (unless otherwise stated) to the best of our knowledge. Financial data is for the financial year ended 31 March 2021. All monetary values are in Hong Kong Dollars.

PRINCIPLES

This report has been prepared in accordance with the GRI Standards: core option, the Environmental Protection Department’s ‘[A Guide to Environmental Reporting for Controlling Officers](#)’ and ‘Guidelines on preparation of annual departmental reports’, the Director of Information Services’ memo dated 20 October 2016. It also refers to the Sustainability Accounting Standard for the Engineering and Construction Industry, as defined by SASB.

The GRI Content Index correlates GRI disclosures with associated sections in this report. An independent third party was engaged to assure the materiality, credibility and reliability of the report and its adherence to the core option of the GRI Standards. We also engaged the GRI Materiality Disclosures Service to ensure General Disclosures 102-40 to 102-49 were correctly located and could be easily found by readers.

NOTES TO READERS

This report is published online as a web-based interactive html version and as a PDF. It is available in English, Traditional Chinese and Simplified Chinese. The interface has been prepared in accordance with Level AA Conformance to [W3C Web Content Accessibility Guidelines 2.1](#) and HTML5. The report can also be viewed via tablet.

Key features are:

- An on-screen font size that provides comfortable reading options for different users
- Picture enlargement, to assist viewing of images, graphics and charts
- A search function, to enable readers to locate specific sections and information
- Dark mode display option, for a comfortable reading experience
- A ‘My report’ function that enables readers to temporarily store selected sections for consolidating into one and printing
- The ‘Data summary’ section provides a quick review of our performance in key areas; and
- Glossary section provides definitions of technical terms using in or relevant to the Report.