GENERAL SPECIFICATION

FOR

LIFT, ESCALATOR AND PASSENGER CONVEYOR INSTALLATION

IN

GOVERNMENT BUILDINGS

OF

THE HONG KONG SPECIAL ADMINISTRATIVE REGION

2017 EDITION

ARCHITECTURAL SERVICES DEPARTMENT
THE GOVERNMENT OF THE HONG KONG ADMINISTRATIVE REGION
PREFACE

This General Specification aims to lay down the technical requirements of materials and equipment, the standards of workmanship, the requirements on testing and commissioning, and operation and maintenance as well as requirements on document submissions for Lift, Escalator and Passenger Conveyor Installation in Government Buildings of the Hong Kong Special Administrative Region (HKSAR).

The 2017 edition of this General Specification was developed from the 2012 edition (incorporating Corrigendum No. GSLE02-2012) by the Lift and Escalator Specialist Support Group that was established under the Building Services Branch Technical Information and Research & Development Committee of the Architectural Services Department (ArchSD). It incorporates updated international standards and codes as well as technological developments which find applications in Hong Kong. To be in line with the Department’s endeavour to reduce the environmental burden on our neighbours and to help preserving common resources while improving the quality of our service, this General Specification puts emphasis on green features and green practices for construction as well as initiatives for enhancement of client satisfaction on completed projects.

With the benefit of information technology, electronic version of this edition is to be viewed on and free for download from the ArchSD Internet homepage. As part of the Government’s efforts to limit paper consumption, hard copies of this General Specification will not be put up for sale.

The draft of the 2017 edition has been circulated to stakeholders within and external to the Government before finalisation. Nevertheless, the ArchSD welcomes comments on its contents at any time since the updating of this General Specification is a continuous process for the inclusion of any developments that can help meeting the needs of our community.
DISCLAIMER

This General Specification is solely compiled for Lift, Escalator and Passenger Conveyor Installation carried out for or on behalf of the ArchSD in Government buildings of the HKSAR.

There are no representations, either expressed or implied, as to the suitability of this General Specification for purposes other than that stated above. Users who choose to adopt this General Specification for their works are responsible for making their own assessments and judgement of all information contained here. The ArchSD does not accept any liability and responsibility for any special, indirect or consequential loss or damages whatsoever arising out of or in connection with the use of this General Specification or reliance placed on it.

The materials contained in this document may not be pertinent or fully cover the extent of the installation in non-government buildings and there is no intimated or implied endorsement of the sales, supply and installation of the materials and equipment specified in this General Specification within the territory of the HKSAR.
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PART A - SCOPE AND GENERAL REQUIREMENTS

SECTION A1

SCOPE OF SPECIFICATION

A1.1 INSTALLATIONS TO COMPLY WITH THIS GENERAL SPECIFICATION

The lift (passenger, bed/passenger, service and freight/goods), escalator/passenger conveyor, powered vertical lifting platform and stairlift installations shall comply with this General Specification which details the intrinsic properties (including materials and workmanship) of the Installations, in so far as it is not overridden by the Conditions, Particular Specification, Drawings and/or written instructions of the Supervising Officer.

A1.2 SCOPE OF THE INSTALLATIONS

This General Specification, Particular Specification, Tender Equipment Schedule and Drawings detail the performance requirements of the Installations. The Installations to be carried out in accordance with this General Specification shall include the whole of the design, supply and installation of all materials necessary to form a complete installation including any necessary tests, adjustments, commissioning and maintenance as prescribed and all other incidental sundry components together with the necessary labour for installing such components, for the proper operation of the Installations.

A1.3 TERMS AND DEFINITIONS

In this General Specification, all words and expressions shall have the meaning as assigned to them under the Conditions unless otherwise provided herein. The following words or expressions shall have the meanings assigned to them except when the context otherwise requires:

- **ArchSD** Architectural Services Department, the Government of the Hong Kong Special Administrative Region
- **Building Contractor** The Contractor employed by the Employer for the execution of the Works or the Specialist Contractor separately employed by the Employer to execute the Specialist Works as appropriate
- **BS** British Standards, including British Standard Specifications and British Standard Codes of Practice, published by the British Standards Institution
- **BS EN** European Standard adopted as British Standard
Conditions: The “Conditions of Contract” as defined in the Contract. For Nominated Sub-contract works, the “Main Contract Conditions” and the “Sub-contract Conditions” as defined in the Nominated Sub-contract as appropriate.

Electrical Contractor: The person(s), firm or company whose Tender for the Electrical Works has been accepted by the Employer, and includes the Electrical Contractor's personal representatives, successors, and permitted assigns.

EN: European Standard

FRR: Fire resistance rating as defined in the current Code of Practice for Fire Safety in Buildings and its subsequent corrigenda/amendments issued by the Buildings Department, the Government of the Hong Kong Special Administrative Region.

IEC: International Electrotechnical Commission

Installations: The work or services for the lift (passenger, bed/passenger, service and freight/goods), escalator/passenger conveyor, powered vertical lifting platform and stairlift Installation forming parts of the Works to be installed, constructed, completed, maintained and/or supplied in accordance with the Contract and includes Temporary Works.

ISO: International Organisation for Standardisation

LE Contractor: The Nominated Sub-contractor or the Specialist Sub-contractor employed by the Building Contractor or the contractor directly employed by the Employer as appropriate for the execution of the Installations in accordance with the Contract.

O&M: Operation and Maintenance

Particular Specification: The specifications drawn up specifically for the Installations of a particular project.

Supervising Officer: The Supervising Officer or the Maintenance Surveyor as defined in the Contract as appropriate.

Tender: The Contractor’s tender for the Contract or the Nominated Sub-contractor’s tender for the Nominated Sub-contract as appropriate.

A1.4 SINGULAR AND PLURAL

Words importing the singular only also include the plural and vice versa where the context requires.
A2.1 STATUTORY OBLIGATIONS AND OTHER REQUIREMENTS

The Installations shall conform in all respects with the followings:

A2.1.1 Statutory Obligations

All Enactments and Regulations, in particular, the LE Contractor’s attention is drawn to the followings:

(a) Lifts and Escalators Ordinance (Cap.618), and other subsidiary legislation made under the Ordinance;

(b) Security and Guarding Services Ordinance (Cap.460), and other subsidiary legislation made under the Ordinance;

(c) Electricity Ordinance (Cap.406), and other subsidiary legislation made under the Ordinance;

(d) Fire Service (Installations and Equipment) Regulations, Fire Services Ordinance (Cap. 95), and other subsidiary legislation made under the Ordinance;

(e) Building (Planning) Regulations and Building (Construction) Regulations, Buildings Ordinance (Cap.123), and other subsidiary legislation made under the Ordinance;

(f) Noise Control Ordinance (Cap.400), and other subsidiary legislation made under the Ordinance;

(g) Water Pollution Control Ordinance (Cap.358), and other subsidiary legislation made under the Ordinance;

(h) Air Pollution Ordinance (Cap.311), and other subsidiary legislation made under the Ordinance;

(i) Ozone Layer Protection Ordinance (Cap.403), and other subsidiary legislation made under the Ordinance;

(j) Waste Disposal Ordinance (Cap.354), and other subsidiary legislation made under the Ordinance;

(k) Environmental Impact Assessment Ordinance (Cap.499), and other subsidiary legislation made under the Ordinance;

(l) Waterworks Ordinance (Cap.102), and other subsidiary legislation made under the Ordinance;
A2.1.2 Other Requirements

(a) Code of Practice on the Design and Construction of Lifts and Escalators issued by the Electrical and Mechanical Services Department, the Government of the HKSAR;

(b) Code of Practice on the Design and Construction of Buildings and Building Works for the Installation and Safe Use of Lifts and Escalators issued by the Building Authority, the Government of the HKSAR;

(c) Code of Practice for Safety at Work (Lift and Escalator) issued by the Labour Department, the Government of the HKSAR;

(d) Code of Practice for Lift Works and Escalator Works issued by the Electrical and Mechanical Services Department, the Government of the HKSAR;

(e) Code of Practice for Fire Resisting Construction issued by the Building Authority, the Government of the HKSAR;

(f) Code of Practice for Means of Access for Firefighting and Rescue issued by the Building Authority, the Government of the HKSAR;

(g) Code of Practice for the Electricity (Wiring) Regulations published by the Electrical and Mechanical Services Department, the Government of the HKSAR;

(h) Codes of Practice for Minimum Fire Service Installations and Equipment and Inspection, Testing and Maintenance of Installations and Equipment published by the Fire Services Department, the Government of the HKSAR;

(i) Requirements and Circular Letters of the Fire Services Department, the Government of the HKSAR;

(j) Circulars on Lifts and Escalators issued by the Electrical and Mechanical Services Department, the Government of the HKSAR;
(k) Code of Practice for Energy Efficiency of Building Services Installation issued by the Electrical and Mechanical Services Department, the Government of the HKSAR, hereafter referred as the “Building Energy Code” or “BEC”;

(l) Code of Practice for Building Energy Audit issued by the Electrical and Mechanical Services Department, the Government of the HKSAR, hereafter referred as the “Energy Audit Code” or “EAC”;

(m) General Requirements for Electronic Contracts, (Specification No. ESG01) – Electronic Division, Electrical and Mechanical Services Department, the Government of the HKSAR;

(n) General Specification for Monochrome and Colour Closed Circuit Television System, (Specification No. ESG14) - Electronic Division, Electrical and Mechanical Services Department, the Government of the HKSAR;

(o) General Specification for Electrical Installation in Government Buildings of the Hong Kong Special Administrative Region, issued by the ArchSD, the Government of the HKSAR;

(p) General Specification for Air-conditioning, Refrigeration, Ventilation and Central Monitoring & Control System Installation in Government Buildings of the Hong Kong Special Administrative Region, issued by the ArchSD, the Government of the HKSAR;

(q) Design Manual: Barrier Free Access 2008 published by the Buildings Department, the Government of the HKSAR;

(r) The relevant electricity supply company’s regulations and requirements;

(s) Code of Practice on Wind Effects in Hong Kong 2004, issued by the Buildings Department, the Government of the HKSAR;

(t) Code of Practice for the Structural Use of Steel 2005, issued by the Building Authority, the Government of the HKSAR;


(v) BS 6440:2011, ‘Powered Vertical Lifting Platforms having non-enclosed or partially enclosed liftways, intended for use by persons with impaired mobility – Specification’;

(w) ASME A17.1:2013, ‘Safety Code for Elevators and Escalators’;
A2.1.3 Safety Requirements

(a) Lift and Escalators Ordinance (Cap.618), and other subsidiary legislation made under the Ordinance;

(b) Occupational Safety and Health Ordinance (Cap.509), and other subsidiary legislation made under the Ordinance;

(c) Factories and Industrial Undertakings Ordinance (Cap.59), and other subsidiary legislation made under the Ordinance;

(d) Public Health and Municipal Service Ordinance (Cap.132), and other subsidiary legislation made under the Ordinance;

(e) Construction Site (Safety) Regulations;

(f) Code of Practice on the Design and Construction of Buildings and Building Works for the Installation and Safe Use of Lifts and Escalators issued by the Building Authority, the Government of the HKSAR;

(g) Code of Practice for Safety at Work (Lift and Escalator) issued by the Labour Department, the Government of the HKSAR;

(h) Construction Site Safety Manual issued by the Environmental, Transport and Works Bureau, the Government of the HKSAR; and

(i) Code of Practice for Fire Safety in Buildings issued by the Building Authority, the Government of the HKSAR;
A2.1.4 Technical Standards

BS, BS EN, EN, ISO, IEC Standards and Codes of Practice, etc. shall be deemed to include all amendments, revisions and standards superseding the standards listed herein, which are published before the date of first tender invitation for the Contract or the Nominated Sub-contract (as appropriate) unless otherwise specified or unless the latest amendments are not allowed or approved by the relevant authorities under the statutory regulations. Equivalent International Standards may be used if approved by the Supervising Officer.

A summary of technical standards quoted in this General Specification to which the Installations shall comply is listed in Annex V.

Materials, equipment and products that comply with equivalent technical standards and demonstrated to be equivalent in overall technical substitute on the type of construction, functions, performance, general appearance and standard of quality of manufacture to the standards and requirements listed herein may be submitted to the Supervising Officer for consideration and approval.

A2.2 CASE OF CONFLICT

The documents forming the Contract are to be taken as mutually explanatory of one another but in case of ambiguities or discrepancies the same shall be dealt with in accordance with the Conditions.
SECTION A3
EXECUTION OF INSTALLATIONS

A3.1 THE INTERNATIONAL SYSTEM OF UNITS (SI)

The International System of Units of weights and measures shall be used for all materials, equipment and measurements.

A3.2 PROGRAMME OF INSTALLATIONS

The LE Contractor shall submit to the Supervising Officer a detailed programme of the Installations within 4 weeks from the acceptance of his Tender showing the intended method, stages and order of work execution in coordination with the building construction programme, together with the duration he estimated for each and every stage of the Installations. The programme shall include at least the following:

(a) Dates for the placement of orders for equipment and materials;

(b) Expected completion dates for builder’s works, i.e. when work site needs to be ready;

(c) Delivery dates of equipment and materials to the Site;

(d) Dates of commencement and completion of every stage of the Installations in line with the building construction programme, i.e. each floor level and/or zone area;

(e) Dates of documents/drawings submissions to relevant Government departments to obtain the necessary approvals;

(f) Dates of requirement of temporary facilities necessary for testing & commissioning, e.g. electricity supply, water and town gas;

(g) Dates of completion, testing and commissioning; and

(h) Short term programmes showing the detailed work schedules of coming weeks and months shall also be provided to the Supervising Officer. Programmes shall be regularly updated to reflect the actual progress and to meet the LE Contractor’s obligations under the Contract.

In addition, detailed submission schedules for installation drawings, equipment and testing and commissioning shall be submitted to the Supervising Officer for approval. The formats and information to be included in the schedules shall be as directed by the Supervising Officer.
A3.3 BUILDER’S WORK

The following builder’s work in connection with the Installations as shown in the Drawings will be carried out as part of the building works by the Building Contractor at the expense of the Employer provided that the LE Contractor has submitted full details of such requirements within a reasonable time to the Supervising Officer for approval, so that due consideration may be given before the Building Contractor commences the building works in accordance with the building programme in the areas concerned:

(a) Construction of the lift well and enclosures with pit, permanent access point to lift pit and machine room in accordance with the Drawings;

(b) Construction of the escalator/passenger conveyor pits, wells and concrete supporting beams in accordance with the Drawings;

(c) Provision of necessary, ventilation opening, holes, chases, openings, plinths, vents;

(d) Provision and fixing steel joists and scaffolding required for the hoisting of lift/escalator/passenger conveyor machinery and accessories;

(e) Provision of concrete fill and/or grouting in for architraves, landing door frames, sills and associated safety guard, etc.;

(f) Provision of structural steelwork for lift machinery in lift machine room;

(g) For multiple wells, provision of shaft dividing steelwork for supporting guide brackets, inter-well screens, partition either in the form of solid reinforced concrete or prefabricated wire mesh screen to separate each lift from an adjacent lift or its counterweight, etc.;

(h) Provision of openings with adequate size in the floor on both landings of escalator/passenger conveyor;

(i) Provision of concrete supporting beams at both landings and the intermediate support if required by escalators with a large vertical rise;

(j) Provision of drain outlet and/or sump pit in lift/escalator pit, where specified;

(k) Construction of the lift enclosure with pit for powered vertical lifting platform in accordance with the Drawings;

(l) Provision of opening to open air for ventilation of the lift shaft for powered vertical lifting platform, where specified;

(m) Provision of pit/ramp and drainage for powered vertical lifting platform, where specified; and

(n) Provision of anchorage point for attaching fall arrester and safety harness.
After obtaining the said approval of the Supervising Officer, the LE Contractor is required to mark out at the relevant locations of the Site the exact positions and sizes of all such works and to provide detailed information of such works to the Building Contractor to facilitate him to carry out the builder’s work as the Works proceed.

All ‘cutting-away’ and ‘making-good’ as required to facilitate the LE Contractor’s works will be carried out by the Building Contractor, except for minor provisions required for the fixing of screws, raw plugs, redhead bolts, etc. which shall be carried out by the LE Contractor. The LE Contractor shall mark out on Site and/or supply drawings of all ‘cutting-away’ to the Building Contractor within a reasonable time.

All expenses properly incurred and losses suffered by the Employer as a result of the LE Contractor’s failure to comply with the above requirements are recoverable by the Employer from the LE Contractor as a debt under the Contract or via the Building Contractor as if it is a debt liable to the Building Contractor under the Sub-contract as appropriate.

The LE Contractor shall ensure that such works are essential for the execution of the Installations. In the event that any of such works is proved to be non-essential, unnecessary and/or abortive, the LE Contractor shall bear the full cost of such works including but not limited to any unnecessary or incorrect cutting-away and making-good and all cost incurred in this connection are recoverable by the Employer from the LE Contractor as a debt under the Contract or via the Building Contractor as if it is a debt liable to the Building Contractor under the Sub-contract as appropriate.

Upon completion of the builder’s works by the Building Contractor, the LE Contractor shall forthwith check and examine that all builder’s works so executed have been completed in accordance with his requirements. If at any time it becomes apparent to the LE Contractor that any builder’s works completed by the Building Contractor does not comply with his requirements in any respect whatsoever, the LE Contractor shall forthwith give notice in writing to the Supervising Officer and specify in details the extents and effects of such non-compliance in that notice. The LE Contractor is deemed to have satisfied with the builder’s works after a period of 14 days from the date of completion of the builder’s works if the above notice is not served to the Supervising Officer within such period. All additional expenditure properly incurred and all loss suffered in this connection by the Employer in having such works re-executed and rectified shall be recoverable by the Employer from the LE Contractor as a debt under the Contract or via the Building Contractor as if it is a debt liable to the Building Contractor under the Sub-contract as appropriate.

A3.4 COORDINATION OF INSTALLATIONS

The LE Contractor shall coordinate the Installations with those works of the Building Contractor and any other contractors and sub-contractors of the Building Contractor.
The LE Contractor shall note that the Drawings supplied to him only indicate the approximate locations of the Installations. He shall make any modification reasonably required of his programme, work sequence and physical deployment of his works to suit the outcome of work coordination or as necessary and ensure that all cleaning, adjustment, test and control points are readily accessible while keeping the number of loops, cross-overs and the like to a minimum.

The LE Contractor shall pay particular attention to the building works programme and shall plan, coordinate and programme his works to suit and adhere to the building works in accordance with the building programme.

Any significant problems encountered during the coordination work, which are beyond the LE Contractor’s control, shall promptly be reported to the Supervising Officer.

A3.5 COOPERATION WITH OTHER CONTRACTORS

The LE Contractor shall cooperate at all times with the Building Contractor and all other contractors and sub-contractors of the Building Contractor in order to achieve efficient workflow on the Site and keep the Site in a clean and tidy condition.

Any significant problems beyond the LE Contractor’s control shall promptly be reported to the Supervising Officer.

A3.6 SITE SUPERVISION

The LE Contractor shall keep on the Site a competent and technically qualified site supervisor to control, supervise and manage all his Installations on Site. The site supervisor shall be vested with suitable powers to receive instructions from the Supervising Officer and his Representative.

The site supervisor shall be technically competent and have adequate site experience for the Installations. The LE Contractor shall also refer to the Particular Specification for other specific requirements, if any, on site supervision.

Approval by the Supervising Officer shall be obtained prior to the posting of the site supervisor on Site. The LE Contractor shall immediately replace any site supervisor whose experience, skill or competency is, in the opinion of the Supervising Officer, found to be inadequate for the particular work.

All tradesmen must be experienced in the trade and the work carried out shall be consistent with good practice in Hong Kong and to the satisfaction of the Supervising Officer. In this connection, the LE Contractor’s attention is drawn to the Special Conditions of Contract under the Contract for the requirements relating to Qualified Tradesmen/Qualified Skilled Workers and Intermediate Tradesmen/Qualified Semi-skilled Workers.
A3.7 SAMPLE BOARD

Within 6 weeks of the acceptance of his Tender and prior to the commencement of the Installations, the LE Contractor shall submit to the Supervising Officer for approval a sample board of essential components proposed to be used in the Contract. However, the LE Contractor may request the Supervising Officer in writing for a longer period for the submission, if 6 weeks are practically insufficient.

Items displayed shall be deemed to be adequate for the Installations unless otherwise clearly indicated. Each sample, with clear numbering and labelling, shall be firmly fixed onto a rigid wooden or metal board. A list shall also be affixed on the sample board to show the item description, make and brand, country of origin and locations of installation (if not generally used). Samples rejected by the Supervising Officer shall be replaced as soon as possible. Upon approval of all items, the Supervising Officer will endorse the list on the sample board and the LE Contractor shall deliver the board to the site office of the Supervising Officer’s Representative for reference.

The board shall contain samples of all ‘compact’ sized materials and accessories to be used in the Installations. Written approval of all samples and technical details shall be obtained from the Supervising Officer before commencement of any installation work.

In the context of this General Specification the term ‘compact’ means any item that will fit into a 300 mm cube.

The following items shall be included in the sample board as a minimum. Additional items may be required by the Supervising Officer and/or specified in the Particular Specification.

(a) Lift car direction indicator;
(b) Lift car position indicator;
(c) Control station to be installed inside a lift car;
(d) Ceiling light to be installed inside a lift car;
(e) Call buttons to be installed at lift lobbies;
(f) Handrail to be adopted inside a lift car;
(g) Finishing materials to be adopted inside a lift car;
(h) Finishing materials to be adopted for car doors and landing doors; and
(i) Colour chart.
A3.8    ADVICE OF ORDER PLACED

The LE Contractor shall submit copies of all orders placed for major items of equipment and materials to the Supervising Officer for record.

A3.9    RECORD OF MATERIALS DELIVERY

All materials delivered to Site shall be accurately listed and recorded in the site record books maintained by the Supervising Officer’s Representative on Site.

Such materials and equipment shall not be removed from Site without the prior approval of the Supervising Officer in writing.

Where the Building Contractor is in overall control of the Site, the Building Contractor may also be required to record details of all incoming/outgoing materials and equipment. In this case, the LE Contractor shall comply with the Building Contractor’s arrangements.

The LE Contractor shall print the major technical details on equipment/materials or supporting document (e.g. delivery note), or else submit a written declaration to confirm compliance of the equipment/materials with the approved technical details so as to facilitate checking of equipment/materials delivered on site.

A3.10   PROTECTION OF MATERIALS AND EQUIPMENT

Unless the responsibility is clearly defined in the Contract that the protection on Site for delivered equipment, materials and installation is solely by other contractors, the LE Contractor shall be responsible for the safe custody of all materials and equipment as stored or installed by him, tested and accepted. In addition, the LE Contractor shall protect all works against theft, fire, damage or inclement weather and carefully store all materials and equipment received on Site but not yet installed in a safe and secure place unless otherwise specified.

All cases of theft and fire must immediately be reported to the police, the Building Contractor, the Supervising Officer and the Supervising Officer’s Representatives on Site with full details.

Where necessary the LE Contractor shall provide lockable steel container or other equally secure enclosures placed within a securely fenced-in compound provided by the Building Contractor on Site for the storage of materials and equipment.

The LE Contractor shall co-ordinate and arrange with the Building Contractor who shall provide clean, reasonably finished and lockable secure accommodation for the storage of sensitive and/or expensive items before installation.

If there is no Building Contractor, all the storage facilities and spaces shall be provided by the LE Contractor.
A3.11 LABELS

In order to make cross reference to the Operation/Maintenance/Service Manuals and Schematic Drawings, etc., the LE Contractor shall provide labels for marking all valves, pipework, fuses, terminals, lamps, switches, handles, keys, instruments, gauges, control and other equipment, etc. and elsewhere to facilitate maintenance or as directed by the Supervising Officer with engraved multi-layer formica or similar material. Wording shall be submitted to the Supervising Officer for approval before manufacture.

Instructions for oiling and/or greasing of all motors, etc. shall be attached to the relevant greasing or oiling points.

All labels shall be of adequate size as to give clearance between lettering and fixings to ensure an aesthetic arrangement on completion. Pipeline labels shall generally be not smaller than 100 mm x 20 mm. Where applicable, labels shall be fixed utilising non-ferrous round head bolts and nuts or woodscrews. Adhesives or self tapping screws are not acceptable.

For pipelines or valves, where applicable, labels shall be fixed by means of a key ring attached to the upper corner of the pipe mounting bracket or the hand wheel of valves. The labels shall be suspended from brass or stainless steel chain loops over the relevant pipe.

All English lettering used on labels shall be "Bold" capitals (except otherwise directed) with black letters on white labels for normal purposes. Where special colours or details are required these shall be as specified or directed.

The LE Contractor shall submit a schedule for all labels, notices, identifications and instructions for the Supervising Officer’s approval prior to order and installation. The information of the schedule shall include the description of the items, height and font type of the text, dimensions of the labels and material used.

All labels and instructions shall be in English complete with translation in Chinese characters. The Chinese translations shall be referred to the “Glossaries of Terms Commonly Used in Government Departments” issued by Civil Service Bureau of the Government of the HKSAR. Heights for the English lettering shall be as follows with that for Chinese characters to match:

(a) Pipelines, valves, motor valves, fans, doors, etc.: 8mm
(b) Greasing instructions for motors, fan bearings, etc.: 6 mm
(c) Thermostats, sensors, thermometers, pressure gauges, general instructions, etc.: 3 mm

For electrical panels or other items, lettering shall be:

(a) Black on white for normal purposes;
(b) Red letters on white where connected to essential supply; and

(c) Green letters on white where operated by direct current.

For electrical components, the letter heights shall be as follows:

(a) Identifying equipment in cabinets : 3 mm

(b) Door cabinets : 8 mm

(c) Switches & indicators on panel faces : 3 mm

Where proprietary type, rail mounted terminals are utilised in electrical cabinets, the manufacturer’s "clip-in" identification tabs shall be used.

Where appropriate, items such as valves, sensing points, etc. may also be identified by "Codes" on the labels which shall relate to the items as detailed on plant room mounted diagrammatic drawings or the mimic diagrams on operational control panels. At the diagram or control panels, the function of each coded item shall also be detailed. Such systems of labelling and related diagrams shall be approved by the Supervising Officer before implementation.

Valves etc. required for emergency shutdown purposes must under all circumstances be fully detailed at the valve.

A3.12 WARNING NOTICE

Warning notices shall be provided as required by the Electricity Ordinance (Cap. 406) and the Code of Practice for the Electricity (Wiring) Regulations (Cap. 406E). In addition, the following warning notices in English and Chinese shall be provided at the appropriate positions:

(a) A label having minimum size of 65 x 50 mm marked with the words ‘DANGER - HIGH VOLTAGE’ in red lettering not less than 5 mm high to be fixed on every container or enclosure of equipment for operating at voltages exceeding "Low voltage"; and

(b) A label to be fixed in such a position that any person may gain access to any moving parts of an item of equipment or enclosure will notice or be warned of such a danger.

A3.13 GUARD AND RAILING FOR MOVING AND ROTATING PARTS OF EQUIPMENT

All moving or rotating parts of equipment shall be provided with an approved guard and railing complying with the Factories & Industrial Undertakings (Guarding and Operation of Machinery) Regulations (Cap.59Q) together with any amendments made thereto.
Guards shall be rigid and of substantial construction and shall consist of heavy mild steel angle frames, hinged and latched with either heavy galvanised mild steel wire crimped mesh securely fastened to frames or galvanised sheet metal of 1.2 mm minimum thickness. All apertures shall be such that finger access to dangerous part is not possible. All sections shall be bolted or riveted. Railings shall be made of 32 mm dia. galvanised mild steel pipe and railing fittings.

(a) Temporary Guards

During the execution of work, the LE Contractor shall ensure that all moving parts are adequately guarded by temporary guards.

Adequate temporary guard railings etc. around dangerous floor/wall openings in the vicinity of any work for the protection shall be provided.

For the safety of workers, guard railings etc. are to be provided by the Building Contractor, but in case they are not provided, the LE Contractor shall immediately report the matter to the Supervising Officer.

(b) Permanent Guards

Unless specified otherwise in the Particular Specification, the LE Contractor shall provide removable guards or railing for protection from moving or rotating parts. The design and construction of safety guards for moving parts such as belt drives shall conform to the requirements laid down in the Factories & Industrial Undertakings (Guarding and Operation of Machinery) Regulations.
SECTION A4

DRAWINGS AND MANUALS

A4.1 DRAWINGS IN ELECTRONIC FORMAT

The LE Contractor shall provide drawings in electronic format as required in the following clauses. These drawings shall conform to the latest version of CAD Standard for Works Projects (CSWP) as posted in the website of the Development Bureau and in accordance with the latest version of CAD Manual for ArchSD Projects. Should any technical conflict between the CSWP and the CAD Manual arise, the CSWP shall take precedence.

A4.2 INSTALLATION DRAWINGS

A4.2.1 Drawing Submission Schedule

The LE Contractor shall submit a detailed installation drawing submission schedule and programme to the Supervising Officer. The LE Contractor shall allow reasonable time in the programme for vetting of the installation drawings by the Supervising Officer and for drawing resubmissions as necessary.

The LE Contractor shall submit to the Supervising Officer a comprehensive "Submission Schedule" of installation drawings and builder's work drawings within 2 weeks after the acceptance of Tender, taking into account of the overall programme of the Installations including any Specialist Works and works by the utility undertakings. No equipment shall be delivered to the Site and no work shall be executed until the installation drawings have been approved by the Supervising Officer. The LE Contractor shall ensure that installation drawings and builder's work drawings are progressively submitted in accordance with the approved "Submission Schedule".

The LE Contractor shall provide at least 6 hard copies and one electronic copy, unless otherwise specified in the Contract or the Sub-contract as appropriate, of the approved installation drawings to the Supervising Officer for distribution.

Unless otherwise indicated or instructed, the LE Contractor shall, in the stated or in adequate time before each section of the work proceeds, prepare, and submit for acceptance by the Supervising Officer, detailed installation drawings and/or shop drawings (which may also be referred to as working drawings) to demonstrate how they propose to install the works to facilitate the practical installation. These drawings shall be fully dimensioned and shall be based on the basic intentions of the ‘Drawings but shall not be simply a copy of them.
A4.2.2 Size of Installation Drawings

Drawings submitted by the LE Contractor shall only be of standard sizes from A0 to A4 or B1 size as stipulated in ISO 5457:1999/Amd 1:2010.

LE Contractor’s installation drawings and/or shop drawings shall be prepared to such scales that will clearly show all necessary details.

The drawings shall be prepared to the same sheet sizes and scales as used for the ultimate ‘As-built’ record drawings.

A4.2.3 Contents of Installation Drawings

In accordance with the provisions of this General Specification and as stated elsewhere in the Contract, the installation drawings must incorporate details of the actual plant and equipment items as approved by the Supervising Officer.

The LE Contractor shall ensure all installation drawings are accurate representation of the Installations, before submitting them to the Supervising Officer. All installation drawings shall be fully dimensioned and suitably scaled showing construction, sizes, weights, arrangements, operating clearances and performance characteristics.

Before putting any work in hand, the LE Contractor shall submit additional drawings providing relevant information on the following, where appropriate:

(a) Equipment;

(b) Power and ventilation requirements; and

(c) General illustration and finish of the lift, escalator, passenger conveyor, powered vertical lifting platform installation and stairlift.

A4.2.4 Builder’s Work Drawings

Unless otherwise approved by the Supervising Officer, the LE Contractor shall submit to the Supervising Officer in accordance with the approved “Submission Schedule”, 6 copies of drawings showing details of all builder’s work required e.g. the weight and the load on each support of equipment. Such drawings shall clearly indicate the details and positions of all openings, trenches, ducts and cutting required and construction details for plinths and equipment bases and all other requirements in relation to:

(a) Lift Installation

   (i) Lift machine room/lift equipment room and associated equipment, including sub-floor where appropriate;
(ii) The arrangement of scaffolding required in the lift well for the installation of the equipment;

(iii) All structural openings, such as landing entrances (including structural dimensions), openings, etc.;

(iv) All bases, plinths, channels, holes, grouting-in of fixings, etc.;

(v) Lifting beams or other facilities for supporting lifting tackle in the machine room and lift well;

(vi) Permanent means of access to the lift pit;

(vii) Suitable locations of luminaries for machine room and lift well lighting;

(viii) Guard rails in the machine room;

(ix) Hoisting facilities and access required for delivery of equipment to the machine room etc., showing the loading and size of the largest single piece of equipment;

(x) Details of structural steelwork for lift machinery in the lift machine room;

(xi) Details of shaft dividing steelwork for supporting guard brackets etc., and inter-well screens for multiple wells; and

(xii) Method of fixing guide rails.

(b) Escalator/Passenger Conveyor Installation

(i) Escalator/Passenger Conveyor pits and associated equipment;

(ii) End supports including escalator layout;

(iii) Hoisting facilities and access, which should contain similar information as that required in Clause A4.2.4 (a)(ix);

(iv) Openings with adequate size in the floor on both landings of escalator/passenger conveyor; and

(v) Concrete supporting beams at both landings and the intermediate support if required by escalators with a large vertical rise.
(c) Powered Vertical Lifting Platform Installation

(i) Lift enclosure with pit;
(ii) Opening to open air for ventilation of the lift shaft;
(iii) Powered Vertical Lifting Platform pit/ramp and associated equipment; and
(iv) Hoisting facilities and access, which should contain similar information as that required in Clause A4.2.4 (a)(ix).

(d) Stairlift Installation

(i) Path of flight, stairway dimensions and landing levels;
(ii) Details of structural steelwork on stairway;
(iii) Method of fixing guide rails; and
(iv) Clear height above stairlift platform.

A4.2.5 Manufacturer’s Shop Drawings

The manufacturer’s shop drawings are drawings for equipment or plant to be manufactured by a specialist manufacturing supplier in their own workshops and places away from the Site.

The drawings shall show detailed construction, principal dimensions, weights and clearances for maintenance, etc. Immediately after placing of any order or at any event within 4 weeks unless otherwise approved in writing by the Supervising Officer, the LE Contractor shall forward to the Supervising Officer for comment, 4 copies of manufacturer’s shop drawings indicating detailed construction, principal dimensions and weights, clearances for withdrawals and/or cleaning, etc. No work shall proceed on or off Site unless drawings requiring approval are so approved in writing by the Supervising Officer.

A4.3 AS-BUILT DRAWINGS

A4.3.1 Submission of As–built Drawings

The LE Contractor shall submit to the Supervising Officer as-built drawings, including the draft prints and the revised draft prints for checking and the final approval drawings for record in accordance with the requirements set out in the contract documents.
A4.3.2 Size of As-built Drawings

As-built drawings shall only be of standard sizes of A0, A1 or B1 size as stipulated in ISO 5457:1999/Amd 1:2010. Smaller size (A2 to A4) is accepted for installation drawings.

A4.3.3 Content of As-built Drawings

The LE Contractor shall ensure all as-built drawings are accurate representation of the Installations, before submitting them to the Supervising Officer.

A4.2 OPERATION AND MAINTENANCE (O&M) MANUAL AND USER MANUAL

A4.4.1 General

The LE Contractor shall provide two types of manuals to the Supervising Officer with all changes made to the Installation during the course of the Contract suitably incorporated.

The O&M Manual is for use by the maintenance agent of the completed Installations. It shall contain detailed technical information covering both operation and maintenance aspects of the Installations.

The User Manual seeks to give users of the completed Installations an overview of the essential information of the Installations. The contents of the manual should be concise and succinct for ease of comprehension by people with a non-technical background.

A4.4.2 Presentation

All manuals shall be written in English, unless otherwise specified. The text of descriptive parts shall be kept concise while at the same time ensure completeness. Diagrammatic materials shall also be supported by comprehensive descriptions.

The manuals shall comprise A4 size loose-leaf, where necessary, A3 size folded loose-leaf. The loose-leaves shall be of good quality paper that is sufficiently opaque to avoid “show-through”. Unless otherwise specified in the Contract, the manuals shall be bound in durable loose-leaf four ring binders with hard covers. The manuals shall have labels or lettering on the front cover and spine. The Supervising Officer’s approval shall be obtained on this at the draft manual stage. The electronic copy of manuals including the technical literatures, shall be in PDF format readable by Acrobat Reader Freeware.

A4.4.3 Checking and Approval
The LE Contractor shall submit to the Supervising Officer the draft O&M Manuals and User Manual for checking and approval and the approved O&M Manuals and User Manual for record according to the requirements as specified in the contract documents.

A4.4.4 Structure and Content of O&M Manual

The detailed requirements, structure and contents of the O&M Manual shall be as specified elsewhere in the Contract.

A4.4.5 Structure and Content of User Manual

The detailed requirements, structure and contents of the User Manual shall include, where applicable, the following information:

(a) Project Information

This shall include:

Project title, site address, contract no., contract title, contract commencement date, substantial completion date and expiry date of Maintenance Period.

(b) System Description

(i) Type(s) of system(s) and equipment installed, and their purposes;

(ii) Locations of major plant rooms and riser ducts;

(iii) Brief description of the operation and functions of the systems and equipment; and

(iv) Listing of set points which can be adjusted by the user to suit their operation needs.

(c) Schedule of Major Plant Rooms and Installed Equipment

(i) Schedule of major plant rooms and riser ducts including their locations; and

(ii) Schedule of major equipment and plants including their locations and serving areas.

(d) Safety Precautions for Operation

Any safety precautions and warnings signals that the users shall be aware of in the daily operation of the various systems and equipment in the Installations including:

(i) mandatory requirements relating to safety;
(ii) features or operational characteristics of the installed systems or equipment which may cause hazard and the related safety precautions;

(iii) protective measures and safety precautions for operation; and

(iv) list of warning signals and the related meanings that the user shall be aware of and the actions to be taken.

(e) Operation Instructions

Instructions for the safe and efficient operation, under both normal and emergency conditions, of the installed system which shall comprise:

(i) an outline of the operating mode;

(ii) step by step operation instructions for systems and equipment that are to be operated by the user, including at least procedures for start-up and shut-down;

(iii) means by which any potentially hazardous situation can be made safe; and

(iv) cleaning and basic maintenance procedures.

(f) List of Statutory Periodic Inspections and Tests

A schedule of periodic inspections and tests that owner and/or user of the Installations have to arrange to achieve compliance with the requirements stipulated in the relevant Laws of Hong Kong. The frequency of such inspections and tests shall be expressed in specific time intervals.

(g) Drawings

A set of selected as-built drawings which shall be able to illustrate to the user the general layout of the completed Installations.

(h) Photographs

A set of photographs with suitable captions to illustrate to the user the appearance and locations of devices which require their setting and operation.

A4.4.6 Intellectual Property Rights

The Government shall become the absolute and exclusive owner of the Operation and Maintenance Manuals and the User Manual and all
intellectual property rights subsisting therein free from all encumbrances.

In the event that the beneficial ownership of any intellectual property rights subsisting in the above Manuals are vested in anyone other than the LE Contractor, the LE Contractor shall procure that the beneficial owner shall grant to the Employer a transferable, non-exclusive, royalty-free and irrevocable licence (carrying the right to grant sub-licences) to utilise the intellectual property rights in the manuals for the purposes contemplated in the Contract. For the avoidance of doubt such purposes shall, but not limited to, include providing free copying of the materials in the manuals by any subsequent owner or user of the Installations, and/or any party responsible for the operation and maintenance of the Installations in connection with any subsequent alteration, extension, operation and maintenance of the Installations.
PART B - GENERAL TECHNICAL REQUIREMENTS

SECTION B1

GENERAL

B1.1 MATERIAL AND EQUIPMENT

All materials, equipment and installation works shall be carried out by adoption of the best available quality materials and workmanship and shall, where applicable, comply with the latest edition of the appropriate standards and/or codes of practice and as specified in this General Specification, which are published before the date of first tender invitation for the Contract or the Nominated Sub-contract as appropriate. This requirement shall be deemed to include all amendments to these standards and codes up to the date of tendering.

Selection of materials and equipment shall be based on this General Specification, the Particular Specification and the technical data contained in the Drawings.

Where different components of equipment are interconnected to form a complete system, their characteristics of performance and capacities shall match in order to ensure efficient, economical, safe, reliable and sound operation of the complete system.

The LE Contractor shall submit catalogues and manufacturer's specification of the proposed equipment for the examination and approval of the Supervising Officer in writing before any equipment is ordered.

B1.1.1 Equipment Deviations

Subsequent to the acceptance of his Tender, and only in exceptional circumstances where it is demonstrated in writing by the LE Contractor that the original equipment offered cannot be obtained, the Supervising Officer may, subject to the Conditions, consider and approve, in writing, alternative equipment and materials proposed by the LE Contractor, provided that these are fully in compliance with the relevant Specification and Drawings and do not impose any additional contractual or financial liabilities onto the Employer.

B1.1.2 Manufacturers’ Technical Support in Hong Kong

All equipment listed in the Equipment Schedule shall be supplied through authorised agencies of the manufacturers in Hong Kong or through the Hong Kong offices of the manufacturers. These local agencies or offices shall have adequate technical staff to provide pre-sale and after-sale services to the LE Contractor. Unless otherwise specified in the Particular Specification, equipment supplied directly by the manufacturers, which do not have local agencies or offices will not be accepted. Spare parts should also be available in the local market easily.
B1.2 WORKMANSHIP

Works shall be carried out in such a manner as to conform in all respects with all relevant ordinances, regulations and codes of practices.

The installation works shall be in line with the good practice accepted by the local industry and in compliance with this General Specification, the Particular Specification and the Drawings.

Proper tools shall be used for the Installations. Adequate and accurate testing/measuring instruments shall be used to demonstrate compliance of the Installations with the relevant specifications and regulations. The Supervising Officer has the right to stop any work in which the proper tools and/or instruments are not used.
SECTION B2

ELECTRICITY SUPPLY AND ELECTRICAL INSTALLATION

B2.1 ELECTRICITY SUPPLY

Unless otherwise stated in the Particular Specification, the electricity supply for the electrical machinery will be 380 V, 3-phase, 50 Hz and the electricity supply for lighting will be 220 V, single-phase, 50 Hz.

B2.2 WORKS PROVIDED BY ELECTRICAL CONTRACTOR

The Electrical Contractor will be responsible for providing the power supply for the electrical equipment. The supply point will be terminated at an isolating switch or switch-fuse at the following location according to the type of installation:

(a) Lift installation - lift machine room or near lift controller;
(b) Service lift installation - lift machine compartment;
(c) Escalator/passenger conveyor installation - escalator/passenger conveyor machinery space;
(d) Powered vertical lifting platform installation - lift machine compartment; and
(e) Stairlift - adjacent to stairlift drive cabinet.

From the isolating switch or switch-fuse, all electrical works for the lift, escalator, passenger conveyor, powered vertical lifting platform and stairlift installation shall be the responsibility of the LE Contractor.

The Electrical Contractor will provide permanent lighting in the lift well and the machine and pulley rooms, and socket outlets in the machine and pulley rooms and the lift pit. The lighting in the lift well will comprise one lamp positioned at most 0.5 m from the highest and lowest points of the guided travel of the lift car with intermediate lamps at 5 m maximum spacing and controlled by two-way switches located in the machine room and in the lift pit. The socket outlet in the lift pit will be of weatherproof type.

The Electrical Contractor will be responsible for the provision of conduit/trunking facilities for the following:

(a) from the lift well at the landing of designated point of entry to the position of the supervisory control panel;
(b) for the alarm buzzers/bells, call bell system and the supervisory control panel at the landing of designated point of entry between the lift well and the position of the panel;
(c) for the intercom system linking the lift well to machine room and the caretaker’s office;

(d) for CCTV system inside the lift well and the machine room; and

(e) for the telecommunication system such as the emergency telephone system in Clause C20.4.

The LE Contractor shall furnish sufficient information to the Supervising Officer in good time before the conduit/trunking installation work is commenced on site. The LE Contractor shall be liable for all expenses incurred due to his failure to comply with the above requirement.

B2.3 WIRING

All cables, trunkings, conduits and conduit fittings necessary for the circuits (including power, lighting and control circuits) shall be installed in accordance with the General Specification for Electrical Installation in Government Buildings of the Hong Kong Special Administrative Region and the Code of Practice for the Electricity (Wiring) Regulations.

All wiring installed in the lift machine room and lift well, other than travelling cables, shall be enclosed in galvanised steel conduits or trunkings.

The LE Contractor shall supply, install and commission all electrical wiring installation as required for completion of the work which shall include all necessary suitably sized cables and wiring from the electrical power isolator.

Labels and identifications for electrical installation shall comply with the General Specification for Electrical Installation in Government Buildings of the Hong Kong Special Administrative Region.

B2.4 EQUIPOTENTIAL BONDING

Equipotential bonding of minimum of 2.5 mm² single core sheathed copper protective conductor shall be provided to all conductive parts including guide rail, support rail, control panel, supporting structural framework etc.

A 2.5 mm² single core sheathed copper protective conductor shall link between the incoming isolator, and driving motor.

All conductive parts of the plant and equipment, other than those forming part of an electrical circuit, shall be effectively connected onto the main earthing system.

Every complete earth loop circuit including conduits, cable sheaths, core conductors and transformer windings shall be tested. The impedance value of each loop circuit of the installation shall not exceed 0.5 ohm.
B2.5 TRAVELLING CABLE

Travelling cables between the lift well and lift car terminal boxes shall be suspended by looping over reels or by suitable clamps and terminated at a suitable position that they will not be prone to damage by water seepage.

The construction of the travelling cables shall comply with EN 50214:2006 which in general shall fall within the following 5 types of cables:

<table>
<thead>
<tr>
<th>Type</th>
<th>Maximum Speed Limit</th>
<th>Maximum Freely Suspended Length</th>
<th>Remark</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rubber-insulated &amp; sheathed, flexible cable with 4 to 48 cores</td>
<td>1.6 m/s</td>
<td>35 m</td>
<td>Higher limits permissible if strain-bearing material is included</td>
</tr>
<tr>
<td>Rubber-insulated &amp; sheathed, flexible cables with 3 to 18 cores</td>
<td>1.0 m/s</td>
<td>15 m</td>
<td></td>
</tr>
<tr>
<td>PVC-insulated, and sheathed, flexible cables with 4 to 72 cores</td>
<td>No limit</td>
<td>No limit</td>
<td></td>
</tr>
<tr>
<td>PVC-insulated and sheathed, flexible cables with 3 to 24 cores</td>
<td>1.6 m/s</td>
<td>35 m</td>
<td>Higher limits permissible if strain-bearing material is included</td>
</tr>
<tr>
<td>Rubber-insulated, flexible cables with 36 to 72 cores having strain - bearing centre</td>
<td>No limit</td>
<td>No limit</td>
<td></td>
</tr>
</tbody>
</table>

Travelling cables shall be hung in the lift well, suspended from one end only, for sufficient time to avoid twisting or kinking before making final connections. Facility shall be provided on both car and well cable anchorages to permit each cable to be rotated to counter accumulated twist. Cables with 12 or more cores shall be used, and all cables that are to be grouped together shall be of the same size unless otherwise approved by the Supervising Officer.

B2.6 TEMPORARY ELECTRICITY SUPPLY

Temporary electricity supply during the construction period will be provided by the Building Contractor.
B2.7 EMERGENCY LIGHTS FOR THE CONTROL PANELS IN THE LIFT MACHINE ROOM

Emergency lights for control panels in the lift machine room of adequate illuminance shall be provided by the LE Contractor in the lift machine room. The illuminance at each control panel shall be not less than 50 lux. These lights shall be operated by batteries and shall be manually operated by a switch located at a convenient position inside the machine room.

B2.8 BATTERIES AND CHARGERS

The batteries for each lift, escalator, passenger conveyor, powered vertical lifting platform and stairlift shall be capable of maintaining a supply to the connected emergency load for a minimum period of two hours. The batteries shall be of sealed, high rate maintenance free nickel-metal hydride type, or a type of better functions and performance and approved by the Supervising Officer and shall have a guaranteed life expectancy of at least 4 years. They shall not have any memory effect as to affect their usable life or performance. The nickel-metal hydride battery shall comply with EN 61951-2:2011 where appropriate. The battery charger shall be compatible with the batteries used. The charger shall comply with EN 60335-2-29:2010 and be capable of fully re-charge the batteries in not more than 12 hours.

B2.9 SUPPRESSION OF RADIO AND TELEVISION INTERFERENCE

The lift, escalator, passenger conveyor, powered vertical lifting platform and stairlift installations shall be adequately suppressed against radio and television interference to limits as laid down in EN 12015:2014 and EN 12016:2013, or IEC 60939-1:2010 and IEC 60939-2:2005. Interference suppression components shall not be used in any part of the circuit where their failure might cause an unsafe condition.

B2.10 POST-VOLTAGE-DIP-OPERATION

The LE Contractor shall provide post-voltage-dip-operation means for all lifts to comply with the statutory codes and requirements. Also see Clause C16.9.

B2.11 VOLTAGE-DIP-RIDE-THROUGH DEVICE

The LE Contractor shall follow the considerations criteria set out in the Circular No. 16/2011 issued by the Electrical and Mechanical Services Department, the Government of the HKSAR before proposing to install voltage-dip ride-through device on lifts and escalators.
SECTION B3

MISCELLANEOUS

B3.1 WORKS PROVIDED BY THE LE CONTRACTOR

The following works in connection with the Lift, Escalator, Passenger Conveyor, Powered Vertical Lifting Platform and Stairlift Installation shall be carried out by the LE Contractor:

(a) Steelwork other than those mentioned in Clause A3.3, inserts, fixing brackets etc. for fixing the lift machine/equipment in the lift machine room; and

(b) Mounting brackets, bearing plates etc. required for the installation of the lift/escalator/passenger conveyer.

B3.2 SOUND REDUCTION

The whole of the lift, escalator, passenger conveyer, powered vertical lifting platform and stairlift machinery including the opening and closing of the car and landing doors shall be quiet in operation, and sound reducing rubber pads or other means shall be provided by the LE Contractor where necessary to eliminate vibration and noise transmission.

B3.3 PAINTING AND FINISH

All metal work supplied by the LE Contractor in out of the way locations such as the lift well, lift pit, machine room and on the outside of the lift car shall be properly wire-brushed, cleaned of rust, scale, dirt and grease prior to the application of one coat of rust inhibiting primer, with particular attention paid to the priming of outer surfaces of car doors, inner surfaces of landing doors, metal work associated with door assemblies, the underside and the framework of lift cars. Any part of the equipment, including guide rails, which requires greasing or oiling and any components that are supplied unpainted by the manufacturers due to functional reasons shall not be painted.

All normally visible metal surfaces, other than stainless steel and non-ferrous surfaces, shall be finished with one coat of rust inhibiting primer, one under coat/finishing coat and one finishing coat of enamel paint to a colour to be selected by the Supervising Officer.

All paints shall be submitted for the approval of the Supervising Officer. The volatile organic compound (VOC) content, in grams per litre, of all paint and primer shall not exceed the prescribed limit under the Air Pollution Control (Volatile Organic Compounds) Regulation or the limit set by Environmental Protection Department, whichever is more stringent.
VOC content of paint shall be determined by methods stipulated in Air Pollution Control (Volatile Organic Compounds) Regulation or other methods acceptable to Environmental Protection Department.

**B3.4 SERVICE CONDITIONS**

All electrical, electronic and mechanical equipment shall suit the service conditions as stated below:

- **Climate**: Hong Kong
- **Temperature range**: Minus 5 °C to +40 °C
  - Average 0 °C to 35 °C
  - (over 24 hours)
- **Relative humidity**: 99% maximum
- **Altitude**: Sea level to 1000 metres

**B3.5 STAINLESS STEEL**


**B3.6 STRUCTURAL STEEL**


Supplier of structural steel work shall provide mill certificates of the material as required by the Supervising Officer.
SECTION B4

REQUIREMENTS RELATING TO ENVIRONMENTAL SUSTAINABILITY

B4.1 COMPLIANCE WITH BUILDING ENERGY CODE & ENERGY AUDIT CODE

The lift, escalator and passenger conveyor installation shall comply with, or perform better than, the requirements set out in the latest edition of the Building Energy Code and the Energy Audit Code issued by the Electrical and Mechanical Services Department, the Government of the HKSAR.

B4.2 MOTOR EFFICIENCY

Unless otherwise specified in the Particular Specification, the efficiency of motor for each lift, escalator, passenger conveyor, powered vertical lifting platform and stairlift shall not be less than 85%.

B4.3 SERVICE-ON-DEMAND ESCALATOR/PASSENGER CONVEYOR CONTROL

Where specified in the Particular Specification and/or on the Drawings, the LE Contractor shall provide service-on-demand control for escalators/passenger conveyors which shall be actuated by means of contact mat, motion sensor or other presence detection devices. Light ray sensor and contact mat shall be arranged at least 1300 mm and 1800 mm (from the outer edge of the contact mat) before the comb intersection line respectively. The length of the contact mat in the direction of travel shall be at least 850 mm. Contact mat reacting to weight shall respond before the load reaches 150 N, applied to a surface of 25 cm² at any point. Construction measures shall discourage circumvention of the control elements. The escalator/passenger conveyor shall start automatically from stop or crawl speed upon detection of personnel movement within the landing zone of the escalator/passenger conveyor. The escalator/passenger conveyor shall start to move or accelerate before the person walking reaches the comb intersection line.

Motion sensors shall be installed at the exit of the service-on-demand escalator to detect whether there is any passenger approaching the escalator in opposite direction. Upon detection of passenger approaching in the opposite direction, the escalator shall immediately start up and run in the predetermined direction for an adjustable period of not less than 10 seconds. Concurrently audible signal shall be provided to alert the passenger not to step onto the escalator.

The escalator/passenger conveyor shall be stopped or reduced to a crawl speed automatically after a preset period of time (which shall be adjustable) which shall be at least the anticipated passenger transfer time plus 10 seconds after the
passenger has actuated the automatic starting device. The stopping of the escalator shall be gradual with no jerk.

A clear visible signal system shall be provided at both ends indicating to the user whether the escalator/passenger conveyor is available for use, and its direction of travel. Electronic signage display shall also be provided at each of the ingress/egress points of escalators/passenger conveyors in order to notify the users of the travel direction.

The service-on-demand control and associated components for outdoor escalator/passenger conveyor shall be of weatherproof construction. The design shall be ‘fail-safe’ such that in case of the failure of the service-on-demand control or any of its detection devices and sensors, the escalator/passenger conveyor shall continue to operate normally without stopping.
SECTION B5

REQUIREMENTS FOR LIFT RIDE QUALITY

B5.1 GENERAL

The lift ride quality generally applies to passenger lifts with speed less than 8 m/s. For passenger lifts having speeds in the range of 6 to 8 m/s, a multiplier of 1.5 should be applied to the vibration limits. The requirements for judging the lift ride quality are stated in the following clauses.

B5.2 LATERAL AND VERTICAL VIBRATION

Lateral and vertical vibrations of a lift car are the two main motion elements and the perceptible levels of which will affect the riding comfort perceived by the passengers. For passenger lifts with speed less than 6 m/s, the acceptable maximum peak-to-peak lateral vibration and vertical vibration are both 0.25 m/s². A multiplier of 1.5 should be used for the passenger lifts having speeds in the range of 6 to 8 m/s.

B5.3 NOISE LEVEL

The acceptable equivalent sound pressure level without fan or air conditioning in operation is 55 dBA.

B5.4 ACCELERATION AND DECELERATION

Acceleration/deceleration is the rate of change of vertical axis velocity. The acceptable maximum acceleration and deceleration are both 1 m/s².

B5.5 JERK

Jerk is the rate of change of vertical axis acceleration and is the motion felt by the passengers. It is to compromise between high speed performance and passenger comfort. The acceptable maximum jerk is 4 m/s².
PART C - ELECTRIC & HYDRAULIC LIFT

SECTION C1

GUIDES AND FIXING

C1.1 STEEL GUIDES

Rigid steel guides shall be used for guiding lift cars and counterweights throughout their travel.

C1.2 REQUIREMENTS

(a) The strength of the guides, their attachments and joints shall comply with EN 81-1:1998 and ISO 7465:2007 or EN 81-20:2014 and EN 81-50:2014 and be sufficient to withstand the forces imposed due to the operation of the safety gear and deflection due to uneven loading of the car; and

(b) The guides shall have machined surfaces for rated speeds exceeding 0.4 m/s.

C1.3 GUIDE BRACKETS

Guide brackets shall be provided at suitable intervals and shall be embedded into the walls enclosing the lift well or fixed to such walls by one of the following methods:

(a) Self-drilling anchor bolts - this method shall be used as the standard practice for fixing guide rail brackets in reinforced concrete walls of 100 mm thick or more; and

(b) Bolts grouted and embedded into the walls - this method shall only be used in special conditions, e.g. brick walled lift wells, or reinforced walls of less than 100 mm thickness, or as and when specified in the Particular Specification or by the Supervising Officer.

Wood or fibre blocks or plugs shall not be used for securing any guide brackets.

When method (b) above is used, the LE Contractor shall ensure that the holes reserved by the Building Contractor for the bolts are properly and correctly positioned. The LE Contractor shall be responsible for any subsequent cutting of the holes afterwards if these holes are displaced.
SECTION C2
BUFFERS

C2.1 BUFFERS

Buffers shall be provided at the bottom limit of travel for cars and counterweights.

C2.2 ENERGY ACCUMULATION TYPE BUFFERS

Energy accumulation type buffers shall only be used if the rated speed of the lift does not exceed 1 m/s.

C2.3 ENERGY ACCUMULATION TYPE BUFFERS WITH BUFFERED RETURN MOVEMENT

Energy accumulation type buffers with buffered return movement shall only be used if the rated speed of the lift does not exceed 1.6 m/s.

C2.4 ENERGY DISSIPATION TYPE BUFFERS

Energy dissipation type buffers may be used whatever the rated speed of the lift.
SECTION C3
COUNTERWEIGHTS

C3.1 GENERAL REQUIREMENTS
The counterweight shall be of metal and constructed from multiple sections, contained and secured within a steel frame, and shall equal to the weight of the complete car plus approximately 40% to 45% of the Contract Load.

C3.2 GUIDE SHOES
At least, four guide shoes, capable of being easily renewed or having renewable linings shall be provided on the counterweight.

C3.3 COUNTERWEIGHT PULLEYS
If there are pulleys on the counterweight they shall incorporate devices to avoid:

(a) the suspension ropes, if slack, leaving the grooves; and

(b) the introduction of objects between ropes and grooves.

C3.4 GUARDING
See Clause C6.3.
SECTION C4

SUSPENSION

C4.1 SUSPENSION ROPES

Cars and counterweights shall be suspended from steel wire ropes of best quality, the size and number being in accordance with EN 12385-5:2002. The factor of safety for the suspension ropes shall be not less than 12 in the case of traction drive with three ropes or more.

The suspension ropes shall be constructed to comply with EN 12385-1:2002, EN 12385-5:2002 or ISO 4344:2004 EDTN2 and shall have a life expectancy of at least 6 years for application on similar lifts. The suspension ropes shall be manufactured to ISO 9001:2000 by a reputable manufacturer. The LE Contractor shall submit relevant test certificates and test reports issued by laboratories accredited by the Hong Kong Laboratory Accreditation Scheme (HOKLAS) or other recognised accredited laboratories for approval.

C4.2 NUMBER OF ROPES AND SAFETY FACTOR

The minimum number of suspension ropes shall be two and they shall be independent. Where reeving is used the number to take into account is that of the ropes and not the falls.

The safety factor of the suspension ropes shall be at least:

(a) 12 in the case of traction drive with three ropes or more;
(b) 16 in the case of traction drive with two ropes; and
(c) 12 in the case of drum drive.

C4.3 MINIMUM NOMINAL DIAMETER

The nominal diameter of the ropes shall be at least 8 mm.

C4.4 COMPENSATING ROPE

For travels over 30 m, the LE Contractor shall provide compensation for hoisting ropes. For lift speeds of 2.5 m/s or below, quiet operating metallic chains embedded in a sheath made up of plastic or similar material or other similar devices may be used as the means of compensation. For lift speeds above 2.5 m/s, compensating ropes with tensioning pulleys shall be provided.

For lift speeds over 3.5 m/s, the compensation rope shall be equipped with anti-rebound devices.
C4.5 PROTECTION FOR TRACTION SHEAVES, PULLEYS AND SPROCKETS

For traction sheaves, pulleys and sprockets, provisions shall be made according to Table 2 of EN 81-1 or Table 10 of EN 81-20:2014 to avoid:-

(a) the ropes/chains leaving the pulleys and sprockets, if slack;

(b) the introduction of objects between ropes/chains and pulleys/sprockets; and

(c) body injury.

The device used shall be constructed so that the rotating parts are visible, and inspection or maintenance operation will not be hindered. If they are perforated, the gaps shall comply with ISO 13857:2008. The dismantling shall be necessary only in the following cases:

(a) replacement of a rope/chain;

(b) replacement of a pulley/sprocket;

(c) re-cutting of the grooves.

C4.6 OBSTRUCTION SWITCH

A safety device shall be provided to protect human and the equipment when the car or counterweight meets an obstruction when moving downwards.

The safety device shall not affect the movement of the lift car under either the inspection operation or the emergency electrical operation.
SECTION C5
TERMINAL STOPPING AND FINAL LIMIT SWITCHES

C5.1 NORMAL TERMINAL STOPPING AND FINAL LIMIT SWITCHES

Each lift shall be provided with normal terminal stopping switches and final limit switches. They shall be positively operated by the movement of the car. These switches shall either be mounted on the car frame or in the lift well.

C5.2 FINAL LIMIT SWITCHES

The final limit switches shall:-

(a) For single or two speed lifts either.

   (i) Open directly by mechanical separation of the circuits feeding the motor and brake, and provisions shall be made so that the motor cannot feed the brake solenoid; or

   (ii) Open, by an electrical safety device, the circuit directly supplying the coils of the two contactors, the contacts of which are in series in the circuits supplying the motor and brake.

(b) In the case of DC variable voltage or AC variable speed lifts, cause the rapid stopping of the machine.
SECTION C6

GUARDING

C6.1 GENERAL REQUIREMENTS

All dangerous parts shall be effectively guarded. Where applicable, components shall be designed to be inherently safe, obviating the need for external or removable guards.

C6.2 PARTITION IN LIFT WELL

Where two or more lifts are installed in a common lift well, the Building Contractor will provide a partition either in the form of solid reinforced concrete or prefabricated wire mesh screen with earthing connection to separate each lift from an adjacent lift or its counterweight. The LE Contractor shall coordinate with the Building Contractor and to check and ensure that the height of the partition shall be erected from the lift pit to the full height of the lift well and across the whole depth of the lift well.

C6.3 COUNTERWEIGHT

Counterweights shall be guarded by means of a rigid metal screen extending from a position 0.30 m above the lift pit floor to a position at least 2.50 m above the lift pit floor.
SECTION C7

CAR FRAMES

C7.1 GENERAL REQUIREMENTS

Every lift car body shall be carried in a steel car frame sufficiently rigid to withstand the operation of the safety-gear without permanent deformation of the car frame.

The deflection of the members carrying the platform shall not exceed \( \frac{1}{1000} \) of their span under static conditions with the rated load evenly distributed over the platform.

At least four renewable guide shoes, or guide shoes with renewable linings, or sets of guide rollers shall be provided, two at the top and two at the bottom of the car frame.

C7.2 SUPPORTING FRAME FOR FREIGHT/GOODS LIFT IN MARKETS AND ABATTOIRS

The bottom-supporting frame for car body shall be made of hot-dip galvanised mild steel.
SECTION C8

CAR ENCLOSURES

C8.1 NON-COMBUSTIBLE MATERIALS

Lift cars, excluding linings, shall be constructed of non-combustible materials.

C8.2 CAR SHALL BE COMPLETELY ENCLOSED

The car of every lift shall be completely enclosed by solid walls, floor and roof and shall, save for any opening affording normal access of users thereto or for ventilation apertures or as provided in Clause C8.12, not have any openings or open work panels in the sides.

The interior clear height of the car, i.e. height between the finished floor level and the underside of the false ceiling, shall be not less than 2.4 m.

C8.3 PLATFORM LOADING

Car platforms shall be of framed construction. Platforms for passenger lift cars shall be designed on the basis of rated load, this being evenly distributed. Platforms for freight/goods lift car shall be designed to suit the particular conditions of loading.

C8.4 INTERNAL CONSTRUCTION OF PASSENGER LIFT CAR

Unless otherwise specified in the Particular Specification and/or on the Drawings, passenger lift car enclosure shall be of steel with 4 mm studded rubber floor to colour and pattern as approved by the Supervising Officer. The whole of the internal face of the car shall be of 1.5 mm thick hairline stainless steel sheet with etched pattern or mirror surface etched finished stainless steel sheet as approved by the Supervising Officer. A stainless steel handrail shall be provided on three sides of the lift car, extended to within 150 mm of all corners and a stainless steel skirting panel approximately 100 mm deep shall be provided. Hairline finished stainless steel false ceiling with concealed fluorescent or Light Emitting Diode (LED) luminaries as approved by the Supervising Officer and ventilating fan complete with metal ceiling diffuser shall be provided. The layout of the false ceiling and lighting fittings shall be subject to the approval by the Supervising Officer.

The fan shall be of quiet running type having a noise level not greater than 55 dBA when measured at a distance of 1 m from the fan and it shall be capable of handling at least 20 air changes per hour of lift car volume, with car doors closed. The effective area of ventilation apertures situated in the upper part of the car shall be at least 1% of the available car area, and the same applies for any apertures in the lower part of the car.
The car ventilation fan, air conditioning and the lighting, shall be switched off automatically within a time period of 2 minutes which shall be adjustable up to 15 minutes after the last registered call is answered. The lift door shall also be closed.

C8.5 INTERNAL CONSTRUCTION OF FREIGHT/GOODS LIFT CAR IN MARKETS AND ABATTOIRS

Unless otherwise specified, the complete enclosure of the lift car shall be constructed in stainless steel and as detailed below:-

(a) Car walls

All car wall panels shall be of 1.5 mm thick stainless steel sheet. The side and rear wall panels shall each be provided with three-equally-spaced full length lateral protective oak battens of 200 mm wide by 25 mm thick. The surface of the wood battens shall be covered with 1.0 mm thick stainless steel sheet fixed by stainless steel screws. The top battens shall be fixed at a height of 1100 mm above finished car floor level.

(b) Car roof

The car roof shall be of 1.5 mm minimum thickness stainless steel sheet. It shall be able to support the weight of two persons, i.e. to withstand a vertical force of 2000 N at any position without causing permanent deformation.

Ceiling lights shall be of recessed energy efficient type and be protected by stainless steel metal bars.

A recessed ceiling fan complete with heavy duty metal diffuser and capable of providing 20 air changes per hour in the car shall be provided. The fan when running shall have a noise level not greater than 58 dBA measured at a distance of 1 m from the fan.

The internal clear height of the car shall be not less than 2500 mm.

(c) Car floor

The car floor shall be constructed of stainless steel plate with 2 mm high multi-grip non-slip pattern, making a total thickness of 5 mm. The floor construction shall be in the form of a metal drain pan, the rear and side edges shall be folded up by 100 mm from the floor to form the drain pan. All joints and the corners of the pan shall be welded to prevent water leakage. The finished car floor level shall be made to fall to a drain outlet located at a rear corners position. A stainless steel drain water storage tank of not less than 0.035 m³ holding capacity shall be provided at a suitable location under the drain pan to collect water from the drain outlet. The tank shall be completed with a mechanically operated automatic emptying device as shown in Annex III.
(d) Drain water storage tank

The drain water storage tank shall be constructed with 1.5 mm thick stainless steel and of sizes 350 x 350 x 300 mm(H) approximately. The tank cover of sizes 250 x 250 mm with stainless steel flat bar grating on top shall be removable to facilitate future maintenance and shall form part of the car floor. Holes of approximate 4 mm diameter shall be drilled through the cover for draining of water into the tank. A 25 mm dia. stainless steel pipe shall be provided with one end connected to the bottom of the tank and the other end left open-ended but controlled by a stop valve. The stop valve shall be kept close by a spring on one side and a roller connected to the other side. A metal bar of 450 mm long approximately shall be fixed at the bottom of the lift pit and when the lift reaches its lowest floor, the roller will be pressed by the metal bar which then open the stop valve and release the water collected in the tank into the lift pit. A float switch shall be provided in the water storage tank which upon operation shall transmit a signal to call for the car to descend to its lowest floor position. Water collected in the pit will be pumped away by submersible pump provided by others.

A sketch showing the tank arrangement is attached at Annex III.

(e) Control and indication

Car control buttons shall be the push button type as specified in Clause C9.5 and shall also be made of vandal resistant stainless steel.

Position indicators shall be of vandal resistant type securely mounted to the back of the faceplate which shall be of tamper-proof type. Legends shall be etched into stainless steel faceplate in black 13 mm high characters.

C8.6 INTERNAL CONSTRUCTION OF FREIGHT/GOODS LIFT CAR

Unless otherwise specified, freight/goods lift cars shall be constructed in accordance with Clause C8.5, except that the floor drain system is not required.

C8.7 INTERNAL CONSTRUCTION OF SERVICE LIFT CAR

Unless otherwise specified, the entire internal surfaces of the service lift car shall be 1.5 mm thick stainless steel sheet. A recessed energy efficient ceiling light shall be provided. A removable stainless steel shelf shall also be provided unless otherwise specified.

C8.8 MAINTENANCE FACILITIES

A 13A 3 pin switched socket outlet protected by residual current circuit breaker (R.C.C.B.) shall be provided on both the top and bottom of the lift car. The R.C.C.B. will be provided by the Electrical Contractor. A permanent fluorescent
light, suitably protected and separately switched, shall also be fitted on top of the lift car.

**C8.9 CAR ILLUMINATION**

Unless otherwise specified, every lift car shall be adequately illuminated by a minimum of two energy efficient T5 electric fluorescent luminaries with separate electronic ballast or LED luminaries as approved by the Supervising Officer. The illumination level shall not be less than 120 lux on the lift floor level and 150 lux minimum at the car controls. For accessible lift, the illumination level shall not be less than 150 lux on the lift floor level and at the car controls.

**C8.10 EMERGENCY LIGHTING**

Every lift car shall be provided with emergency lighting operated by a rechargeable battery supply. The lighting shall be automatically switched on in the event of failure of normal power supply to the lift. At least one of the fluorescent or LED luminaries as specified in Clause C8.9 shall be self-maintained emergency type with rechargeable batteries having a capacity sufficient to maintain the lighting for two hours upon failure of the normal lighting supply.

**C8.11 EMERGENCY ALARM DEVICE**

An emergency alarm push button together with a buzzer (or an alarm bell), an intercom, an indicating light and a closed circuit television (CCTV) camera shall be provided in the lift car and be connected to the building management office or the caretaker’s office, and the lift machine room, such that the person inside can speak to the building management office or the caretaker's office as the case may be.

In the building management office or caretaker's office with 24 hours attendance, there shall be a buzzer, indication light(s) (one for each lift) and an intercom connected to the lift car(s). A reset switch shall be provided for the buzzer and the indication light.

There shall be another buzzer (or alarm bell) connected to the alarm push button in the lift car provided at high level on the landing of designated point of entry (refer to Section C20 for detailed requirements).

The pattern of lift alarms shall be distinguishable from that of fire alarms and shall be of the following two-tone pattern:-

<table>
<thead>
<tr>
<th>Frequency</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Low frequency:</td>
<td>600 Hz (±15%)</td>
</tr>
<tr>
<td></td>
<td>Duration: 600 ms (±20%)</td>
</tr>
<tr>
<td>High frequency:</td>
<td>920 Hz (±15%)</td>
</tr>
<tr>
<td></td>
<td>Duration: 300 ms (±20%)</td>
</tr>
</tbody>
</table>

The indication light in the lift car shall be for acknowledgement in the form of a blinking light adjacent to the intercom speaker. A notice ‘When light blinks, it
indicates your emergency call has already been received. Please be patient and wait for the rescue’ (in English and Chinese) as approved by the Supervising Officer shall be provided next to the indication light.

The pressing of the emergency alarm push button inside the lift car shall actuate both buzzers and indication lights. The buzzer inside the car shall sound only when the emergency alarm push button is pressed. The emergency alarm push button shall have tactile marking of a bell and coloured yellow.

The electricity supply for these alarm devices and the system including the CCTV camera shall be backed up by rechargeable batteries as stated in Clause B2.8 and where emergency power supply is available, be also fed by an emergency power supply.

C8.12 EMERGENCY EXITS

Each lift car shall be provided with an imperforate emergency exit in the roof of minimum size 500 mm x 350 mm or 400 mm in diameter.

Panels for emergency exits shall:-

(a) be opened only from the outside;

(b) be clear of any apparatus mounted above the roof of the lift car;

(c) be capable of being opened, re-closed and re-locked without a key; and

(d) be provided with an electric safety device which will prevent operation of the lift when the panel is not locked, operate the buzzers (or alarm bells) and also cause the car top ventilation fan to stop.
SECTION C9

CONTROL AND INDICATION IN CAR

C9.1 CONTROL STATION IN CAR

Each lift car shall have a flush mounted control station comprising:-

(a) Call buttons with acceptance signals engraved in Arabic number to correspond with the landing served;

(b) An alarm push button with indicating light and buzzer, and with protection from being operated accidentally; the colour of this button shall be yellow;

(c) ‘door open’ and ‘door close’ push buttons;

(d) Audible and visible signals in connection with the overload device;

(e) Light switch, alarm reset switch, fan switch and cleaner's ‘Stop-switch’ keeping the car door open in the form of key switches or housed in a recessed metal box with hinged or sliding lid which will be key-locked; and

(f) Two-way intercom speaker - the intercom system shall be as specified in Clause C20.3.

All wordings in the control station shall be engraved in both English and Chinese characters. The floor number markings shall have suitable size, line thickness and colour contrast and shall be easily legible by users. The material for the control station shall be stainless steel with a thickness of not less than 2.5 mm. The control station shall be fixed onto the car panel by stainless steel screws of secret-head type.

When the markings on the buttons are not easily legible by user due to inadequate contrast with the background of lift control panel, the LE Contractor shall incorporate:

(a) An identical floor number indication for call buttons and appropriate markings for other buttons shall be engraved in the panel beside to all buttons. The size of floor number indication shall be the same as the size of floor number on the call buttons. The colour of the floor number indication and its background shall be approved by the Supervisor Officer; or

(b) Back-lit type lift control button shall be installed. The changing colour back-lit LED control button illuminated on the character / symbol and the surrounding edges with contrasting colour before and after call acknowledgement shall be provided for intercom button, door opening button, and call buttons for the landing in all passenger lift cars. Illuminated back-lit button with single colour shall be provided for
emergency alarm button. Tactile markings shall not be arranged with back-lit.

Information and samples of the indication plate and back-lit buttons shall be submitted to Supervisor Officer for approval.

C9.2 ADDITIONAL CONTROL STATION

For passenger lifts of 21 persons capacity or larger, and all accessible lifts, two car control stations, one on either side of the car doors, shall be provided such that one station shall have the above functions (a), (b) and (c) only and one station shall have all the functions (a) to (f).

Additional control stations in lift car shall be provided in case there is more than one car door.

C9.3 CONTROL STATION EQUIPPED WITH ATTENDANT CONTROL

For lifts equipped with attendant control, the control station shall also incorporate:-

(a) A non-stop button for the purpose of bypassing landing calls, but the calls shall remain registered until answered. This button shall be inoperative unless the lift is operated by an attendant; and

(b) A key-operated attendant control switch to be included in Clause C9.1 (e).

The additional functions specified in this clause shall be provided in the Control Station in Clause C9.1.

C9.4 CAR DIRECTION AND POSITION INDICATOR

The direction indicators shall be of illuminated directional indicator with an illuminated area not less than 1125 mm$^2$ and height not less than 50 mm. The position indicator shall be of digital type display unless otherwise specified.

The characters on the position indicator shall have a minimum height of 50 mm and easy to read even from a wide angle of view and under an illumination level of 50 lux to 500 lux.

The indicators shall be securely mounted onto the back of faceplates.

Voice annunciator shall be provided for passenger lift, bed/passenger lift, accessible lift and freight lift to announce the floor due to be stopped. Unless otherwise specified, the announcement shall be in Cantonese, Putonghua and English. Voice synthesiser or similar device shall be submitted to demonstrate the quality of announcement and a voice tape shall also be submitted to verify the context of the announcement prior to installation.
C9.5  PUSH/ELECTRONIC TOUCH BUTTON

All push buttons except for cars in office buildings shall be vandal-resistant design and flush mounted construction.

Micro-movement push buttons shall be provided in place of vandal-resistant buttons for passenger lifts in office buildings and where specified in the Particular Specification. Electronic touch buttons are not preferred as they may not suit the visually impaired and blind people.

Both the halo and number of the button shall be illuminated in acknowledgement of the call. The halo and number shall be formed with flame retarding materials. Shock loads due to pressing of the button must be borne by the body of the unit and not by the contacts.

C9.6  CAR TOP CONTROL

A control station shall be fitted on the car roof and it shall be so made that when in use:

Switch lock or other similar device to lock the ‘NORMAL/INSPECTION’ switch to the ‘Inspection’ mode.

(b) it is not possible to control the car from any other position;

(c) the car will only travel at a speed not exceeding 0.63 m/s;

(d) the car will not move until all safety devices are in, and remain in, the safe position; and

(e) the car will move only whilst two buttons are subjected to continuous pressure.

The control station shall comprise the following switches clearly marked:

(a) ‘STOP’ switch;

(b) ‘NORMAL/INSPECTION’ switch;

(c) directional inspection buttons, protected against accidental operation; and

(d) movement buttons, protected against accidental operations.

C9.7  INFORMATION DISPLAY SYSTEM

The LE Contractor shall be responsible for the supply and installation of information display system with colour Liquid Crystal Display (LCD) monitor(s) or similar slim type monitor(s) approved by the Supervising Officer for audio
and video (AV) information display inside the lift car at the location(s) as specified in the Particular Specification or Drawings, or as instructed by the Supervising Officer.

The system shall display the floor position, lift travelling direction, the lift status messages as stated in Clause C11.5, as well as floor directory and date/time. Separate car direction and position indicator(s) as stated in Clause C9.4 is/are not required but the provision of voice announcement as stated in Clause C9.4 shall still be complied with.

At least two sets of input ports in a popular system shall be provided in the Information Display System to exclusively allow other information providers to input other information signals such as, but not limited to, news, weather data etc. The LE Contractor shall provide the necessary software and programming to allow the smooth display of all the basic and other information mentioned above.

The monitor shall meet the following minimum technical requirements:

<p>| | |</p>
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<tbody>
<tr>
<td><strong>Screen size</strong></td>
<td>≥ 250 mm (10 inches) or as specified in the Particular Specification or Drawings, further or as instructed by the Supervising Officer</td>
</tr>
<tr>
<td><strong>Protective coating</strong></td>
<td>Anti-glare polariser, hard coat</td>
</tr>
<tr>
<td><strong>Resolution</strong></td>
<td>≥ 800 X 600 pixels, or as specified in the Particular Specification or Drawings, further or as instructed by the Supervising Officer</td>
</tr>
<tr>
<td><strong>Video input interface</strong></td>
<td>Analogue &amp; Digital</td>
</tr>
<tr>
<td><strong>Audio input</strong></td>
<td>Stereo</td>
</tr>
<tr>
<td><strong>Speakers</strong></td>
<td>2 nos.</td>
</tr>
<tr>
<td><strong>Control buttons &amp; On-screen controls</strong></td>
<td>normally disabled, only able to be enabled by authorised personnel</td>
</tr>
<tr>
<td><strong>Electrical safety standard (including any associated adapter)</strong></td>
<td>EN 62368-1:2014 or equivalent</td>
</tr>
<tr>
<td><strong>Standard for electromagnetic emission/radiation</strong></td>
<td>TCO’06 or its latest version</td>
</tr>
</tbody>
</table>

The LE Contractor shall also be responsible for the following associated provisions:

(a) all necessary audio & video equipment, data input stations and software;

(b) all necessary power supply, other than those specified to be supplied and installed by other parties in the Drawings or Particular Specification, to
the monitor with an ‘on/off’ switch inside the service cabinet of the lift car operation panel;

(c) all necessary power and signal cables, conduits and trunkings, other than those specified to be done by other parties in the Drawings or Particular Specification, connected to the monitor;

(d) fibre optic cables (to be used as the traveling signal cables), or other types of cable specified in the Particular Specification or Drawings, or other types of cable approved by the Supervising Officer, and all necessary noise reduction and signal booster devices in order to eliminate the signal losses and noise to the monitor; and

(e) attendance and coordination with other parties for installation, testing & commissioning and maintenance of the complete information display system.
SECTION C10
CAR AND LANDING DOORS

C10.1 GENERAL REQUIREMENTS

Each car entrance shall be provided with an imperforated car door which shall extend the full height and width of the car opening. The top track of the door shall not obstruct the car entrance.

All landing openings in lift well enclosures shall be protected by imperforated doors which shall extend the full height and width of the landing opening. The top track of landing door shall not obstruct the entrance to the lift car. Every such door shall have an FRR of not less than one hour.

Where lift landings are not isolated by fire resisting enclosures or lifts that are completely surrounded by stairwells (as stipulated in Subsection C9 of Code of Practice for Fire Safety in Buildings 2011 issued by the Building Authority), the LE Contractor shall provide lift doors that are constructed to satisfy both the criteria for integrity and insulation in accordance with BS 476 Part 20:1987 & Part 22:1987 (or EN 81-58:2003 or EN 1634-1:2014 as appropriate) unless otherwise specified.

Any projections on or recesses in the exposed parts of the car doors or landing doors shall be kept to a minimum in order to avoid finger trapping between sliding parts of the door and any fixed part of the car or landing entrance.

For all automatic power operated horizontally sliding car doors, means shall be provided to minimise the risk of dragging the children’s hands into the gaps between the car door panels and uprights.

The clearance between panels or between panels and any fixed part of the car or landing entrance shall not exceed 6 mm.

Sliding car and landing doors shall be guided on door tracks and sills for the full travel of the doors. The distance between the car and landing sills shall not exceed 35 mm.

The clear height of all entrances on car and landings shall not be less than 2 m.

C10.2 PASSENGER LIFT

Unless otherwise specified in the Particular Specification, the doors for passenger lifts shall be of metal construction, and the internal face of the car door shall be lined the same as the car. The doors shall be two panels, centre opening with automatic power opening and closing unless otherwise specified.
C10.3 **BED/PASSENGER LIFT**

Unless otherwise specified in the Particular Specification, the doors for bed/passenger lifts shall be of similar construction as the passenger lift, and shall be two speed, multi-panel, side opening with automatic power opening and closing. The car shall be equipped with an electronic door sensor which can detect an obstruction at the car entrances and controls the closing of the doors. This prevents the passenger, wheeled stretcher and wheeled chair from getting bumped by the closing doors, and relieves the user from holding down the OPEN button. The sensor shall scan for any object across the full height of the car entrance. The doors shall reverse immediately if the sensor detects any obstruction at the car entrances, and reverse operation is possible up to 2 times.

C10.4 **FREIGHT/GOODS LIFT**

Landing and car doors for freight/goods lift shall be of the construction as indicated in the Particular Specification and/or Equipment Schedule and shall be one of the following constructions:

(a) Manually operated, horizontally sliding doors

The doors shall be of stainless steel construction, robust for freight/goods lift use.

(b) Power operated, automatic, horizontally sliding doors

The doors shall be multi-panel of stainless steel construction, similar to those for passenger lifts, but strong enough for freight/goods lift use.

A timer shall be incorporated in the door opening circuitry to function as follows. Whenever the ‘DOOR OPEN’ button on the car control panel is pressed, the doors shall remain open for a pre-set period of time, adjustable by the timer between 2 and 10 minutes. By the end of the period, a buzzer shall sound prior to the closing of the doors. Pressing of the ‘DOOR OPEN’ button a second time shall set the timer for another period of time. However pressing of the ‘DOOR CLOSE’ button on the same control panel shall cause the doors to close immediately. The doors shall not remain open for the pre-set period of time, but operate normally, unless the ‘DOOR OPEN’ button is pressed.

An instruction, in English and Chinese engraved on a 1.5 mm thick stainless steel plate notifying the user of the facility, shall be displayed conspicuously adjacent to the car control panel.

(c) Vertically bi-parting doors, manually operated or power closing

The doors shall be of stainless steel construction and shall only be used on freight/goods lifts which are generally accompanied by people and for vehicle lifts. They shall be vertically bi-parting, manually operated or power closing. For power closing doors, all the following conditions shall be fulfilled:-
(i) closing is carried out under the continuous control of the users;

(ii) the average closing speed of the door panels is limited to 0.3 m/s;

(iii) the car door is of perforated or mesh panel construction; and

(iv) the car door is at least two thirds closed before the landing door begins to close.

C10.5 FINISHES FOR FREIGHT/GOODS LIFT IN MARKETS AND ABATTOIRS

For freight/goods lifts in markets and abattoirs, the landing doors, car doors, architraves, door sills, supporting frames, door head apron, and facia plate, etc., shall be of all stainless steel construction without ferrous metal backing.

C10.6 VISION PANELS FOR FREIGHT/GOODS LIFT WITH MANUALLY OPERATED DOOR

In order to ensure that the user before opening the door must be able to know whether the car is there or not, the landing doors shall be provided with one or more transparent vision panels conforming to the following conditions:

(a) the panel shall be made of an approved material or glass of a tempered or laminated type;

(b) minimum thickness of 6 mm;

(c) minimum area per landing door of 0.015 m² with a minimum of 0.01 m² per vision panel;

(d) the size and shape of the panel shall reject a sphere having a diameter of 100 mm or bigger;

(e) no part of the panel shall be at a height of less than 1000 mm above a lift landing; and

(f) width of at least 60 mm.

C10.7 SERVICE LIFT

Unless otherwise specified in the Particular Specification, the doors for service lifts shall be manually operated, vertically bi-parting of 1.5 mm thick stainless steel construction.
C10.8 ELECTRICAL DEVICE FOR PROVING THE CAR DOORS CLOSED

Every car door shall be provided with an electrical switch which will prevent the lift car from being started or kept in motion unless all car doors are closed. A mechanical locking device shall also be provided such that the car door cannot be opened from the inside while the car is outside the unlocking zone.

C10.9 DOOR OPERATOR

The door operator shall open and close the car and landing doors in a safe, smooth and quiet manner and shall be able to achieve the door operating time as specified in the Particular Specification. The maximum closing force and kinetic energy shall comply with the requirements as stipulated in the Code of Practice on the Design and Construction of Lifts and Escalators issued by the Electrical and Mechanical Services Department, the Government of the HKSAR. The door re-opening device shall be as specified in Clause C10.12.

The door motor and drive shall be of AC motor with variable voltage variable frequency (VVVF) control unless otherwise specified in the Particular Specification. Other proven types of door motor and drive may also be used subject to the approval by the Supervising Officer.

C10.10 LANDING DOOR LOCKING DEVICE

Every landing door shall be provided with an effective locking device so that it shall not normally be possible to open the door from the landing side unless the lift car door is in that particular landing zone.

It shall not be possible under normal operation to start the lift car or keep it in motion unless all landing doors are in the closed position and locked.

C10.11 DOOR LOCKING DEVICES TO BE INACCESSIBLE FROM LANDING OR CAR

All door locking devices and door switches, together with any associated actuating rods, levers or contacts, shall be so situated or protected as to be reasonably inaccessible from the landing or the car.

C10.12 DOOR RE-OPENING DEVICE

Door re-opening device shall be provided which shall automatically initiate re-opening of the door in the event of a passenger being struck (or about to be struck) by the door in crossing the entrance during the closing movement.

Dual function safety edge shall be used unless otherwise specified in the Particular Specification or as approved by the Supervising Officer. The requirements for dual function safety edge are as follows:-
(a) Dual function safety edge shall incorporate both mechanical and electronic type sensitive devices for providing automatically re-opening feature to the car door. When either one of the mechanical and electronic type sensitive devices or both of them is/are actuated in the event of a passenger being struck (or about to be struck) by the door in crossing the entrance during the closing movement, re-opening of the door shall be automatically initiated;

(b) The dual function safety edge shall be installed at the leading edge of each car door panel. It shall be so designed and installed that for centre opening doors the obstruction of either leading edge when closing will cause it to function;

(c) The mechanical device shall extend from not more than 25 mm above the sill (measured to the extended position of the protective device) to a minimum height of 1800 mm above the sill;

(d) The electronic device shall be of curtain type composed of not less than 24 infrared beams, or other technology specified in the Particular Specification or Drawings, or other technology approved by the Supervising Officer. The detection field of the curtain shall cover the entire car opening width and extend from not more than 25 mm above the sill to a minimum height of 1800 mm above the sill. The electronic device shall be EMC compliance to the latest editions of EN 61000-6-3:2007 for electromagnetic emission and EN 61000-6-1:2007 for electromagnetic immunity; and

(e) The electronic device shall be inoperative when the fireman mode of fireman’s lift is activated.

Where specified in the Particular Specification or approved by the Supervising Officer, entirely mechanical type or electronic type safety edge may be accepted provided that it meets the above-mentioned requirement nos. (a) and (b) for both types of safety edges, requirement no. (c) for mechanical safety edge and requirement nos. (d) and (e) for electronic safety edge. However, dual function safety edge shall be used unless otherwise specified in order to cater for the elderly and disabled people.

C10.13 ‘DOOR-OPEN’ ALARM FOR MANUALLY OPERATED DOORS

For manually operated doors and power assisted doors, a ‘door open’ alarm shall be provided in the car to draw attention to a car or landing door which has been left open for an adjustable period up to 10 minutes.

C10.14 EMERGENCY LANDING DOOR UNLOCKING DEVICE AND KEY

Every landing door shall be provided with an emergency landing door unlocking device which, when operated by an authorised person with the aid of a key to fit the unlocking triangle as defined in EN 81-1:1998 or EN 81-20:2014 or EN 81-
50:2014, would open the landing door irrespective of the position of the lift car for rescue purpose. This unlocking key shall not be able to remain in the unlocked position with the landing door closed, when there is no action to unlock.

In the case of coupled car and landing doors, the landing doors shall be automatically closed by means of weight or springs when the car is outside the unlocking zone.

C10.15 INSPECTION AND EMERGENCY DOOR IN LIFT WELL

Where there is a long stretch of lift well without a landing door, an emergency door shall be provided at a distance apart not exceeding 11000 mm for evacuating the passengers. The inspection and emergency doors shall, unless otherwise specified, be provided by others, except item (e), and the LE Contractor shall coordinate with the party responsible for the work, to check and ensure that the doors provided comply with the following:-

(a) have minimum dimension 1800 mm x 500 mm with an FRR of not less than one hour for door used as emergency door, and minimum dimension 1400 mm x 600 mm with an FRR of not less than one hour for door used as inspection door;

(b) not open towards the interior of the lift well;

(c) be located in a position readily accessible to rescuers;

(d) be equipped with dual key-operated locks requiring the simultaneous operation of two designated keys for opening from the outside and capable of being reclosed and relcocked without a key;

(e) be provided with an electrical safety device by the LE Contractor of such a type to secure that the lift cannot be set or kept in motion unless the door is fully closed; and

(f) bear on its outside surface a permanent notice in English and Chinese.

(g) be capable of being opened from inside the well without a key even when locked; and

(h) except for doors in the form of lift landing doors, bear on its outside face a prominent figure-type warning sign of size not less than 100 mm high and immediately above or next to the keyholes of such doors as shown below.

![Warning Sign](image)
Where the design and disposition of liftwell inspection and emergency doors can reduce the likelihood of inadvertent entry, Clause 10.15 d) is not applicable and a single locking device operated by a designated key is acceptable. Typical examples are:

- lift landing doors serving as the liftwell inspection and emergency doors; or

- liftwell inspection and emergency doors with their sills being 1 m or more above the adjoining floor.

**C10.16 ARCHITRAVE**

At each landing entrance, the LE Contractor shall provide, unless otherwise specified, architraves of 1.5 mm thick stainless steel of hairline or mirror finish or heavy gauge sheet steel profiled to an approved design and spray painted to an approved colour, as approved by the Supervising Officer and shall include all packing and filling (or grouting) as necessary. All surfaces of architrave shall be formed true and gaps between sections will not be allowed. Bolts shall not be visible on the exposed surfaces of the architraves. The architraves shall extend to enclose the thickness of the enclosing front wall.
SECTION C11

LANDING FIXTURES

C11.1 POSITION AND CONSTRUCTION

Unless otherwise specified in the Particular Specification a landing fixture will be mounted adjacent to the lift landing entrance for ‘simplex’ control lift and between the landing entrances for ‘duplex’ control lifts, or group supervisory control lifts.

This fixture shall consist of landing call push button(s) and illuminated call acceptance signal, with a stainless steel cover plate. The button(s) shall be of vandal-resistant design and flush mounted construction similar to the buttons inside lift car. Micro-movement push buttons shall be provided for office buildings and where specified in the Particular Specification. Electronic touch buttons are not preferred as they may not suit the visually impaired and blind people.

C11.2 EMERGENCY KEY SWITCH FOR BED/PASSENGER LIFT

(a) An emergency key switch system comprising the following facilities shall be provided for bed/passenger lifts:-

(i) An on-off key switch above the landing fixture at each landing and on the lift car control station; and

(ii) ‘Emergency Use’ indicator both in Chinese and English at each landing and on the lift car control station.

(b) The emergency key switch shall be operated as follows:-

(i) When the key switch at the required landing is operated, the lift will immediately stop at the next floor in the direction in which it is travelling. Lift doors will remain closed and lift will immediately go to the floor at which the key switch has been operated. Should the lift be already travelling in the direction of the floor where the key switch has been operated the lift will go to that floor without stopping. At the same time of the key switch operation, an indicator will illuminate on the car control station, and on each landing to warn the passengers that the lift is required for 'Emergency Use' only;

(ii) On arrival at the requesting floor the lift will stop, doors open and remain open until the same key is used to operate the key switch in the lift car. Should the key switch in the lift car is not operated for an adjustable period up to 5 minutes, the lift shall return to its normal operation;
(iii) With the same key to operate the key switch in the lift car, the person requiring the lift will gain full control over the lift. The lift shall return to its normal operation when the key switch in lift car is returned to its ‘off’ position; and

(iv) The key at each landing shall be of the spring-loaded type to ensure that the switch returns to ‘off’ position only. The key in lift car shall be withdrawn at ‘off’ position only. The operation of key switch in lift car shall override the ‘on’ position of key switch at any landing. The ‘Emergency Use’ indicators shall remain illuminated until all the key switches are returned to their ‘off’ positions or when the pre-set period of time has been expired.

This emergency key switch shall not override the Fireman's Switch.

C11.3 DIRECTION AND POSITION INDICATOR

Audible and visual direction indicators shall be provided on each landing. The indicator shall sound once for an arriving lift that is travelling upwards and twice for downwards. Audible signal shall be at least 58 dBA measured at 1 m from the landing door while the visual signal shall be an illuminated directional indicator with an illuminated area not less than 1125 mm$^2$ and the characters on the position indicator shall have a minimum height of 50 mm. The visual direction indicator shall be designed with a minimum protrusion of 10 mm to give a better visual effect to the passengers waiting.

For automatic group supervisory control systems mentioned in Clause C18.7, illuminated position indicator shall be provided at the landing of the designated point of entry only unless otherwise specified. For all other automatic control systems mentioned in Section C18, illuminated position indicator shall be provided at the landing of the designated point of entry and on all other landings unless otherwise specified. The construction of the position indicator shall be as Clause C9.4 or formed by a section of the message indicator as in Clause C11.5.

C11.4 PRE-ARRIVAL SIGNAL FOR GROUPED PASSENGER LIFTS

For group supervisory control of two or more lifts, the audible and visual signal provided for each passenger lift at each landing shall be activated before the arrival of each lift. The time between activation of the signal and the arrival of the lift shall not be less than 2 seconds.
C11.5 MESSAGE INDICATOR FOR PASSENGER LIFT

An illuminated indicator digital type display shall be provided for each lift except service lift at each landing to display messages such as 'Out of service', 'Overload', 'Full load', 'Used by firemen', 'On emergency service', 'This lift serves the following floors'. The indicator shall be able to display up to at least 32 messages. These messages shall be displayed alternatively in English and Chinese. The contents, display sequence and display patterns of these messages shall be on site programmable. The luminous intensity of the indicator shall be at least 3500 μcd. Message indicator is still required at each landing for each lift under group supervisory control when position indicator is not provided.
SECTION C12
CAR CAPACITY AND LOADING

C12.1 PASSENGER LIFT

The available car area, rated load and number of passengers shall be determined from EN 81-1:1998 and EN 81-2:1998.

C12.2 BED/PASSENGER LIFT TO BE TREATED AS PASSENGER LIFT

To avoid the possibility of serious over-loading of bed/passenger lifts in hospitals, such lifts shall be treated as passenger lifts.

C12.3 FREIGHT/GOODS LIFT

The requirements of Clause C12.1 shall be applied and in addition, design calculations shall take into account not only the load carried but also the weight of handling devices which may enter the car.

C12.4 SERVICE LIFT

A service lift shall have a rated load of not more than 250 kg.
SECTION C13
LOAD PLATES, NOTICE BOARDS AND INSTRUCTIONS

C13.1 LOAD PLATE SHALL BE FITTED IN CAR
A stainless steel plate engraving the rated load of the lift shall be fitted in each lift car in a conspicuous position.

C13.2 RATED LOAD SHALL BE GIVEN IN PERSONS AND WEIGHT
The rated load shall be given in persons and in kg with reference to Section C12.

C13.3 NOTICE BOARDS
The following stainless steel notice boards engraving conspicuously in both English and Chinese characters shall be provided and rigidly mounted:

(a) The name of the company, telephone number and emergency instructions at the terminal landing lift lobby; and

(b) ‘IN CASE OF FIRE DO NOT USE THE LIFT’ with letter height of not less than 15 mm in each car and on each landing floor.

C13.4 EMERGENCY RELEASE EQUIPMENT AND INSTRUCTIONS
A board or suitable container for the necessary tools, together with clear instructions on the method for releasing the brake and moving the lift car in an emergency shall be positioned in the machine room in a conspicuous manner.

It shall also be stated on the board/container ‘Emergency release operation shall only be undertaken by authorised person.’
SECTION C14

SAFETY GEAR AND OVERSPEED GOVERNOR

C14.1 PROVISION OF SAFETY GEAR

Every lift other than a service lift shall be provided with a safety gear capable of operating only in the downward direction and capable of stopping a fully laden car, at the tripping speed of the overspeed governor, even if the suspension devices break, by gripping the guides and holding the car there.

If accessible spaces do exist underneath the counterweight, the counterweight, as well as the car, shall be provided with safety gears.

C14.2 REQUIREMENTS OF SAFETY GEAR

Safety gears shall comply with the following general requirements:-

(a) The release of the safety gear on the car (or the counterweight) shall only be possible by raising the car (or the counterweight);

(b) Each safety gear shall be tripped by its own overspeed governor;

(c) The operation of the safety gear shall not cause the car platform to slope at more than 1 in 20 to the horizontal;

(d) Vibration of the car shall not in any case cause a safety gear to operate; and

(e) The tripping of safety gears by devices which operate electrically, hydraulically or pneumatically is forbidden.

C14.3 TYPES OF SAFETY GEAR

Car safety gear shall be of the progressive type if the rated lift speed exceeds 1 m/s. It shall be of:-

(a) the instantaneous type with buffered effect if the rated lift speed does not exceed 1 m/s; or

(b) the instantaneous type if the rated lift speed does not exceed 0.63 m/s.

The safety gear of the counterweight shall be of the progressive type if the rated speed exceeds 1 m/s, otherwise the safety gear may be of the instantaneous type.
C14.4 OVERSPEED GOVERNOR

Overspeed governor shall be of the centrifugal type which shall operate the safety gear at a speed at least equal to 115% of the rated speed and in accordance with EN 81-1:1998 or EN 81-20:2014 or EN 81-50:2014. The means for adjusting the overspeed governor shall be sealed after setting the tripping speed.

C14.5 OPERATION OF THE OVERSPEED GOVERNOR

The motor control and brake-control circuits shall be opened before or at the same time as the governor trips and cause the lift motor to stop in compliance with EN 81-1:1998 or EN 81-20:2014 and EN 81-50:2014.

C14.6 CONSTRUCTION OF GOVERNOR ROPES

The governor ropes shall not be less than 6 mm in diameter and shall be of flexible wire rope. The rope shall be tensioned by a tensioning pulley and the pulley (or its tensioning weight) shall be guided.

C14.7 BREAKAGE OR SLACKENING OF GOVERNOR ROPE

The breakage or slackening of the governor rope shall cause the motor to stop by means of an electrical safety device. The device shall be of bi-stable type requiring manual reset.

C14.8 ASCENDING CAR OVERSPEED PROTECTION MEANS

Ascending car overspeed protection means shall be type examined in accordance with testing process as described in Clause F.7 of EN81-1:1998 or Clause 5.7 of EN 81-50:2014 or other approved international standards. It shall be provided to a traction drive lift and shall act:-

(a) to the car; or

(b) to the counterweight; or

(c) on the rope system (suspension or compensating); or

(d) on the traction sheave.

If the ascending car overspeed protection means requires external energy to operate, the absence of energy shall cause the lift to stop and keep it stop. This does not apply for guided compressed springs.
C14.9 PROTECTION AGAINST UNINTENDED CAR MOVEMENT

Protection against unintended car movement of the lift car away from the landing with the landing door not in the locked position and the car door not in the closed position shall be provided. The unintended car movement protection means is regarded as a safety component and shall be type tested and examined in accordance with testing process as described in Annex F.8 of EN 81-1 or Clause 5.8 of EN 81-50:2014, or other relevant international standards. It shall meet the requirements of Clause 5.14 of Code of Practice on the Design and Construction of Lifts and Escalators (2012 Edition) and all its subsequent amendments if any and shall also conform to the following:-

(a) Micro-switch or similar mechanical type detecting device shall not be used as a means to detect the open/close status of lift doors; and

(b) Be tested and examined at least once annually after commissioning.

C14.10 PROTECTION AGAINST EARTHQUAKE

Where specified in the Particular Specification and/or shown on the Drawings, seismic operation control shall be provided to safeguard passengers from danger in the event of earthquake. Seismic detection sensors shall be installed in the lift machine room and other locations as specified or proposed by the LE Contractor and approved by the Supervising Officer to detect the primary wave (P-wave) and secondary wave (S-wave) of an earthquake.

When the seismic detection sensors detect the P-wave and/or low level of S-wave of an earthquake, the lift shall cancel all car calls and stop at the nearest landing in the direction of travel complying with Clause C16.8.

When the seismic detection sensors detect the S-wave above the high setting, the lifts, which are located outside the express zone, shall cancel all car calls and stop at the nearest landing in the direction of travel complying with Clause C16.8.

The lift in the express zone shall stop immediately once the seismic detection sensor detects the S-wave above the high setting. Unless there is operation of other safety device of the lift which can initiate an emergency stop and/or further lift operation will lead to a dangerous situation and/or there is a loss of electrical power and control, the lift shall re-start, after a preset adjustable time delay of 15 to 180 seconds, and travel with the lowest speed to the nearest landing in the direction for which the lift car moves away from the counterweight. The lift shall stop at the nearest landing complying with Clauses C16.8 and C16.9. During the travel period, if any safety device of the lift operates or further lift operation will lead to a dangerous situation, the lift car shall stop.

Audio and visual alarm indications shall be provided on the supervisory control panel for the actuation of the seismic detection sensors and the stopping/re-starting of the lift cars.
The LE Contractor may propose alternative acceptable seismic operation control arrangement and other additional means that can better safeguard passengers from danger or facilitate their rescue in the event of earthquake for approval by the Supervising Officer.
SECTION C15
OVERLOAD DEVICE AND FULL LOAD DEVICE

C15.1 PROVISION OF OVERLOAD DEVICE

Every lift shall be provided with an overload device which shall operate when the load in the car exceeds 110 % of the rated load of the lift.

C15.2 OPERATION OF OVERLOAD DEVICE

The overload device, when in operation, shall:-

(a) prevent any movement of the car;

(b) prevent the closing of any power operated door whether fitted to the car or to the landing at which the car is resting; and

(c) give audible and visible signals inside the car or at the car entrance for service lift.

The lift shall resume normal operation automatically on removal of the excessive load. The overload device shall be inoperative while the lift car is in motion.

C15.3 FULL LOAD DEVICE

Every lift other than a service lift shall be provided with a full load device having an adjustable setting range from 80% to 100% of the rated load and when operated, it shall by-pass all landing calls. When the load in the car is reduced, the car shall stop for landing calls as normal.

C15.4 FLOATING CAR PLATFORM TYPE NOT ACCEPTABLE

Overload device and full load device activated on floating car platform principle are NOT acceptable.
SECTION C16

LIFT MACHINERY

C16.1 LIFT MOTOR

The motor shall be designed to operate for an unlimited period according to the expected duty of the lift. The AC motor may be supplied and controlled by static elements when AC variable speed system is specified.

Where specified in the Particular Specification and/or shown on the Drawings, high efficiency AC gearless permanent magnet synchronous motor shall be provided with high overall efficiency.

C16.2 BEARING AND GEAR CASE

Bearings shall be of the ball bearing type or sleeve ring type with oil ring bearings. Gear cases shall be provided with journal and thrust bearings suitable for the application.

C16.3 EMERGENCY OPERATION BY MANUAL DEVICE

For geared lift machines, the hoisting machine shall be provided with a smooth wheel which may be fitted to the shaft to move the lift car up or down by manual operation. The direction of movement of the car shall be clearly indicated on the machine.

If the wheel is removable, it shall be located in an easily accessible place in the machine room. Also see Clause C13.4.

C16.4 EMERGENCY OPERATION BY ELECTRICAL SWITCH

For gearless lift machines as well as machines where the manual effort to raise the car together with its rated load exceeds 400N, an electrical switch for emergency operation shall be installed in the machine room.

For machines already fitted with manual operation wheel as required in Clause C16.3, the electrical switch for emergency operation shall also be installed, where technically feasible and available, for added protection.

The emergency electrical switch with directional push buttons protected against accidental operation shall be provided in the machine room such that when the emergency electrical switch is operated, the car can be moved up or down by applying constant pressure on the buttons. The car speed under the emergency operation shall not exceed 0.63 m/s.

The emergency electrical switch and its push buttons shall be so placed that the machine can readily be observed during operation. Also see Clause C13.4.
Where emergency power supply is provided in the building for fireman’s lift(s) and/or other lifts, the electrical switches for emergency operation shall be backed up by the emergency power supply. In case the capacity of emergency power supply is only sufficient for the fireman’s lift(s), the electrical switches for emergency operation shall be disconnected from the emergency power supply during fire alarm mode and at the operation of the fireman’s switch. The operation of the fireman’s lift(s) shall not be affected in any case.

C16.5 ELECTRO-MECHANICAL BRAKE

Every lift machine shall be provided with a double brake system each of which is capable of stopping the machine when the car is downward travelling at its rated speed and with the load equivalent to 125% (150% in case of industrial truck loaded freight lift and vehicle lift) of the rated load. It shall also be fitted with a manual emergency operating device capable of having the brake released by hand while a constant manual pressure is required to keep the brake open.

C16.6 ‘RUN/STOP’ SWITCH TO BE PROVIDED WHERE LIFT EQUIPMENT IS HOUSED IN SEPARATE COMPARTMENT

Where lift equipment is housed in a compartment separated from the motor room or lift well, a switch shall be provided in that compartment which, when placed in the ‘STOP’ position, shall cause the lift to stop and refrain from being started until the switch is placed in the ‘RUN’ position.

C16.7 ‘RUN/STOP’ SWITCH TO BE PROVIDED IN PIT

A switch as specified in Clause C16.6 shall be provided in each lift pit.

C16.8 STOPPING AT THE NEAREST LANDING

In addition to the home landing requirements as stipulated in Clauses C21.3, C21.4 and C21.5, the lift shall automatically cancel all car calls and stop at the nearest landing floor in the direction of travel with door open to release the passengers and with alarm in the supervisory control panel under the following fault conditions:-

(a) actuation of any of the safety device of respective lift which has not initiated an emergency stop;

(b) flooding of respective lift pit as detected by the water level sensor if any;

(c) breakdown of the ventilation fan in lift car; and

(d) actuation of the seismic detection sensor.
The nearest landing in Clause C16.8 and C16.9 shall mean, as appropriate, the next available landing floor in the direction of travel, or a pre-designated nearest landing floor assigned for a lift car position in a direction of travel, or the nearest landing floor that a lift can practically stop at without jerk after deceleration.

The faulty lift shall not resume normal operation until positive reactivation. The ventilation fan, air conditioning and lighting of the faulty lift car shall be switched off and the lift door shall be closed after a preset adjustable period of time. Door open push button and safety edge shall however remain effective. Where there is “Out of Service” indication in the message indicator in the landing fixtures, it shall be turned on. Where required, the home landing key switch in Clause C21.3 shall be able to bring an empty faulty lift to the landing at the designated point of entry after all passengers are released and the lift door is closed, if further lift operation will not lead to a dangerous situation. On arrival at the designated point of entry, the faulty lift shall however not resume normal operation until positive reactivation.

C16.9 MOVE TO THE NEAREST LANDING AFTER EMERGENCY STOP

After an emergency stop, if there is no actuation of other safety and protection devices preventing the lift operation and further lift operation will not lead to a dangerous situation, the lift shall re-start automatically upon a preset delay for the following scenarios:-

(a) When the lift is brought to an emergency stop due to voltage dips, the lift shall restart within 60 seconds upon the restoration of normal power supply. The lift shall move to the nearest landing either one floor above or below and with door open to release the passengers. If there is no actuation of other safety devices, the lift shall resume normal operation within 5 minutes. If the lift does not restart and/or resume normal operation, an alarm shall be indicated in the supervisory control panel together with “Out of Service” indication in the message indicator in the landing fixtures; and

(b) When the lift is brought to an emergency stop due to power failure, the lift shall restart within 60 seconds upon the activation of emergency power supply. The lift shall move to the nearest landing either one floor above or below and with door open to release the passengers. If the lift does not restart and/or resume normal operation, an alarm shall be indicated in the supervisory control panel together with “Out of Service” indication in the message indicator in the landing fixtures; and

(c) When the lift is brought to an emergency stop due to the actuation of seismic detection sensors, the lift shall restart within 180 seconds and move to the nearest landing either one floor above or below and with door open to release the passengers as stipulated in Clause C14.10. The lift shall however not resume normal operation until positive reactivation as stipulated in Clause C16.8.
SECTION C17

CONTROLLER

C17.1 CONSTRUCTION

The controller shall be constructed in accordance with the general requirements of switchgear specified in the General Specification for Electrical Installation in Government Buildings of the Hong Kong Special Administrative Region, issued by the Building Services Branch, Architectural Services Department, the Government of the HKSAR and shall be mounted in a ventilated steel cubicle with hinged front doors and removable hinged rear panels, in which all contactors, solenoids, relays, motor starting equipment etc., shall be fitted. All steel sheets shall be no less than 1.2 mm thick and comply with Clause B3.3 of this General Specification.

C17.2 GENERAL REQUIREMENTS

The controller shall comply with the general requirements as stated in EN 81-1:1998 or EN 81-20:2014 and EN 81-50:2014, and in particular, the following features shall be included:-

(a) Materials used in the construction of the control equipment shall not support combustion;

(b) The components shall be designed and mounted in a manner which will facilitate easy inspection, maintenance, adjustment and replacement. Wirings shall be terminated in such a way that the wires are not damaged. Accessible terminals suitably marked, shall be provided for incoming and outgoing cables;

(c) Control circuits at normal mains voltage shall be connected between phase and neutral and shall be supplied through double wound isolating transformer;

(d) Where rectifier is used it shall be of the full wave silicon type fed from a transformer;

(e) The control circuit shall be protected by suitably rated over-current circuit breakers or HRC fuses independently;

(f) The brake solenoid and any retiring cam shall operate on direct current; and

(g) Motors connected to polyphase AC power supplies shall incorporate means to prevent the motor from being energised in the event of phase failure.

(h) The variable voltage, variable frequency drives with regenerative features shall be provided for each lift:-
i) with rated speed of 3m/s or above and;

ii) with rated load at 1000kg or above; or

iii) where specified in the Particular Specification and/or shown on the Drawings.

C17.3 SOLID STATE CONTROLS

Microprocessor-based control shall include the following design features:-

(a) The system hardware shall be capable of supporting fully software based supervisory and motor control systems;

(b) Interruption of the electrical supply to the lift shall not affect the system memory or software;

(c) It shall be possible to change the supervisory control algorithm to meet a change in the use of the building by re-programming the instruction memory;

(d) It shall be possible to interrogate, by means of communication access/test points on the controller, the system operating functions by use of a portable unit using diagnostic routines;

(e) Visual indicators, e.g. LED'S, shall be provided on the controller to display information on the operational status of the lift; and

(f) Multiplexing techniques may be employed to reduce the number of trailing cables normally required, if considered cost effective to do so.

C17.4 PROVISIONS FOR FUTURE REMOTE MONITORING OF LIFT

The LE Contractor shall provide dry contacts of the following output signals for each lift installation in a stainless steel cabinet to serve as the interface unit for future connection by others:-

(a) Normal/Fault status;

(b) Duty/Standby status;

(c) Power Supply Normal/ Fault status;

(d) Normal/ Essential Power status; and

(e) Passenger trapped alarm.

This interface unit shall be located at the management office/caretaker’s room next to the lifts monitoring panel unless otherwise specified on the Drawing or in the Specification.
The LE Contractor shall provide the following output signals from the sensors of each lift installation for the use of future remote monitoring system of lift when specified in the Particular Specification:-

(a) Remote Breakdown monitoring
   (i) Start up Failure
   (ii) Lift Car Alarm
   (iii) Safety Devices Condition
   (iv) Door Operation Condition
   (v) Power Source Failure
   (vi) Intercom Operation
   (vii) Controller Communication Failure

(b) Remote Lift Performance monitoring
   (i) Brake Performance
   (ii) Car/ Hall call Button Status
   (iii) Door Operation Status
   (iv) Speed Control Status
   (v) Floor Zone Level Error Status
   (vi) Door Switch Status
   (vii) Load Detection Status
   (viii) Emergency Lamp Status

(c) Remote Data Collection
   (i) Number of Start Up
   (ii) Running Distance
   (iii) Running Time
   (iv) Door Operating Count
   (v) Number of Call Per Floor
SECTION C18
AUTOMATIC CONTROL SYSTEM

C18.1 AUTOMATIC FULL LOAD BY-PASS

To eliminate the inconvenience of having fully-loaded cars stop for landing calls, all lifts other than service lifts shall be equipped with a full load device which detects the load condition in the car and allow landing calls to be by-passed.

C18.2 AUTOMATIC PUSH BUTTON CONTROL FOR SINGLE LIFT

Automatic push button control shall allow only one call to be registered at a time. The car answers one call before another can be registered. All car and landing doors must be properly closed before the car will respond to either a landing or car call. On stopping, a short period elapses during which no landing call is effective and priority is given to the car pushes to allow passengers to enter the car and register a car call.

If no car call is registered after the car stops at a floor and the car and landing doors remain closed then a landing call may be registered after an adjustable time delay of not more than 8 seconds, when the lift becomes free.

C18.3 DOWN COLLECTIVE CONTROL FOR SINGLE LIFT (‘SIMPLEX’ CONTROL)

All calls shall be stored in the system and answered in sequence regardless of the order in which they are registered.

When travelling in the 'Up' direction, the car travels to the highest call, stopping at any intermediate floor for which a car call has been registered. On stopping for the highest call, preference is established for the 'Down' direction.

When travelling downwards the car stops for all car and landing calls that have been registered. When all calls have been answered, the car remains with doors closed at the floor to which it last travelled.

C18.4 DOWN COLLECTIVE CONTROL FOR TWO INTER-CONNECTED LIFTS (‘DUPLEX’ CONTROL)

In addition to the features as required in Clause C18.3, it shall include the following control features:

When both cars are away from the landing of designated point of entry and all calls have been answered, one car will return automatically to the landing of designated point of entry and is referred to as the ‘Next’ car. The second car remains at the floor at which it last deposited passengers and is referred to as the ‘Free’ car. Both cars stand with doors closed.
With the cars standing with doors closed as described above the first landing call will be answered as follows:-

(a) for a landing call from the landing of designated point of entry, by the ‘Next’ car; and

(b) for any other floor landing call, by the ‘Free’ car.

With the ‘Free’ car answering calls, the ‘Next’ car will not start for ‘Down’ calls behind the ‘Free’ car until the ‘Free’ car is descending.

The passenger entering the ‘Free’ Car at the landing of designated point of entry would be able to register a call and travel to any destination. With both cars standing at the landing of designated point of entry with doors closed, the ‘Next’ car (i.e. the one that arrived first) will answer the first landing call. Directional preference should be maintained when a car stops for its last call until the doors close.

C18.5 DIRECTIONAL COLLECTIVE CONTROL FOR SINGLE LIFT

All calls shall be stored in the system and answered in sequence regardless of the order in which they are registered.

When the car is travelling in a given direction it shall travel to the further-most call, answering any car call or landing call for the corresponding direction of travel.

Landing calls for the direction opposite to that in which the car is travelling shall be by-passed but shall remain stored in the system to be answered when the car returns in the opposite direction.

When the car stops for the last call in its direction of travel, preference is given to car call(s) for an adjustable period.

When all calls have been answered the car remains with doors closed at the floor to which it last travelled.

C18.6 DIRECTIONAL COLLECTIVE CONTROL FOR TWO INTERCONNECTED LIFTS

In addition to the features as required in Clause C18.5, it shall include the following supervisory features:

When both cars are away from the landing of designated point of entry and all calls have been answered, one car shall return automatically to the landing of designated point of entry and is referred to as the 'Next' car. The second car remains at the floor to which it last travelled and is referred to as the 'Free' car. Both cars stand with doors closed.
With the cars standing with doors closed as described above, the first landing call shall be answered as follows:

(a) for a landing call from the landing of designated point of entry, by the ‘Next’ car; and

(b) for any other floor landing call, by the ‘Free’ car.

With the ‘Free’ car answering calls, the ‘Next’ car shall not start for ‘Up’ calls or ‘Down’ calls behind the ‘Free’ car until the ‘Free’ car is descending. If the ‘Free’ car is delayed for a pre-determined time which is adjustable, the controller shall operate to dispatch the ‘Next’ car.

With both cars standing at the landing of designated point of entry with doors closed, the ‘Next’ car shall answer the first landing call.

The passenger entering the ‘Free Car’ at the landing of designated point of entry shall be able to register a call and travel to any destination.

C18.7 AUTOMATIC GROUP SUPERVISORY CONTROL FOR 2-8 INTERCONNECTED PASSENGER LIFTS

This group supervisory control system when specified in the Particular Specification shall incorporate a micro-computer or other similar solid state devices which continuously monitor the transportation demand and automatically adjust the group operation to suit the prevailing traffic pattern and to optimise passenger waiting time.

In the case of a fundamental change in the use or occupancy of the building, the system shall be re-programmable to cater for revised traffic pattern without inconvenient hardware modifications.

Facilities shall be provided in the system such that the fault record and the actual traffic pattern of the lifts could be printed out when required.

Control system features to be included are generally as described below but by no means exhaustive which may be either included as standard or specified elsewhere in the Particular Specification.

(a) Flexible service sectors

The lifts shall operate as an interconnecting collective group and the system shall arrange for cars to answer demands in accordance with priorities established by recording the time that calls have been registered. The lifts are to operate as completely flexible units and shall not therefore invariably make round trips, or park at specific floors, or operate to specified programmes, or in accordance with dispatch times.

Landing calls shall be grouped into 'UP' and 'DOWN' sectors, the number of floors included in each sector depending on the anticipated traffic and
the degree of priority to be accorded to the occupants of the floors. The priority of each sector shall be determined by the length of time that calls have been registered in the sector. It shall be possible to increase or reduce the priority of a sector by reducing or increasing the units of time for a sector.

When not answering calls, cars shall park with doors closed at the floor at which the last passenger is discharged. When a call is registered, the nearest parked car shall answer the call and when travelling to the floor at which the call is registered it shall by-pass calls in sectors through which it may have to pass. Should there be more than one call in sectors embracing several floors the car shall travel to the highest call in a 'DOWN' sector or the lowest call in an 'UP' sector.

When a car has answered all the landing calls in a sector to which it is assigned and the resulting car calls, it shall park at the final floor and become available for further assignment. When under normal condition of two way traffic, any car which has answered the calls in its assigned sector and is not fully loaded, shall answer landing calls in the same direction in any sector through which it is passing while answering the car calls resulting from the assignment. The presence of an intense local demand shall be detected and additional cars assigned to this demand as required, provided always that elsewhere are of lower priority.

(b) Heavy 'Up' traffic

The heavy 'Up' traffic shall be detected through a load-weighing device and when cars loaded to 60% or more at the landing of designated point of entry two cars shall be assigned automatically to the landing of designated point of entry for a specific period. When lifts assigned to the landing of designated point of entry arrive, they shall stand with their doors in the open position with direction arrow illuminated. Cars not assigned to the landing of designated point of entry shall continue to answer demands elsewhere in the building in the normal manner.

(c) Heavy 'Down' traffic

When heavy 'Down' traffic is experienced, the condition shall be detected when downward travelling cars are loaded to 80% capacity. Under this condition the despatching system shall ensure that lift service is equally distributed through the building and fully loaded cars shall automatically bypass landing calls in order to prevent unnecessary stops.

(d) Light traffic

As traffic requirements diminish, cars shall complete their assignments and park with closed doors wherever they happen to be.

(e) Pre-arrival chiming system

See Clause C11.4.
(f) Traffic sentinel

An electronic detection system shall be incorporated to reduce the preset waiting time to landings and to supplement the operation of the door safety edge. After an adjustable period of time, the starting of the car shall be initiated immediately when the detection system detects that passenger movement across the threshold has ceased.

Should the sensor of the traffic sentinel be failed for an excessive period, the doors shall commence to close slowly after a pre-determined time delay.

(g) Car preference

It shall be possible to withdraw any car or cars from service for maintenance purposes or for attendant control by means of a key operated switch. Under this condition, other cars in the bank shall continue to answer calls in the system. If required, a car or cars shall be able to be withdrawn from the group and assigned to serve a selected floor/floors only.

(h) Car separation

An out-of-order car or cars shall be automatically separated from the group, while the remaining ones shall continue to operate under group supervision.

(i) Group operation of lifts under emergency power supply

Where a group of lifts are to be operated from the same emergency power source which is not sufficient to operate all the lifts at the same time, the LE Contractor shall provide an automatic selector switch such that upon the availability of emergency power, one lift at a time shall travel to and park at the landing of designated point of entry to release passengers. After all lifts are parked at the landing of designated point of entry, the emergency power supply shall remain connected to one of the lifts.

In case where the group of lifts consists of fireman’s lift(s), sufficient emergency power shall be available for the operation of the fireman’s lift(s) and the sequential returning of the other non-fireman’s lift(s) of the group to the designated point of entry at the same time. The operation of the fireman’s lift(s) shall not be affected in any case.

The Electrical Contractor will provide conduit/trunking facilities for the interconnections between different lift machine rooms, where applicable. The interconnecting control cables shall be provided by the LE Contractor.
SECTION C19

POWER SYSTEM APPLICATION

C19.1 SPEED AT AND BELOW 1.75 M/S

For lift speed at and below 1.75 m/s, the power system shall be either DC geared variable voltage, or AC variable voltage (ACVV), or AC variable voltage variable frequency (ACVVVF) system, with levelling accuracy $\pm 10$ mm. The motor rating shall be 180 starts per hour.

C19.2 SPEED ABOVE 1.75 M/S

For lift speed above 1.75 m/s, the power system shall be either DC gearless variable voltage, or AC variable voltage (ACVV), or AC variable voltage variable frequency system (ACVVVF) or permanent magnet synchronous (PMS) motor, with levelling accuracy of $\pm 10$ mm. The motor rating shall be 180 starts per hour.

C19.3 BED/PASSENGER LIFT

The power system shall be either AC variable voltage (ACVV), or AC variable voltage variable frequency (ACVVVF), or DC variable voltage system. The lift shall be steady in acceleration and deceleration with a levelling accuracy of $\pm 10$ mm. The motor rating shall be 180 starts per hour.

C19.4 HYDRAULIC LIFT

Except where specified in the Particular Specification, all hydraulic lifts shall have a maximum speed not exceeding 0.5 m/s with levelling accuracy of $\pm 5$ mm. The hydraulic system shall be rated for at least 45 motor starts per hour.
SECTION C20

ALARM BUZZER / BELL SYSTEM,
SUPERVISORY CONTROL PANEL, INTERCOM SYSTEM,
TELEPHONE AND CLOSED CIRCUIT TELEVISION

C20.1 ALARM BUZZER / BELL SYSTEM

Where additional alarm device is specified in the Particular Specification and/or on the Drawings in addition to the system as specified in Clause C8.11, The LE Contractor shall be responsible for the provision of all cabling, buzzers (or alarm bells) and indicator board(s) in connection with all alarm system as specified in this General Specification and the Particular Specification.

The alarm buzzers/bell and indicator board(s) shall also be connected to the batteries as specified in Clause B2.8.

The indicator board(s) shall have visual and audible alarms for all lifts and shall include a mute switch for silencing the alarm buzzer(s) / bell(s) and a reset switch to reset the alarm. The alarm buzzer(s)/bell(s), after muting, shall have audible signal again when there is a second alarm. The indication light(s) shall remain on until all alarms are cleared and reset at the indicator board(s).

C20.2 SUPERVISORY CONTROL PANEL

Where supervisory control panel is specified in the Particular Specification and/or Drawings, the LE Contractor shall be responsible for the provision of all cabling, visual and audible signal components, and controls for the supervisory control panel from all lifts to the supervisory control panel that is located in the caretaker's office or building management office as the case may be at the landing of designated point of entry unless otherwise specified.

The supervisory control panel shall include at least, but not exclusive, the following basic facilities:-

(a) 'In service/Out of service' LED lights for each lift;
(b) Floor/position indicators for each lift;
(c) Up/Down direction indicator arrows for each lift;
(d) System fault alarm buzzer / bell and LED indication lights;
(e) Mute button for alarm buzzer / bell and alarm reset button;
(f) Power on indicator;
(g) Lamp test button;
(h) Repeater master unit for an intercom system as specified in Clause C20.3; and

(i) ‘Under Fireman control’ LED light for each Fireman's lift.

C20.3 INTERCOM SYSTEM FOR PASSENGER, BED/PASSENGER AND FREIGHT/GOODS LIFTS

An intercom system, or similar device powered by the emergency battery supply as specified in Clause B2.8 shall be provided by the LE Contractor for all passenger, bed/passenger and freight/goods lifts between the lift car and the lift machine room, and between the lift car and the building management office or the caretaker’s office as the case may be. The intercom system shall comprise a 2-way speaker in each lift car station and master control station located in the lift machine room. A repeater master station with a 2-way speaker shall also be provided in the building management office or the caretaker's office as the case may be. Also refer to Clause C8.11. The master control station shall have the following facilities:-

(a) A 2-way speaker to allow communication between lift cars and the master control stations;

(b) A master switch of spring return type to allow simultaneous communication between the master control stations and all lift cars; and

(c) Selective switches of spring return type to allow communication between any master control station and each lift car, one at a time.

The conduit/trunking facilities outside the lift machine room and lift well to the building management office or the caretaker's office will be provided by the Electrical Contractor or others. All cabling shall be carried out by the LE Contractor.

C20.4 TELEPHONE

Where specified in the Particular Specification and/or on the Drawings, the LE Contractor shall provide a recess cabinet in the lift car panel for the installation of a wall mounted type telephone set. The door of the cabinet shall match with the control station panel and be boldly engraved ‘Emergency Telephone’ in red English and Chinese characters. The telephone set will be provided by others but the LE Contractor shall co-ordinate and provide the appropriate telephone cable(s) from the lift car to a connection terminal at a location as specified in the Particular Specification and/or on the Drawings. The conduit/trunking facilities outside the lift machine room and lift well will be provided by others as in Clause B2.2.
C20.5 CLOSED CIRCUIT TELEVISION

For all passenger lifts, bed/passenger lifts and freight lifts, the LE Contractor shall supply and install a colour Closed Circuit Television (CCTV) system which shall have the following facilities:

(a) a CCTV camera mounted on the ceiling of the lift car;

(b) a colour CCTV monitor of LCD type or similar slim type approved by the Supervising Officer located at the lift machine room;

(c) a colour CCTV monitor of LCD type or similar slim type approved by the Supervising Officer located at the building management office or the caretaker’s office or at a location as specified in the Particular Specification and/or on the Drawings;

(d) separate and independent lift travelling audio/video cable(s) for the CCTV system connecting between the CCTV camera installed in the lift car (with the corresponding power supply MCBs in the MCB boards in the lift machine room) and the CCTV monitor(s) respectively;

(e) a suitable CCTV camera mounting frame/provision on top of the lift car for the installation of the CCTV camera;

(f) a suitable CCTV monitor mounting frame/provision in the room as specified in the Particular Specification and/or on the Drawings for the installation of the CCTV monitor;

(g) all the conduit and trunking facilities inside the lift well and the machine room (conduit and trunking facilities outside lift well and lift machine room will be provided by others unless otherwise specified); and

(h) the following provisions are required when interfacing with the display monitor(s) of burglar alarm and security system is specified in the Particular Specification:

(i) The supervisory control panel of lift/escalator/passenger conveyor installation shall be installed adjacent to the security control console. The exact location of the panel shall be subject to the Supervising Officer’s direction on site; and

(ii) Sub-clauses (c) and (f) above are no longer applicable. The LE Contractor shall not be required to install an independent set of CCTV display monitor adjacent to the security control console. The images captured by the lift CCTV camera shall be displayed at the monitors of the security control console. The LE Contractor shall integrate a set of CCTV video signal and emergency alarm signal output connection sockets on the supervisory control panel of lift/escalator/passenger conveyer installation for others to connect the signal output through appropriate plugs to the display monitors of the security control console based on the following conditions:
(1) the security control console will be supplied and installed by others;

(2) the emergency alarm signal shall be the one from the emergency alarm bell inside each lift car as specified in Clause C8.11 and it shall enable the security control console to immediately switch a monitor to display the lift car image on receiving such alarm;

(3) the CCTV video signal and emergency alarm signal output connection sockets on the lift supervisory control panel shall be BNC panel sockets;

(4) the LE Contractor shall supply associated connection plugs, which shall suit the BNC panel sockets on the supervisory control panel of lift/escalator/passenger conveyor installation and shall not be less than the sockets in quantity, to the security control console specialist contractor who shall then be responsible for the wiring from the security control console to the plugs;

(5) the BNC connection plugs and sockets shall be of 75 ohm impedance type, service voltage up to 500 V peak and frequencies up to 4000 MHz, and accept common RF cable;

(6) the video signal shall be 1.0 V p-p composite; and

(7) the LE Contractor shall also co-ordinate with the security control console specialist contractor to ensure that the video signal and alarm signal outputs are compatible with the security control console by providing all necessary built-in transducers (the signal outputs to the security control console shall be either analogue or digital as specified in the Particular Specification).

In addition to the above requirements, the CCTV system shall also comply with the latest version of the General Specification for Monochrome and Colour Closed Circuit Television Systems (Specification No. ESG14) issued by the Electrical and Mechanical Services Department, the Government of the HKSAR.

The CCTV system shall be supplied, installed and maintained by licensed security contractor or workers under the Security and Guarding Services Ordinance (Cap.460) employed by the LE Contractor.
SECTION C21

FIRE SERVICE REQUIREMENTS

C21.1 FIREMAN'S LIFT

Where called for in the Particular Specification, Fireman's Lift(s) provided shall satisfy the following conditions:-

(a) Lift well openings shall be provided with automatic self-closing fire-resisting doors;

(b) It shall be of a minimum size of 1.35 m² net internal car floor area, with a minimum rated load of 680 kg;

(c) It shall be provided with a suitable control switch at the landing of designated point of entry to enable the Fire Services personnel to gain immediate control over the lift and return it to designated floor. When a Fireman's Switch is operated the lift shall return to the landing of designated point of entry without stopping for car or landing calls. Sole control of the lift shall then be rested in the car control station, and the Fire Services personnel need only take three simple steps to operate the lift:

(i) Press the desired floor button or 'door close' button continuously to close lift door and register call;

(ii) On arrival at the desired floor, press 'door open' button continuously until lift doors are fully open; and

(iii) If another floor is desired, press floor button of that floor.

On resetting the Fireman’s Switch when the lift is at a floor other than the designated point of entry, the lift shall not resume normal operation and shall remain under fireman’s lift operating mode until it returns to the designated point of entry and opens its door fully.

Once the Fireman’s Switch is switched on and the Fire Services personnel have gained control of the fireman’s lift, the lift shall remain under the exclusive control of fireman despite any power supply interruption or changeover from normal power supply to the secondary one, or vice versa, for the fireman’s lift. All calls prior to the power supply interruption or changeover shall be automatically cancelled. The operation of the fireman’s lift shall then be as follows:-

(i) In case the lift doors are not fully closed, on the re-establishment of power supply the doors shall automatically open if the lift stopped at a landing. The opening and closing of the doors shall be by pressing continuously the respective control buttons as under fireman’s lift operating mode and the lift shall operate according to item (ii) below when the lift doors are fully closed.
(ii) In case the lift doors are fully closed, once the power supply has been re-established the lift shall immediately resume the fireman’s lift operational control; or as alternative, return to the designated point of entry or the nearest landing below and resume the operational control.

(d) The electric fan on top of the lift car shall be stopped automatically upon the opening of the safety hatch;

(e) The speed of the lift car shall be such that it will reach the topmost discharge point of the building in not more than 1 minute, calculating from the time when the lift doors on the lowest discharge point are completely closed to the time when the lift doors at the topmost discharge point start to open; and

(f) The opening of the lift door shall not be less than 800 mm wide and 2000 mm high. The doors shall be fitted with power operated automatic self-closing device.

C21.2 FIREMAN'S SWITCH

The fireman's lift shall be provided with a suitable control switch, clearly indicated in English and Chinese as Fireman's Switch, at the designated point of entry to enable Fire Services personnel to gain control over the lift which, upon operation shall override the instructions registered and return to the designated point of entry as quickly as mechanically possible.

For easy identification of Fireman's lift which conforms to this standard, a red and white diagonal striped backing shall be provided behind the glass of the Fireman's switch.

The Fireman's Switch shall be of a type which does not require a key for operation. Where a two-button switch is used the operated button shall remain depressed to indicate which button is in operation. Where a toggle switch is used the ‘down’ position shall correspond to the ‘on’ position. The Fireman's Switch shall be located adjacent to the lift opening at the designated point of entry and shall be at a height of approximately 2000 mm above the floor level. Where two or more lifts are installed together, the switch shall be labelled such that there is no doubt as to which lift it controls.

C21.3 HOME LANDING OPERATION

Every lift shall be provided with a facility to bring the lifts to the designated point of entry in case of fire by manually operated key switch installed at the designated point of entry. The key switch shall also be used to bring the lift to the designated point of entry after normal office hours for parking with lighting, air conditioning and ventilation fan off and door close after releasing the passengers.
C21.4 ALL LIFTS TO RETURN TO LANDING OF DESIGNATED POINT OF ENTRY UPON ACTUATION OF FIRE ALARM SYSTEM

Where specified in the Particular Specification and/or on the Drawings, the LE Contractor shall connect the lift control to the fire alarm system so that all lifts shall return to the landing of designated point of entry upon actuation of the fire alarm devices (other than smoke detectors) at the appropriate zone. Upon reset of the alarm system, the lifts shall only return to normal service after positive reactivation. In case the main power supply is also interrupted, the lift shall return in sequence to the landing of designated point of entry, one at a time, upon availability of the emergency power supply.

C21.5 RELEVANT LIFTS TO RETURN TO LANDING OF DESIGNATED POINT OF ENTRY UPON ACTUATION OF FIRE ALARM SYSTEM

Where specified in the Particular Specification and/or on the Drawings, the LE Contractor shall connect the lift control to the fire alarm system so that upon actuation of the fire alarm devices (other than smoke detectors) at the particular zone, all lifts serving that zone shall return to the landing of designated point of entry. Upon reset of the alarm system the lifts shall only return to normal service after positive reactivation. In case the main power supply is also interrupted, the lifts shall return in sequence to the landing of designated point of entry, one at a time, upon availability of the emergency power supply.

C21.6 REFUGE FLOOR

The doors of a fireman's lift, opening on to a Refuge Floor through a protected lobby shall not be opened until automatically released upon actuation of the Fireman's Switch, i.e. only the Fireman's Switch will have the capability of opening the lift doors at the Refuge Floor.

C21.7 NOTICE

A permanent notice of prominent size indicating which is(are) the fireman's lift(s) by the words in English and Chinese 'FIREMAN'S LIFT' (消防升降機) and the floors served, shall be displayed adjacent to the Fireman's Lift at the landing of designated point of entry. The notice shall be made of at least 0.8 mm thick stainless steel sheet or other approved material with engraved red letters in English and Chinese.
SECTION C22

REQUIREMENTS FOR BARRIER FREE ACCESS

C22.1 GENERAL

The requirements for barrier free access in this Section C22 shall be complied by all passenger lifts except those requirements specified only for the accessible lifts.

All passenger lifts shall comply with the Design Manual: Barrier Free Access 2008 issued by the Buildings Department, the Government of the HKSAR.

Accessible lift(s), serving every floor, shall be provided in compliance with the Design Manual: Barrier Free Access 2008. All requirements for passenger lifts shall also be applicable to the accessible lift. The accessible lift car shall have minimum dimensions of 1500 mm x 1400 mm with a clear minimum door width of 850 mm unless otherwise specified or approved.

Unless otherwise specified, all passenger lifts shall suit the use by the elderly people in addition to the disabled people. The recommendations and guidelines as stipulated in Chapter 6 of Design Manual: Barrier Free Access 2008 shall be followed except with the approval of the Supervising Officer.

C22.2 LIFT CONTROL BUTTONS

Essential lift control buttons such as the emergency alarm button, intercom button, door opening button, and call buttons for the landing in all passenger lift cars as well as call buttons at all the landings, shall not be lower than 900 mm or higher than 1200 mm above finished floor level. Braille and tactile markings shall be placed either on or to the left of the control buttons. Such markings shall be minimum 15 mm in height and 1 mm raised. All lift control buttons shall have a minimum dimension of 20 mm.

Control buttons shall be of micro-movement push button type and as specified in Clause C9.5 unless otherwise specified.

The graphics for tactile markings for ‘Door Open’, ‘Door Close’, ‘Emergency Alarm’, and ‘Main Entrance Floor’ shall be as shown in Figure 41 of the Design Manual: Barrier Free Access 2008 unless otherwise specified. The tactile markings shall be of high contrasting colour background. The ‘Main Entrance Floor’ is the floor of the designated point of entry or as specified.

Where one of the lifts in a bank under group supervisory control is designated as the accessible lift, a separate call button for the accessible lift shall be installed on each floor to ensure that the accessible lift will stop at the called floor. Priority of attendance to the call for accessible lift shall be assigned to this button. This separate call button shall be identified with an approved Braille and
tactile international symbol of accessibility on the floor panel. When floor buttons other than the separate call button are pressed, the accessible lift will be under the group supervisory control same as all other lifts in the same bank.

The accessible lift car shall have two lift control stations, one on either side of the car door, as specified in Clause C9.2.

C22.3 HANDRAIL

A tubular stainless steel handrail not less than 32 mm and not greater than 40 mm in external diameter shall be provided on 3 sides of all passenger lift cars, extending to within 150 mm of all corners. The handrail shall be not less than 30 mm or more than 50 mm clear of walls and other obstructions. The gripping surface of the top of the handrail shall be not less than 850 mm or more than 950 mm above the finished floor level.

C22.4 LANDING AND CAR DOORS

On arrival of the passenger lift to a landing in response to a car call or landing call, the landing and car doors shall be opened automatically and be kept open for a pre-determined period before closing. This period shall be adjustable from 3 seconds to 30 seconds. The time period shall be suitably adjusted to allow sufficient time for wheelchair users or persons with a disability or the elderly to enter and leave the lift car. An audible signal shall be provided to signify the closing action of the doors. A sensitive door re-opening device shall be provided to automatically initiate the re-opening of the doors in the event that any obstacle is about to be struck by the doors in crossing the entrance during the closing movement. There shall be detection devices positioned at a height between 500 mm to 600 mm above the floor of the lift car as well as other heights. Also see Clause C10.12. The landing and car doors shall be of automatic power operated horizontally sliding type.

C22.5 EMERGENCY ALARM PUSH BUTTON AND INTERCOM

There shall be an emergency alarm push button together with an indication light, a buzzer and an intercom inside all the lift cars such that the person inside can speak to the building management office or the caretaker's office as the case may be. Details are stipulated in Clause C8.11.

C22.6 DOOR JAMB

Tactile and Braille floor designations shall be provided on the jambs on both sides of each lift entrance, by means of Arabic numerals, minimum 60 mm high, raised 1 mm, and at 1200 mm above the finished floor level.
C22.7 IDENTIFICATION

The accessible lift and all lifts complying with same barrier free access requirements shall be identified by at least one international symbol of accessibility at each landing served by each lift. Where there is only one lift in the building or all the lifts in the building are designed for barrier free access, at least one international symbol of accessibility shall be provided at each lift lobby on the designated point of entry of the building.

Unless otherwise specified, the international symbols of accessibility for accessible lift shall be supplied and installed by the LE Contractor where there is only one accessible lift and only the accessible lift in the lift lobbies of all floors is required to have the international symbol of accessibility. For other cases or where there is more than one lift in any lift lobby required to have the international symbol of accessibility, the symbols will be supplied and installed by the Building Contractor unless otherwise specified.

Tactile warning tiles or similar shall be placed in front of the lift door of the accessible lift at each landing. Unless otherwise specified, tactile warning tiles will be provided by the Building Contractor.

The LE Contractor shall coordinate with the Building Contractor to check and ensure that the requirements are complied.

C22.8 MIRROR IN ACCESSIBLE LIFT

Where the dimensions of accessible lift car is less than 1500 mm x 1400 mm with a size that does not allow a wheelchair user to turn around within the lift car conveniently, a mirror shall be provided inside the lift with the bottom edge of mirror set at 900 mm above the finished floor level. The size and location of mirror shall be made to facilitate a wheelchair user to check the conditions behind the wheelchair in reversing out of the lift and to see which level the lift has reached.
SECTION C23

REQUIREMENTS FOR HYDRAULIC LIFT

C23.1 LIMITATION OF USE

Hydraulic lift shall not be applied for the purpose of passenger lift unless otherwise specified.

C23.2 DRIVE SYSTEM

(a) The lift car shall be driven by either direct acting or indirect acting (suspension) hydraulic system; and

(b) In case of direct acting system, the hydraulic ram shall be located either at the side, or the back. Unless otherwise specified, direct acting underneath the lift car is not acceptable.

C23.3 HYDRAULIC MACHINERY

(a) General

Hydraulic equipment and piping shall be accessible and shall be mounted in a position that will not interfere with equipment adjustment or affect maintenance. All pressure and volume controls shall be so constructed that they are not adjustable outside the safe working range of the system of which they form a part.

(b) Manual emergency operation

Readily accessible manual devices for emergency operation shall be provided in the machine room.

(c) Anti-creep device

Provision shall be made to automatically return the car to the landing level at a speed not exceeding 0.15 m/s in the event of a leakage in the hydraulic system causing the car to move downward for more than 75 mm but within the unlocking zone.

(d) Ram

Ram shall have smooth cylindrical external surfaces and, if hollow, shall be of approximately uniform thickness. Grey cast iron or other brittle material shall not be used for rams or connecting links. Grey cast iron, where used in other parts of the ram assembly shall have a safety factor of not less than 10. Rams shall not be subjected to bending stresses or eccentric loading.
(e) Valves

The hydraulic system shall incorporate all the components necessary to ensure safety and to give smooth starting and stopping, and the control valves shall be adjusted to suit general passenger/goods traffic. A stopcock shall be provided between the control valves and the cylinder(s), and also between the reservoir tank and the pump if the pump is mounted outside the tank.

(f) Cylinders

Cylinders shall be so mounted that they are subjected only to axial loads. All necessary supports, and mountings of the cylinders shall be provided by the lift manufacturer, including covers for any boreholes. The neck of a cylinder shall incorporate an efficient gland, a wiper ring and a drainable cup to gather wiped oil.

(g) Suspended system

Where the car is suspended, the cylinders shall be solidly mounted on the building structure and the head of the ram adequately guided or supported to carry the rope pulley. A device shall be incorporated which will initiate the closing of the lowering valve in the event of the car being prevented from descending by an obstruction. The device may be either a low pressure switch in the hydraulic line or a slack rope switch.

(h) Pump and motor

The pump and pump motor shall be mounted on one robust bedplate or within the power unit assembly if it is suitably rigid. The motor pump and bearing(s) shall be so mounted and assembled that proper alignment of these parts is maintained under all normal operating conditions. The power unit shall be generously rated and shall operate with minimum noise and vibration. The unit shall be mounted on vibration insulators above the machine room floor. A silencer unit shall be fitted in the hydraulic system to minimise the transmission of pulsations from the pump to the car and the elimination of airborne noise. An oil filter shall be fitted on the pump inlet. A stopcock shall be provided to enable the filter to be cleaned or changed without significant loss of oil. The pump motor shall be of the single speed squirrel cage or slip ring type and it shall run with minimum noise and vibration. It shall be capable of a continuous duty cycle of at least 45 motor starts per hour.

(i) Pipes

Rigid steel pipe shall be used. All welded joints shall comply with BS 2633:1987. Hydraulic piping shall be effectively isolated from the building structure to minimise the transmission of vibration.
(j) Design pressure

All cylinders, rams, pipes, valves, and fittings shall be designed such that under the forces resulting from a pressure equal to 2.3 times the full load pressure, a safety factor of at least 1.7 referred to the proof stress is assured.

(k) Oil storage tank

The tank shall have sufficient capacity to provide an adequate reserve to prevent the entrance of air or other gas into the system. A sight glass tube shall be provided for checking the oil level and the minimum level mark shall be clearly indicated. An oil level monitoring device shall be provided, and if operated, shall maintain a visual and audible signal in the control panel until the fault is rectified.

C23.4 SUSPENSION

Where the raising of the lift is achieved by the use of steel wire ropes interposed between the ram and the car, the steel wire ropes suspension shall be arranged in such a way that the cylinders impose only vertical loads on the building structure.

C23.5 TRANSFER OF LOADS TO CAR FRAME GUIDES

The car platform frame shall be so designed and constructed that all eccentric loads are transferred to the guides and not to the ram attachments.

C23.6 SAFETY GEAR

(a) Instantaneous car safety-gear shall not be fitted to direct acting hydraulic lifts. When any other form of car safety-gear is fitted to a direct acting lift, provision shall be made to absorb any impact loading at the cross-head due to the inertia of the ram and attachments; and

(b) All hydraulic cylinders shall be fitted with an integral or flange-bolted rupture valve which shall stop the descent of car cage.

C23.7 LEVELLING

(a) Levelling accuracy

The control system shall be provided with a floor levelling device which shall automatically bring the lift car to a stop within ± 5 mm of level with any floor for which a stop has been initiated, regardless of the load or direction of travel.
(b) Re-levelling device

An automatic re-levelling device shall be provided which shall be arranged to automatically return the lift to the floor should the lift creep down from floor level for a distance not exceeding 75 mm.
SECTION C24
REQUIREMENTS FOR SERVICE LIFT

C24.1 DEFINITION

Service lift means a permanent lifting equipment serving defined landing levels, comprising a car, the interior of which is INACCESSIBLE to PERSON on account of its dimensions and means of construction.

The car floor area shall not exceed a value determined from the table below:

<table>
<thead>
<tr>
<th>Rated Load (kg)</th>
<th>Maximum Floor Area (m²)</th>
</tr>
</thead>
<tbody>
<tr>
<td>10</td>
<td>0.15</td>
</tr>
<tr>
<td>50</td>
<td>0.50</td>
</tr>
<tr>
<td>100</td>
<td>0.75</td>
</tr>
<tr>
<td>200</td>
<td>1.00</td>
</tr>
<tr>
<td>250</td>
<td>1.00</td>
</tr>
</tbody>
</table>

Neither the internal depth nor the internal width of the car shall exceed 1400 mm.

The overall internal height of the car shall not exceed 1200 mm.

The rated load shall not exceed 250 kg.

C24.2 LIFT CAR AND METHOD OF DRIVE

Service lift cars shall be of rigid construction and totally enclosed except for service openings. The car shall not be made of inflammable materials. Two pairs of renewable guide shoes shall be fitted.

Unless otherwise specified, removable shelves shall be fitted inside the car and be so retained that they shall not be displaced by the movement of the car.

Cars shall be provided with imperforate doors to prevent goods projecting outside the car.

The method of drive for the lift shall be one of the following:

(a) by traction, i.e. sheaves and ropes; or

(b) by positive drive using drum and ropes without counterweights.
C24.3 GUIDE

The car and counterweight shall each be guided by rigid guides.

Guides and their fixings shall be capable to withstand the application of the safety-gear (if provided) when stopping a fully loaded car or counterweight.

C24.4 BUFFER

Buffers shall be provided under all cars and counterweights.

A lift with positive drive shall be provided with additional buffers on the car top to function at the upper limit of travel.

The buffers used shall be one of the following types:

(a) spring;
(b) rubber; or
(c) resilient plastic.

C24.5 COUNTERWEIGHT

Counterweights shall be of metal. A metal frame shall be provided to prevent their displacement.

In the case of drum drive, there shall be no counterweight.

C24.6 SUSPENSION

Cars and counterweights shall be suspended by means of round strand steel wire ropes. The factor of safety of suspension ropes shall not be less than 10.

The minimum number of suspension ropes shall be two and they shall be independent. The diameter of sheaves or pulleys shall not be less than 30 times the rope diameter.

C24.7 SAFETY GEAR

Safety gear tripped by an overspeed governor shall be provided for the car where:-

(a) the rated capacity is 250 kg;

(b) accessible spaces exist beneath the lift well; or
(c) gross car roof area equals to or greater than 0.37 m².

Where there is an accessible space beneath the well, the counterweight shall be equipped with safety gear.

C24.8 LOAD PLATE AND WARNING NOTICE

A load plate giving the contract load of the lift in kg shall be fixed in a prominent position at each landing entrance.

A warning notice in both English and Chinese bearing the words ‘Persons are forbidden to enter the lift car or enclosure’ as approved by the Supervising Officer shall be prominently fixed at each landing entrance.

C24.9 CAR AND LANDING DOOR

All landing openings in the lift well shall be protected by doors. Every car or landing door shall be provided with an electric safety device which shall prevent the lift from being operated when any car or landing door is open.

It shall not be possible during normal operation to open a landing door unless the car is in the unlocking zone.

The landing doors shall be provided with the facility of being unlocked from outside with the aid of a special purpose key provided for use only by a competent lift worker.

C24.10 TERMINAL STOPPING SWITCHES

Service lifts shall be provided with terminal stopping switches to stop the car automatically at or near the terminal service levels.

C24.11 INSTRUCTIONS FOR EMERGENCY OPERATION

In the machine room or the interior of the machine enclosure, the LE Contractor shall provide a framed notice of reasonable size with detailed instructions to be followed in the event of lift breakdown particularly concerning the use of the device(s) provided for manual emergency movement and the unlocking key for landing doors. Details of the framed notice shall be approved by the Supervising Officer.

The direction of movement on the car shall be clearly indicated on the machine.
SECTION C25

REQUIREMENTS FOR MACHINE-ROOM-LESS LIFT

C25.1 DEFINITION

A machine-room-less lift is a lift installation where all its driving machinery and safety components are installed inside the lift well and the requirement for a lift machine room is not necessary.

C25.2 STATUTORY REQUIREMENTS

The machine-room-less lift shall be of a type approved by the Electrical and Mechanical Services Department, the Government of the HKSAR.

When the proposed machine-room-less lift does not comply fully with the statutory codes and requirements, the LE Contractor shall be responsible for preparing and arranging all necessary submissions to the relevant authorities for applying exemptions/modifications of the requirements, and where applicable provide all necessary information and assistance to the Supervising Officer for applying such exemptions/modifications.

The LE Contractor shall make early submissions in order to obtain all the necessary approvals matching with the project programme.

In addition to the new construction requirements, the LE Contractor shall check the requirements in statutory regulations and codes to ensure that all the necessary exemptions/modifications including those related to maintenance and safety requirements to suit the machine-room-less lift installation are included in the submissions to the relevant authorities.

The LE Contractor shall incorporate adequate maintenance facilities and safety measures, so that the operational safety and reliability of machine-room-less lift shall not be lower than the lift with machine room, and are to the approval of the Electrical and Mechanical Services Department, the Government of the HKSAR and the Supervising Officer.

The LE Contractor’s registered lift engineer shall confirm in writing that any future maintenance, repair, major alteration, replacement, examination and testing of the machine-room-less lift can be carried out inside the lift well safely and without difficulty, complying with all the occupational safety and health requirements of the Labour Department, the Government of the HKSAR.

C25.3 SPECIFIC REQUIREMENTS

Unless specific requirements on alternative arrangement are given in this Section
C25, machine-room-less lift shall comply with all the requirements for electric lift installation as detailed in other sections of this General Specification.

In the absence of lift machine room, the provision of a lift equipment room by Building Contractor is essential and shall be planned in order to house all the equipment of machine-room-less lift located outside the lift well.

All the controls, devices, panels and facilities of machine-room-less lift located outside the lift well as stipulated in Clauses C25.3, C25.4 and C25.5 shall be housed centrally in the lockable lift equipment room outside the lift well. Where there is no lift equipment room provided by the Building Contractor as specified in the Particular Specification and/or shown on the Drawings, the LE Contractor shall supply and install a lockable lift equipment cabinet with hinged doors for housing all such controls, devices, panels and facilities of machine-room-less lift outside the lift well.

Position of the lift equipment room/cabinet shall be as stipulated in the Particular Specification and/or on the Drawings, or proposed by the LE Contractor and approved by the Supervising Officer. It shall be near or adjacent to the lift well and near to the overspeed governor and motor brake as required in (b) below. The lift equipment room/cabinet shall be accessible by authorised person only.

Locating the lift equipment cabinet at the lift lobby of the occupied floor should be avoided, and where it is unavoidable it shall be positioned and constructed to minimise the disturbance and obstruction to the occupants during maintenance and inspection. The frequency and details of maintenance and inspection work at the lift equipment cabinet shall be submitted so that the occupants of the occupied floor can be consulted where necessary.

The lift equipment cabinet provided by the LE Contractor shall be constructed from stainless steel frame and stainless steel sheet of minimum 1.5 mm thick with finishes approved by the Supervising Officer unless otherwise specified. It shall be of adequate size for housing all the equipment including the tools under Clause C25.5.

The door(s) of lift equipment room/cabinet shall not open towards the control panel or other devices installed inside the room/cabinet and shall be fitted with a lock that can be opened without a key from inside (for room/cabinet accessible by people) and can be locked without a key from outside. It shall bear on the outside face a notice in English and Chinese in letters and characters not less than 25 mm high as follows:

**UNAUTHORISED ACCESS (OPENING) PROHIBITED**

**LIFT EQUIPMENT ROOM (CABINET)**

CLOSE AND LOCK THIS DOOR

不得擅進 (打開)
升降機設備室 (櫃)
請關閉並緊鎖此門

The following specific requirements for machine-room-less lift shall also be complied with:-
(a) Maintenance, repair, major alteration, replacement and examination of the overspeed governor and machine shall be able to be carried out on the car roof safely and without difficulty;

(b) Both the overspeed governor and motor brake shall be able to be observed through a window of the control panel provided by the LE Contractor outside the lift well or by an inspection door at the lift well provided by the Building Contractor. The position and dimensions of such inspection door shall be designed by the LE Contractor and approved by the Supervising Officer;

(c) Tripping and re-setting of the overspeed governor shall be able to be remotely controlled outside the lift well, in the lift equipment room/cabinet, or where required at a position approved by the Supervising Officer;

(d) The motor brake shall be able to be remotely released outside the lift well, in the lift equipment room/cabinet or where required at a location approved by the Supervising Officer;

(e) When the counterweight buffer is completely compressed, the over-travel of the lift car above the upper terminal landing floor level shall not exceed a dimension that will hinder the release of passengers in a safe manner;

(f) Sufficient energy efficient lighting shall be provided for illumination of the overspeed governor, motor brake and machine in the lift well;

(g) The electro-mechanical brake shall be capable of stopping/holding a fully laden machine-room-less lift car traveling downward at its rated speed and with the load equivalent to 125% of the rated load. The safety gear shall be capable of stopping/holding a fully laden machine-room-less lift car traveling downward at the tripping speed of the overspeed governor, even if the suspension devices break;

(h) Lift machinery drive when placed inside the lift well shall be of low-fire-risk construction so that the fire hazard and fire risk in the lift well shall not be increased when compared with a lift with machine room, and the fire resistance period required for the lift well shall not be affected;

(i) Intercom system in lift machine room required under Clauses C8.11 and C20.3, and CCTV monitor in lift machine room required under Clause C20.5 shall be installed in the lift equipment room or cabinet;

(j) Lift equipment, when located outside the lift well, shall comply with Clause C16.6; and

(k) The platforms and works areas inside the lift well shall be adequate and able to support the weight of at least two persons and additional tools and equipment for carrying out the maintenance and repair.
C25.4 CONTROL PANEL

Position of the control panel shall be as specified in the Particular Specification and/or shown on the Drawings, or proposed by the LE Contractor and approved by the Supervising Officer. When the control panel is located outside the lift well, it shall be placed in the lift equipment room or in the lockable lift equipment cabinet provided by the LE Contractor. When the control panel is located inside the lift well, it shall be located at a position that will enable the lift maintenance personnel to carry out inspection and maintenance work in a safe and efficient manner. All necessary working platform and access to the control panel shall be provided by the LE Contractor.

C25.5 PROVISIONS FOR RESCUE OF PASSENGERS

Machine-room-less lift shall be provided with emergency electrical switch and push button with the same functions and provisions as described in Clause C16.4. The emergency electrical switch and push button shall be installed in the lift equipment room/cabinet, together with clear instruction of its use.

To cater for power failure and breakdown of the lift car, in addition to the provision of emergency electrical switch in Clause C16.4 and the controls for releasing the brake as described in Clause C16.5, the following facilities shall be provided by the LE Contractor and be readily available for use by the rescue personnel:

(a) Car lifting tool for moving the car in case it is stuck; and

(b) Weights for adding to the car in case of balanced loading condition where the car cannot be moved by releasing the motor brake, or other means to move the lift car as approved by the relevant Authorities and the Supervising Officer.

A suitable lockable container for storage of the above facilities, together with clear instructions on the method for releasing the brake and moving the lift car in an emergency, shall be provided by the LE Contractor and placed inside the lift equipment room/cabinet. The container shall bear on the outside face a notice ‘Emergency release operation shall only be undertaken by authorised person’.

C25.6 FIRE RESISTING CONSTRUCTION

The lift machinery of machine-room-less lift is located inside the lift well. The fire resistance period of lift well shall comply with the Code of Practice for Fire Safety in Buildings 2011 issued by the Buildings Authority. Lift machinery of machine-room-less lift shall be of low-fire-risk construction/type. The LE Contractor shall check and confirm to the Supervising Officer that the presence of lift machinery in lift well does not increase the fire hazard and fire risk in the
lift well so that the fire resistance period of lift well is not required to be increased to align with the fire resistance period requirement of lift machine room in the Code. Where necessary and agreed by the Supervising Officer, approval for exemptions/ modifications of the statutory codes and requirements shall be obtained from the relevant authorities. In particular, lift well constructed from glass and other low fire resistance material shall be checked to ensure its compliance with the relevant codes and requirements.

C25.7 ENERGY EFFICIENT LIFT

Machine-room-less lift shall be energy efficient type using high efficiency gearless drive such as permanent magnet synchronous (PMS) motor or better and approved. The LE Contractor shall provide detailed supporting quantitative information to substantiate the higher energy efficiency of machine-room-less lift as compared with other conventional energy efficient lift with equivalent functions and performance.
PART D – ESCALATOR AND PASSENGER CONVEYOR
INSTALLATION

SECTION D1

STEPS/PALLETS

D1.1 STEP/PALLET DEMARCATION

The surface of the steps/pallets shall be horizontal at all positions exposed to passenger.

The nominal width of steps/pallets shall be 1000 mm unless otherwise specified.

Yellow lines of 25 mm width shall be marked on both sides and front of the leading/trailing edges of the steps of the escalator. For passenger conveyor, yellow lines of 25 mm width shall be marked on both sides of the pallets only.

Yellow lines shall be durable and of wear resistant materials to show demarcation between comb and cleat.

D1.2 INTEGRAL DIE-CAST ALUMINIUM STEP TREAD, PALLET AND STEP RISER

The step treads and pallets shall be of die-cast aluminium with closely spaced cleats designed to provide a secure foothold, the latter being grooved parallel to the travel of the steps to mesh with the comb teeth at the entrance and exit. For escalator, step risers shall also be of die-cast aluminium integral with the step treads and shall include vertical cleats designed to pass between the cleats of the tread on the adjacent steps thus providing a combing action with minimum clearances.

D1.3 ROLLERS

Each step/pallet shall be supported on four rubber or synthetic material tyred ball bearing rollers, grease sealed for life and so mounted that tilting and rocking of steps/pallets is prevented whilst ensuring smooth quiet operation in service.

D1.4 TRACTION

Traction to the steps/pallets shall be by means of two endless roller chains.
D1.5 DIMENSIONS OF STEP/PALLET

The depth of any step/pallet in the direction of travel shall not be less than 400 mm.

For escalator, the rise of any such step shall not be more than 240 mm.

D1.6 CLEAR HEIGHT ABOVE STEP/PALLET

The clear height above the steps/pallets at all points shall not be less than 2300 mm.

D1.7 FLAT STEPS FOR ESCALATOR

There shall be at least a length of two complete steps i.e. 800 mm at either end of the escalator travelling horizontally from the comb line.
SECTION D2

STEP/PALLET CHAINS

D2.1 STEP/PALLET CHAIN

The steps/pallets shall be driven by at least 2 steel link chains of which at least one shall be located at each side of the step/pallet.

D2.2 MATERIALS

The step/pallet chains shall be made of high tensile steel links with hardened and ground pins, unless otherwise specified.

D2.3 QUIET OPERATION

The rollers shall accurately engage with the drive sprockets to ensure smooth and quiet operation.
SECTION D3

TRACKS

D3.1 CURVED SECTION

All the curved sections of the tracks shall be manufactured in steel or aluminium pressure die-castings.

D3.2 STRAIGHT SECTION

The straight sections of the tracks shall be of steel or aluminium extrusions. The tracks forming both running surfaces and guards over the trailing rollers shall essentially be channels or of such formation as to prevent derailing.
SECTION D4
LANDING PLATE

D4.1 LANDING PLATE

Floor landing plates shall be provided by the LE Contractor over the openings to give access to the mechanism for maintenance purpose. These landing plates shall be of stainless steel or wear resistant aluminium alloy which shall afford a secure foothold. All associated supports and fixing bolts of the landing plate shall be firmly and securely tightened. Safety device for floor landing plates shall be provided as mentioned in Clause D14.1(m). Alternative material will not be accepted without the prior approval of the Supervising Officer.

D4.2 LANDING GAP

The gap between the balustrade exterior panelling and the wall or obstacle shall not exceed 100 mm.

D4.3 TACTILE WARNING STRIPS

Tactile warning strips are required at the top and bottom ends of an escalator or at both ends of a passenger conveyor. Unless otherwise specified, the tactile warning strips will be provided by the Building Contractor. The LE Contractor shall coordinate with the Building Contractor to check and ensure that the requirements are complied.
SECTION D5

COMBS

D5.1 COMBS

Combs shall be provided at both landings and shall be of wear resistant aluminium alloy with anti-slip pattern.

D5.2 COMB TEETH SECTION

The comb teeth sections shall have fine pitch teeth to allow the cleats of the step tread to pass them with a minimum of clearance. The comb teeth sections shall be made of synthetic resin, metal or equivalent material.

Each such comb teeth sections shall be such that

(a) it is adjustable horizontally and vertically; and

(b) sections forming the same are readily removable in case of emergency.

The teeth of every comb teeth section shall be so meshed with and set into the slots of the step tread and pallets. For escalator, the points of such teeth are always below the upper surface of such tread surface.
D6.1 BALUSTRADES

Solid balustrades shall be installed on each side of the escalator/passenger conveyor and shall consist of the following components:

(a) Skirting

The skirting panels shall be vertical and constructed of smooth hairline finish stainless steel with thickness of not less than 2 mm. Embossed, perforated or roughly textured materials shall not be used.

(b) Interior profile

The interior profile shall be of smooth hairline finish stainless steel with thickness not less than 2 mm. The interior profile and the balustrade interior panelling shall have an angle of inclination of at least 25° to the horizontal.

(c) Interior and exterior panelling

Both the interior and exterior panelling shall be of smooth hairline finish stainless steel with thickness of not less than 1.5 mm. If glass balustrade is specified, the glass shall be of a laminated safety glass and shall have sufficient mechanical strength and rigidity. The glass panels shall be at least 6 mm thick.

(d) Balustrade decking

The decking shall be of stainless steel or extruded aluminium, polished and anodised in natural colour. The decking is to be situated under the handrail and forms the top cover of the balustrade panelling. Appropriate measure shall be provided to discourage people from sliding along the decking.

(e) Extended newel

The newel including the handrails shall project beyond the root of the comb teeth by at least 600 mm in longitudinal direction.

D6.2 DRESS GUARD

Dress guards of brush bristles type shall be provided along the full length of the lower part of the skirting panels.
Brush bristles type dress guard shall be made of nylon filaments. The nylon filaments shall not support combustion and shall be durable and with flagged ends to give a soft face and be securely held within a pressed steel holder. The assemblies shall be easily removed when replacement is necessary. It shall consist of anodised aluminium carrier which is suitable for the escalator/passenger conveyor sidewall. The bottom of the carrier shall have chamfer angle to eliminate trapping of feet, trolley wheels and parcels, etc. The carrier shall be fixed onto the skirting panel by secret fixings which are concealed by the filaments but are easily removable.

D6.3 EXTERNAL CLADDING

The external cladding of the undersides and sides of the escalator/passenger conveyor shall be of hairline stainless steel and provided by the LE Contractor unless otherwise specified. The cladding materials shall have a FRR of not less than half an hour.

D6.4 GUARD FOR ADJACENT BUILDING OBSTACLES AND CRISS-CROSS ESCALATORS

Where building obstacles and on criss-cross escalators can cause injuries to passengers riding on escalators, appropriate preventive measures shall be taken. In particular, at floor intersections and criss-cross escalators, a set of vertical obstruction guard shall be provided and placed above the balustrade decking.

For vertical building obstacles or columns, unless other approved preventive measures (e.g. buffer protection surfaces) are taken, fixed guards shall be installed. The fixed guards would not be required if the vertical building obstacle or column has a radius of curvature of not less than 300 mm. The part of the vertical building obstacles or columns facing the escalator shall form part or whole of a smooth continuous surface extending from at least 100 mm below the top of the handrail to a height of at least 2100 mm above the step, pallet or belt of the escalator.

The position of the obstruction guards shall be such that it can effectively prevent injuries to the passengers. The guard shall be of light and durable material such as plastic as approved by the Supervising Officer.

It is not necessary to comply with the requirements as mentioned in this Clause when the distance between the centreline of the handrail and any obstacle is equal to or greater than 600 mm.

For the rise of escalator is greater than 15m or the escalator to the next lower floor level with vertical difference greater than 15m. Shelter wall shall be installed at both sides of the escalator with a height of at least 1800 mm from newel to newel, except the portions where there is no danger of people falling from the escalator.
D6.5 DISTANCE BETWEEN BALUSTRADE INTERIOR PANELLING

The horizontal distance (measured right angles to the direction of travel) between the balustrade interior panelling lower points shall always be equal to or less than the horizontal distance measured at points higher up.

The maximum distance between the balustrade interior panelling at any point shall be smaller than the distance between handrails. This requirement can be disregarded for escalators with handrails centralised with balustrade interior panelling.
SECTION D7

HANDRAILS

D7.1 RUBBER HANDRAIL

The handrails shall be in luminous contrast with the background and constructed of multi-layered canvas with the exposed surface covered with smooth black abrasion resistant rubber which shall be vulcanised into an endless loop.

D7.2 SPEED

The handrails shall move in the same direction and substantially at the same speed as the steps. The speed of the handrail is permitted to deviate from the speed of the steps, pallets or belt within the limits of 0% to +2%.

D7.3 SAFETY GUARD

Safety guards shall be provided where the handrails enter and leave the escalator/passenger conveyor newels to prevent pinching of fingers and hands.

D7.4 HANDRAIL GUIDE

The handrail guides shall be in specially formed section to allow easy movement of the handrail but properly shaped as to retain the handrail always in its place.

D7.5 WIDTH OF HANDRAIL

The width of the handrail shall be between 70 mm and 100 mm.

D7.6 HANDRAIL CLEARANCE

The horizontal distance between the outer edge of the handrail and walls, adjacent criss-cross escalators or other obstacles shall under no circumstances be less than 80 mm and shall be maintained to a height of at least 2100 mm above the steps, pallets or belt of the escalator/passenger conveyor.

The vertical distance between the handrail and step nose, pallet surface or belt surface shall not less than 900 mm and not exceed 1100 mm.
SECTION D8

TRUSS

D8.1 CONSTRUCTION

The structural steel truss shall be a rigid steel fabricated structure and shall be capable of carrying a full complement of passengers together with mechanism of the escalator/passenger conveyor the balustrades and the weight of exterior covering. The supporting structure shall be designed in a way that it can support the dead weight of the escalator/passenger conveyor plus a passenger weight of 5000N/m². The factor of safety used in the design of structural members of the escalator/passenger conveyor trusses shall not be less than 5 based on static load.

D8.2 STEP/PALLET CHAIN BREAKING

The entire tracking system shall be so designed that in the unlikely event of a step/pallet chain breaking, there shall be no likelihood of the steps/pallets lifting out of place.

D8.3 MACHINERY SPACE

For escalator, the upper section of the truss shall contain the drive machine and shall be fitted with a trap door. In cases where several drive machines are placed along the length of an escalator/passenger conveyor, suitable means of access to the drive machines shall be provided.

The structural integrity of the trap door and all associated supports and fixing bolts shall be firmly and securely tightened. Safety device for trap door shall be provided as mentioned in Clause D14.1(m).
SECTION D9

LUBRICATION

D9.1 LUBRICATION

Effective means for lubricating the bearings and moving parts as required shall be provided with easy access.

D9.2 OIL PAN

Oil tight drip pans shall be provided for the entire length of the escalator/passenger conveyor to contain any waste and lubricants within the truss. Where necessary, the oil tight drip pans shall be removable to give access to both the machinery space and the return station for maintenance.
D10.1 INDEPENDENT DRIVING MACHINE

Each escalator/passenger conveyor shall be driven by at least one machine of its own.

D10.2 REDUCTION GEAR

The driving machine shall incorporate a reduction gear system employing worm gear, planetary gear or other proven gear types.

(a) Worm gear system

The driving machine shall incorporate a worm reduction gear with a vertical flange-mounted motor or other proven design. It may be connected by chain or other proven means to the main drive shaft of the escalator/passenger conveyor. The worm shaft and worm wheel shall be housed in a substantial cast iron housing which shall also hold the lubricant.

(b) Planetary gear system

The motor, planetary gears and brakes shall be fully enclosed and form a unique, compact no-chain unit. Motor and bearings shall have life-time lubrication.

D10.3 MOTOR

The motor shall be integrally mounted, AC squirrel cage, three phase induction motor of continuous rating, reversible type with high starting torque and low starting current and specially designed for escalator/passenger conveyor application. Variable voltage and variable frequency (VVVF) control and soft starting shall be employed as the motor control and the starting method of the motor drive respectively.

Other proven motor types may also be used subject to the approval by the Supervising Officer.

D10.4 SPEED

The rated speed of the escalator shall not be more than 0.75 m/s and 0.5 m/s for an escalator with an angle of inclination not exceeding 30° and 35° from the horizontal respectively.
The rated speed of passenger conveyor shall not exceed 0.75 m/s. However, this rated speed may be increased to 0.9 m/s maximum provided that:-

(a) the width of the pallets or the belt does not exceed 1100 mm; and 

(b) at the landings, the pallets or the belt move horizontally for a length of at least 1600 mm before entering the combs.

**D10.5 BEARING**

The motor shall be fitted with grease lubricated ball bearings.
SECTION D11
BRAKING

D11.1 ELECTRO-MECHANICAL BRAKE

Each escalator/passenger conveyor shall be provided with braking that is mechanically applied and electrically held off type of sufficient capacity to efficiently bring the escalator/passenger conveyor to rest with uniform deceleration when travelling at full contract speed in either direction.

D11.2 AUXILIARY BRAKE

Escalators and inclined passenger conveyors shall be equipped with auxiliary brake(s) acting immediately on the non-friction part of the driving system for the steps, pallets or the belt (one single chain is not considered to be a non-friction part), if

(a) the coupling of the operational brake and the driving wheels of the steps, pallets or the belt is not accomplished by shafts, gear wheels, multiplex chains, two or more single chains; or

(b) the rise exceeds 6000 mm;

(c) the operational brake is not an electro-mechanical brake; and

(d) they are ‘Public Service Escalators’ as defined in the Code of Practice on the Design and Construction of Lifts and Escalators.

D11.3 HANDWINDING

Provision shall be made for handwinding the escalator/passenger conveyor in either direction, and shall be suitably marked for "UP" and "DOWN" operation. Crank handles and perforated wheels are not permitted. Instructions for handwinding devices in English and Chinese shall be displayed prominently in the driving station. If the handwinding device is detachable, it shall not be accessible to unauthorised persons. The handwinding device shall be painted yellow.

D11.4 STOPPING DISTANCES

The stopping distances for unloaded and downward moving loaded escalators shall be between the following values:-
<table>
<thead>
<tr>
<th>Rated Speed</th>
<th>Stopping distance between</th>
</tr>
</thead>
<tbody>
<tr>
<td>0.50 m/s</td>
<td>min. 200 mm and max. 1000 mm</td>
</tr>
<tr>
<td>0.65 m/s</td>
<td>min. 300 mm and max. 1300 mm</td>
</tr>
<tr>
<td>0.75 m/s</td>
<td>min. 350 mm and max. 1500 mm</td>
</tr>
<tr>
<td>0.90 m/s</td>
<td>min. 400 mm and max. 1700 mm</td>
</tr>
</tbody>
</table>

The stopping distance for an unloaded escalator shall be close to the minimum value, while for a downward moving loaded escalator it shall be close to the maximum value.

The stopping distances for unloaded and loaded passenger conveyors shall be between the following values:

<table>
<thead>
<tr>
<th>Rated Speed</th>
<th>Stopping distance between</th>
</tr>
</thead>
<tbody>
<tr>
<td>0.50 m/s</td>
<td>min. 200 mm and max. 1000 mm</td>
</tr>
<tr>
<td>0.65 m/s</td>
<td>min. 300 mm and max. 1300 mm</td>
</tr>
<tr>
<td>0.75 m/s</td>
<td>min. 350 mm and max. 1500 mm</td>
</tr>
<tr>
<td>0.90 m/s</td>
<td>min. 400 mm and max. 1700 mm</td>
</tr>
</tbody>
</table>

The stopping distance for an unloaded passenger conveyor shall be at such a value in the range to achieve smooth retardation.

For escalators/passenger conveyors with intermediate speeds the stopping distances are to be interpolated.

The stopping distances shall be measured from the time the electric stopping device is actuated.
SECTION D12

FOOTLIGHTS AND STEP/PALLET LIGHTS UNDER LANDINGS

D12.1 FOOTLIGHT

Footlights shall be provided on either side of the interior of the skirting at both landings and energy efficient fluorescent luminaries shall be used. The intensity of illumination shall be not less than 50 lux for indoor; or shall be not less than 15 lux for outdoor escalators or passenger conveyors at the landings, measured at floor level.

D12.2 STEP/PALLET LIGHTS UNDER LANDINGS

Energy efficient fluorescent luminaries shall be provided underneath landings to illuminate the clearance between steps/pallets, steps/pallets and skirting, steps/pallets and comb, at the horizontal steps portion of the escalator. The colour of these lights shall be green.

D12.3 REPLACEMENT OF LAMP

Facility shall be incorporated for the easy replacement of lamp.
D13.1 MOUNTING FACILITIES

Except those builder’s work as mentioned in Clause A3.3 to be carried out as part of the building works by the Building Contractor, all other supports and mounting facilities, e.g. R.S.J. beams, mounting brackets, bearing plates, etc. required for the installation of the escalator/passenger conveyor shall be provided by the LE Contractor.
SECTION D14

SAFETY DEVICES

D14.1 SAFETY DEVICE

(a) Emergency stopping devices

Emergency stop devices shall be placed in conspicuous and easily accessible positions at or near to landings of the escalator/passenger conveyor. For escalators with rise above 12000 mm, and for passenger conveyors with a length of the treadway of more than 40000 mm, additional emergency stopping devices shall be installed.

Permanent label both in English and Chinese for emergency stopping device should be provided.

(b) Broken step/pallet chain device

The broken chain safety device shall be incorporated as part of the tension carriage, and they shall operate if the bottom sprocket moves unduly in either direction in the event of either both step/pallet chains breaking or becoming unduly lengthened due to wear of the pins, or tension in either chain dropping below a pre-determined value.

(c) Broken drive chain device

A device shall operate for breakage of the chain between the driving machine and the escalator/passenger conveyor main drive shaft. Auxiliary brake if provided shall also operate.

(d) Broken step/pallet device

If any part of the step/pallet is sagging so that meshing of the combs is no longer ensured, switching off shall be operated at a sufficient distance before the comb intersection line to ensure that the step/pallet which has sagged does not reach the comb intersection line. The control device can be applied at any point of the step/pallet.

(e) Broken handrail device

Broken handrail devices shall be situated inside both balustrades at the lower end of the incline, which shall be actuated if either or both handrails break.

(f) Non-reverse device

A non-reversing device shall be arranged to prevent a travelling escalator/passenger conveyor to slow unduly or attempt to reverse its
direction of travel. The escalator/passenger conveyor shall be stopped once the device is operated and it shall only be started again by the key operated switch.

(g) Comb obstruction device

A comb obstruction device shall be provided to stop the escalator/passenger conveyor and maintain stationary in the case of foreign objects being trapped at the point where the steps, pallets or the belt enter the comb.

(h) Skirting switches

A skirting switches shall be provided to stop the escalator/passenger conveyor and maintain stationary in the case of foreign objects being trapped between skirting and steps/pallets.

(i) Handrail entry device

Handrail entry device shall be installed at the point of entry of the handrail into the newel to prevent the pinching of fingers, hands or other objects. The escalator/passenger conveyor shall be stopped and maintain stationary upon operation of this handrail entry device.

(j) Phase protection relay

A phase protection relay shall be provided to stop the escalator/passenger conveyor and maintain stationary in the case of absence of control voltage or loss of one phase of the voltage.

(k) Overspeed governor

Escalator/Passenger conveyor shall be equipped with an overspeed governor in such a way that it will stop the escalator/passenger conveyor and maintain stationary before the speed exceeds a value of 1.2 times the rated speed.

Escalator/Passenger conveyor excluding non-inclined passenger conveyor shall be stopped and maintain stationary by the time the steps/pallets or the belt change from the preset direction of travel.

(l) Motor protection relay

Motors directly connected to the mains shall be protected by a motor protection relay against overload by means of automatic circuit breakers with manual reset which shall cut off the supply to the motor in all live conductors.

When the detection of overload operates on the basis of temperature increase in the windings of the motor, the circuit breaker may be closed automatically after sufficient cooling down has taken place. The
escalator/passenger conveyor shall be stopped once the device is operated and it shall only be started again by the key operated switch.

(m) Landing plate device
Safety device should be provided for floor landing plates or trap doors, which shall be activated for stopping the escalator/passenger conveyor when the floor landing plates or trap doors are not in the original position.

(n) Missing step device
Monitoring device should be provided at each driving and return station under the floor landing plates or comb plate, which shall be activated for stopping the escalator/passenger conveyor when any missing step is detected and prevent missing step emerging from the comb plate.

D14.2 OPERATION OF THE SAFETY DEVICE

The operation of any one of these safety devices shall cause the electrical supply to the driving motor to be disconnected and the electro-mechanical brake to be operated thus bringing the escalator/passenger conveyor to rest.
SECTION D15

CONTROL

D15.1 CONTROL STATION

(a) Position

Control station shall be provided at both landings newel, which shall contain an emergency stop switch, two key operated direction switches, an audio alarm switch and if specified a foot light switch. The station shall be so positioned as to enable any person operating any of the switches to afford a full view of the escalator/passenger conveyor.

(b) Type of switch

The emergency stop switch shall be push button type with a red button and shall be suitably protected against accidental operation. But the directional starting switch shall be of the key-operated spring off type.

(c) Marking

All control switches shall be provided with clearly engraved markings both in English and Chinese.

D15.2 PROVISION FOR FUTURE REMOTE MONITORING OF ESCALATOR/PASSENGER CONVEYOR

The LE Contractor shall provide dry contacts of the following output signals for each escalator/passenger conveyor installation in a stainless steel cabinet to serve as the interface unit for future connection by others:-

(a) Normal/Fault status;

(b) Duty/Standby status;

(c) Power Supply Normal/ Fault status;

(d) Normal/ Essential Power status; and

(e) Emergency stop button activated.

This interface unit shall be located at the management office/caretaker’s room next to the escalator/passenger conveyor monitoring panel unless otherwise specified on the Drawings and/or in the Particular Specification.
SECTION D16

CONTROLLER

D16.1 CONTENT

The controller shall be a self-contained unit containing all the necessary electromagnetic switchgears including a residual current circuit breaker, local control push buttons, DC power supply, etc.

D16.2 LOCATION

The controller shall be located in the truss at the upper landing for escalator and in the truss at landing for passenger conveyor, and provision shall be made for easy access for maintenance.

D16.3 METAL CABINET

The controller shall be fitted inside a dust proof 1.2 mm thick stainless steel cabinet.
SECTION D17

MAINTENANCE FACILITIES AND NOTICES

D17.1 MACHINERY SPACE LIGHTING

A permanent light, suitably protected, will be provided in the machinery space by the Electrical Contractor, and which can be switched without passing over or reaching over any part of the machinery.

D17.2 SWITCHED SOCKET OUTLET

A 13A 3 pin switched socket outlet will be provided by the Electrical Contractor in each escalator/passenger conveyor machinery space. The socket outlet will be fitted adjacent to the light switch.

D17.3 EMERGENCY STOP SWITCH IN MACHINERY SPACES

A stop switch for the machinery shall be provided in each machinery space where means of access to the space is provided.

The stop switch shall:

(a) be of the ‘push-to-stop, pull-to-run’ type; and

(b) having the switching positions marked unambiguously and permanently marked ‘STOP’.

EXCEPTION: A stop switch needs not be provided in a machinery space if the main switch is located therein and close to the machinery.

D17.4 NOTICE ON THE ACCESS DOOR

On each access door to the machinery space in both landings a notice of durable materials with the inscription of the following message in English and Chinese shall be fixed:

‘Machinery space - danger, access prohibited to unauthorised persons’.

D17.5 MARKING OF ESCALATOR/PASSENGER CONVEYOR

At least at one landing, the name of the manufacturer & the manufacturer's serial number shall be indicated, visible from outside.
D17.6 NOTICE FOR AUTOMATIC START

In the case of escalators/passenger conveyors starting automatically, a clearly visible and audible signal system, e.g. road traffic signals, shall be provided indicating to the user whether the escalator/passenger conveyor is available for use, and its direction of travel.

D17.7 NOTICES NEAR ENTRANCES OF ESCALATOR/PASSENGER CONVEYOR

The following notices for the user shall be fixed in the vicinity:

(a) Small children must be held firmly;
(b) Dogs must be carried;
(c) Stand facing the direction of travel; keep feet away from sides;
(d) Hold the handrail;
(e) Transportation of bulky and heavy loads not permitted; and
(f) Baby carriage not permitted.

Whenever possible, these notices shall be given in the form of pictographs. The minimum size of the pictographs shall be 80 x 80 mm. Pictographs shall be used as defined in Annex IV.

Where there is an accessible lift providing alternative access route for persons with a disability, a sign posted at the entry of the escalator for indicating the alternative access route shall be provided. The sign will be provided by the Building Contractor unless otherwise specified. The LE Contractor shall coordinate with the Building Contractor to check and ensure that the requirements are complied.
SECTION D18

ALARM BUZZER/BELL

D18.1 ALARM BUZZER/BELL PROVIDED BY THE CONTRACTOR

An alarm buzzer/bell shall be supplied and installed in the machinery space which shall be sounded when any emergency safety device operates.

D18.2 TYPE OF ALARM BUZZER / BELL

The pattern of the alarms shall be distinguishable from that of fire alarms and shall be of the following two-tone pattern:

Low frequency: 600 Hz (±15%)  Duration: 600 ms (±20%)
High frequency: 920 Hz (±15%)  Duration: 300 ms (±20%)

D18.3 AUDIO INDICATOR FOR DISABLED

Escalators and passenger conveyors are not considered part of a barrier-free route. However, where specified in the Particular Specification and/or on the Drawings, audio indicator shall be provided in the escalator and passenger conveyor for providing clear and consistent signal for going up / down or moving forward indication at both ends to assist persons with visual impairment to use the escalators and passenger conveyors. Adequate warning and guarding shall be provided alongside and at each end of the escalators and passenger conveyors.
SECTION D19

REQUIREMENTS FOR WEATHER-PROOF ESCALATORS OR ESCALATORS IN MARKETS

D19.1 PROTECTION AGAINST WEATHER

All outdoor escalators and escalators specified to be weather-proof in the specifications or on the drawings and escalators installed in markets shall be constructed in accordance with Clause D19.2 to D19.6. The escalator(s) will be protected by a canopy or other similar structure constructed by the Building Contractor.

D19.2 PROTECTION AGAINST CORROSION

(a) Truss and metal work of escalator

The entire truss and metal work of the escalator other than moving parts shall be hot-dipped galvanised or adequately protected against corrosion by epoxy paint coating system designed for marine application.

The galvanising to the truss and metal work of the escalator shall not be carried out until all welds for steelwork, cutting, sawing, drilling and forming holes are completed. If small areas of the galvanised coating were unavoidably damaged by welding, cutting or by rough treatment during transit or erection, they shall be made good in accordance with General Specification for Building Clause 15.63.

The surface of the completed truss and metal work shall be prepared and treated in accordance with the epoxy paint coating manufacturer's recommendation. All rust and dirt on the surface of the truss and metal work shall be removed by wire brushing and the truss and metal work shall be thoroughly degreased by degreasing solvent prior to application of any paint coating.

The number, thickness and method of application of paint coating shall be in accordance with the epoxy paint coating manufacturer's recommendation but in any case at least three coats of epoxy paint coating system primer shall be applied followed by at least three coats of finishing epoxy paint coating. Each coat of paint shall be thoroughly dried before application of the next coat.

All the above-mentioned degreasing and painting process shall be carried out at the factory and painting of truss and metal work at site is not permitted without prior approval except for touching up of damaged paint coating during installation at site.
Welding carried out on site on the truss or any metal work that will damage the protective paint coating is not permitted unless prior approval is given. Where rust appears on the parts of the truss or metal work due to damage of paint coating, it must be thoroughly removed by wire brush, degreased and followed by application of the same number of paint coatings as in the factory to the satisfaction of the Supervising Officer.

Information on the epoxy coating system including details of surface preparation, method of application, number of coatings and samples of paints shall be submitted for approval prior to manufacture.

(b) Moving parts

Moving parts of the escalator including step driving chains, sprocket gears, steps, etc. which require greasing or oiling and any metal components which for functional reasons, shall not be painted.

These parts shall be constructed of corrosion resistant materials such as stainless steel or heavily electroplated with corrosion resistant materials such as nickel or chromium. These moving parts shall be adequately lubricated all the time by automatic oilers specified in Clause D19.3 and suitably protected from water entering into the escalator interior.

All ball or roller bearings such as those installed on the step driving chain, driving mechanism shall be of the sealed type.

D19.3 LUBRICATION

Automatic oilers shall be provided for chain lubrication and operated in predetermined period. Device for separation of oil and water shall be provided if the lubrication system is of re-circulating type.

D19.4 DRIVING MACHINE

The driving motor shall have a degree of protection of at least IP54. Watertight cover shall be provided on all bearings.

D19.5 ELECTRICAL WIRINGS AND ACCESSORIES

All exposed wiring terminals, junction boxes, switches, etc. shall have a degree of protection of at least IP54.

D19.6 DRAINAGE

The LE Contractor shall provide effective drainage facilities for the escalator. A
permanent drain point will be provided by the Building Contractor at the bottom of the escalator pit. An additional drain point at the upper pit of an escalator shall be provided by the LE Contractor if found practicable so that water can be collected and directed to the nearest drain pit provided by others. An alarm giving a warning of flooding at the lowest escalator pit coupled with a timer to stop the escalator after a preset time shall be provided by the LE Contractor.
PART E - POWERED VERTICAL LIFTING PLATFORM INSTALLATION

SECTION E1

REQUIREMENTS FOR POWERED VERTICAL LIFTING PLATFORM INSTALLATION

E1.1 DEFINITION

The powered vertical lifting platform installation shall be a platform lift for providing vertical transportation between two/three fixed levels for mobility impaired persons.

E1.2 STATUTORY REQUIREMENTS

The vertical lifting platform proposed by the LE Contractor shall be of a type approved by the Electrical and Mechanical Services Department, the Government of the HKSAR.

The LE Contractor shall be responsible for preparing and arranging all necessary submissions for applying modifications/exemptions from relevant government departments, where applicable. All cost incurred shall be borne by the LE Contractor.

The vertical lifting platform shall comply with the Design Manual: Barrier Free Access 2008 issued by the Buildings Department, the Government of the HKSAR unless otherwise specified.

The vertical lifting platform shall comply with the requirements of powered vertical lift platform as stipulated under Circular No. 3/2014, 3/2014A and 11/2016 issued by the Electrical and Mechanical Services Department, the Government of the HKSAR.

E1.3 SPECIFIC REQUIREMENTS

The following specific requirements shall be complied with:

(a) The rated loads of vertical lifting platforms shall be between 250 to 500 kg;

(b) The rated speed shall be at least 0.02 m/s and not exceed 0.15 m/s;

(c) The clear platform floor area shall be at least 1100 mm x 1400 mm and not exceed 2 m²;
(d) The clear door/gate width shall be at least 900 mm;

(e) The vertical travel shall not exceed 7000 mm; and

(f) The operation type shall be either attendant-operated or self-operated as specified in the Particular Specification and/or on the Drawings. Where it is not specified, the vertical lifting platform shall be constructed for self-operated;

In case the maximum vertical travel of the vertical lifting platform installation exceeds 1980 mm, the installation shall also comply with the following additional requirements:

(g) The lift well shall be made up of four side walls and a floor. The height of enclosure shall be of minimum 2500 mm above the upper landing or with full height to the ceiling; and

(h) A ventilation louvre of not less than 0.15 m² net free area shall be provided at the lift well for lifting platforms where the lift well of which is not required to contribute to the protection of the building against the spread of fire.
SECTION E2

LIFT WELL

E2.1 GENERAL PROVISIONS

The platform, ram, lead screw, guides and suspension of a powered vertical lifting platform shall be installed in a lift well.

When the lift well is required to contribute to the protection of the building against the spread of fire, it shall be totally enclosed and comply with the relevant provisions of Building (Planning) Regulations (Chapter 123), Building (Construction) Regulations (Chapter 123), the Code of Practice on the Design and Construction of Buildings and Building Works for the Installation and Safe Use of Lifts and Escalators, and the Code of Practice for Fire Safety in Buildings 2011 issued by the Building Authority, the Government of the HKSAR.

When the lift well is not required to contribute to the protection of the building against the spread of fire, it does not need to be totally enclosed. The walls of the lift well shall be formed from non-fire rated panels which have a mechanical strength such that when a force of 300 N being evenly distributed over an area of 500 mm² in round or square section, is applied at right angles to the wall, at any point, from the inside of the lift well towards the outside, the wall shall:

(a) resist without any permanent deformation; and

(b) resist without elastic deformation greater than 10 mm.

The enclosure of the powered vertical lifting platform shall be imperforate.

E2.2 MATERIALS

The surface of the enclosure frame shall be adequately protected against corrosion by factory applied corrosion resistant treatment designed for indoor/outdoor application. The enclosure panels shall be made of Grade 316 mirror stainless steel/hairline stainless steel/baked powder coated steel/ baked powder coated steel frame with transparent panels and or plastic blind panel or material having equivalent functions or performance as approved by the Supervising Officer.

E2.3 LIGHTING

The enclosure of the vertical lifting platform installation shall be illuminated to at least 50 lux using a separately fused lighting supply independent of the vertical lifting platform installation power supply. The separately fused lighting system will be provided by the Electrical Contractor.
E2.4 REQUIREMENTS OF DIFFERENT VERTICAL RISE TRAVEL

The lifting platform shall be provided with a mechanical blocking device in the lift pit such that when the mechanical blocking device is set to operate the running of the lifting platform drive nut will be stopped by means of an electrical safety device.

The mechanical blocking device shall be capable of supporting the platform with its rated load and obstructing the platform from descending to below 1000 mm as measured from the floor, for lifting platforms having a travel exceeding 1100 mm to allow works in the lift pit to be safely carried out. Where the travel of the lifting platform exceeds 600 mm but does not exceed 1100 mm and the maintenance and checking of components can be performed within the lift well while the lifting platform is fully descended, the requirement of mechanical blocking device can be omitted. Otherwise, the vertical clearance below the platform by application of the mechanical blocking device shall be not less than 500 mm.

If the travel of the lifting platform exceeds 1100 mm but does not exceed 1980 mm, the enclosure forming the lift well shall terminate at a height of not less than 1100 mm above the upper landing.

If the travel of the lifting platform does not exceed 1100 mm, enclosure other than for the platform underside protection is not required.

Skirt guard shall be provided instead of rigid enclosure for lifting platform the travel of which does not exceed 600 mm to prevent hazard due to the descending platform. The lifting platform shall allow maintenance and checking of its components when the platform is fully descended.

Where hydraulic ram is used for the raising and lowering of the lifting platform, insertion of the ram into the ground or other structural cavity shall be avoided, unless otherwise specified in the Particular Specification and/or on the Drawings and approved by the Supervising Officer.

E2.5 LIFT PIT/RAMP

A lift pit/ramp/pit drainage will be provided by the Building Contractor for the power vertical lifting platform installation. If a pit is not available, ramps shall be fitted on the platform access edges incorporating a step greater than 15 mm height. They shall have an inclination, which shall not be greater than 1:12 on a vertical rise above 100 mm. A step up to 15 mm high is permissible at the leading edge of any ramp.
SECTION E3

LIFTING PLATFORM CARRIAGE

E3.1 GENERAL REQUIREMENTS

The lifting platform carriage shall comprise a solid floor panel, kicker plates, toe guards and solid side panels. Within the carriage there shall be an easy grip handrail, control station and necessary lighting.

The platform shall be of sufficient mechanical strength for the designed purpose and shall have slip resistant surfaces. The sill of the platform or the landings shall be coloured to contrast with the landing floor surface at the entrance.

E3.2 HANDRAIL

An ‘easy grip bar’ handrail of cross-sectional dimensions between 32 mm and 40 mm extending up to 150 mm away from corners. The handrail shall be installed with its top at 900 ± 50 mm as measured from the finished floor level and with the clearance between the gripping part and the side panel maintained at not less than 30 mm and not more than 50 mm.

E3.3 EMERGENCY LIGHTING AT PLATFORM

The LE Contractor shall provide an emergency light at the platform of at least 1 W energy efficient lamp fed by an automatically rechargeable battery supply which shall be capable of operating the emergency light for at least 2 hours in case of an interruption of the normal power supply. This emergency lighting shall come on automatically upon failure of the normal power supply. The electricity supply for the emergency lighting shall be fed from the batteries in Clause B2.8.
SECTION E4

LANDING DOORS/GATES

E4.1 ENTRANCE

Lift well entrance shall be protected by landing door or gate as specified in the Particular Specification and/or on the Drawings. The clear access height onto and over the platform shall not be less than 2000 mm. The clear width of the entrances shall not be less than 900 mm. Landing door sills shall be provided in accordance with the Code of Practice on the Design and Construction of Buildings and Building Works for the Installation and Safe Use of Lifts and Escalators issued by the Building Authority, the Government of the HKSAR.

E4.2 DOOR/GATE

In order to prevent roll away of a wheelchair, the platform with travel less than 1980 mm shall be protected by a gate of at least 1100 mm in height at landing entrance, and if the travel is more than 1980 mm, the platform shall be protected by a door of at least 2000 mm in height at landing entrance.

Doors/Gates shall be made of Grade 316 mirror stainless steel/hairline stainless steel/baked powder coated steel/aluminium or material having equivalent functions or performance as approved by the Supervising Officer. Doors/Gates shall be single or 2-door design and be operable by application of a low level manual effort and conform to the following:-

(a) they are self-closing but can be stable in open position;
(b) do not open into the lift well;
(c) require a force to open them which is not more than 30 N at the handle;
(d) provided with a vision panel when the door/gate is made of non-transparent material and is over 1100 mm in height, the bottom edge of the vision panel shall be located between 300 mm and 900 mm above the floor level of the landing;
(e) the vision panel shall be made of an approved material or glass of a laminated type/tempered type and with minimum thickness of 6mm and a width of at least 60 mm;
(f) the size and shape of the vision panel shall be such that it will not permit the passage of a sphere having a diameter of 100 mm, have a minimum glazed area per landing door of 0.015 m² with a minimum of 0.01 m² per vision panel; and
(g) if they are of glass, visual markings between 1400 mm and 1600 mm above the floor shall be provided.

E4.3 DOOR/GATE LOCK

Door/Gate lock with mechanical and electrical interlocks shall be of a type approved by the Electrical and Mechanical Services Department, the Government of the HKSAR.

Interlocking features shall perform the following requirements:-

(a) Entrance door/gate lock shall be closed properly before the vertical lifting platform installation starts to move;

(b) Powered vertical lifting platform installation shall stop moving if the doors/gates are not closed and locked properly; and

(c) An unlocking key or other special service tool shall be required for opening the doors/gates in case of emergency.
SECTION E5

GUIDES AND DRIVE SYSTEM

E5.1 GENERAL REQUIREMENTS FOR GUIDES

The guides and guide fixings shall be of sufficient strength and rigidity to stop the lifting platform at its maximum safe working load on application of a safety gear or clamping device.

The lifting platform shall each be guided by at least two rigid steel guides throughout the travel which can ensure that the clearances between the edges of the lifting platform and the lift well walls/enclosure or between platform and landing door sill shall not exceed 20 mm.

E5.2 DRIVE SYSTEM

Each lifting platform shall have at least one machine of its own. Every machine, jack, pulley and other similar equipment connected with the lifting platform shall be so supported and fixed as to prevent it from becoming loose or being displaced.

Electro-hydraulic drive for powered vertical lifting platform shall consist of a hydraulic pump unit, drive motor, gear box, guides, electro-mechanical brake with spokeless wheel for emergency manual operation, overspeed governor, safety gear (not required for rack and pinions, screw and nut driven vertical lifting platform), controller, main power switch and other accessories.

The hydraulic pump unit comprising a pump, motor, oil tank, control valves and electrical control shall be housed in a separate control panel outside the lift well. The hydraulic pump shall be driven by a 220 V AC motor.

The controller and their associated equipment including the drive unit of a hydraulic powered vertical lifting platform shall be installed close to the lift well. If they are installed in a room, it shall be dedicated for the vertical lifting platform and be made accessible only to authorised persons for activities such as maintenance, inspection, testing and rescue. Where the travel of the lifting platform does not exceed 1980 mm, the equipment shall be installed inside the enclosure forming the lift well provided that emergency lowering and raising of the lifting platform can be accomplished from outside the enclosure.

E5.3 HYDRAULIC CONTROL DEVICE

Hydraulic control devices shall be incorporated into the hydraulic circuit with details as follows:-
(a) Shut-Off Valve

Installed in the circuit which connects the cylinder(s) to the non-return valve and the down direction valve(s).

(b) Non-Return Valve

Installed in the circuit between the pump(s) and the shut-off valve. Capable of holding the vertical lifting platform installation with the rated load at any point when the supply pressure drops below the minimum operating pressure. The closing of the non-return valve shall be effected by the hydraulic pressure from the jack and by at least one guided compression spring and/or by gravity.

(c) Pressure Relief Valve

Connect to the circuit between the pump(s) and the non-return valve. The hydraulic fluids shall be returned to the tank. To limit the pressure to 140% of the full load pressure.

(d) Down Direction Valve

It shall be held open electrically. Closing of which shall be effected by the hydraulic pressure from the jack and by at least one guided compression spring per valve.

(e) Rupture Valve

Where required, rupture valve shall be capable of stopping the vertical lifting platform installation in the downward movement, and maintaining it stationary, in the event of failure of any part of the hydraulic circuit.

(f) One-way Restrictor

Where required, one-way restrictor shall prevent the speed of the vertical lifting platform with rated load in downward movement exceeding the rated speed downwards by more than 0.15 m/s.

(g) Filters

In the circuit between the tank and the pump(s), and in the circuit between the shut-off valve and the down direction valve(s) shall be accessible for inspection and maintenance.

(h) Pressure Gauge

Connect to the circuit between the non-return valve or the down direction valve(s) and shut-off valve. Gauge shut-off valve shall be provided between the main circuit and the connection for the pressure gauge.
(i) **Reservoir**

The hydraulic oil reservoir shall be of a closed construction incorporating a covered filler, a breather, a filter and a level gauge for checking the level of the hydraulic fluid in the reservoir.

(j) **Manual Lowering Operated Valve (Emergency)**

Installed in a circuit allowing the vertical lifting platform installation, even in the case of power failure, to be lowered to the lower landing where the passenger can leave the platform.
SECTION E6

OPERATION CONTROL SYSTEM

E6.1 CONTROL SYSTEM

Control system shall be designed to be fail-safe. Control station completed with an on / off key switch shall be positioned at each lift entrance for easy operation by the attendant.

3 sets of ‘operating key’ for attendant-operated type / ‘common key’ for self-operated type for the key-operated switch of the vertical lifting platform installation shall be provided.

Control buttons shall be located at a height not less than 900 mm and not more than 1200 mm above platform or finished floor level. All control buttons shall have a minimum dimension of 20 mm. Braille and tactile markings shall be placed either on or to the left of the control buttons. Such markings shall be in Arabic numerals and / or symbols. Tactile markings shall have a minimum dimension of 15 mm high and be raised 1 mm minimum. The tactile marking of the push buttons for the main entrance floor shall be identified with a symbol in a star shape. The emergency alarm push button shall be in a tactile bell shape. Tactile markings and control buttons shall be in luminous contrast with the background. If tactile markings are provided on the left of the control buttons, both of them shall be in luminous contrast with the background. If tactile markings are provided on the control buttons, then apart from the background, they shall also be in luminous contrast with one another.

In case of power failure or emergency, the competent person shall be able to operate the manual (emergency) valve to lower the vertical lifting platform installation to the lower landing where the passenger can leave the platform.

E6.2 LANDING CONTROL STATION

Landing control station shall be provided adjacent to each lift entrance and shall incorporate the following features:-

(a) Constant pressure operated control buttons to call in the vertical lifting platform installation;

(b) Key-operated switch to activate/deactivate the control system of the vertical lifting platform installation; and

(c) Call bell button to call an attendant.
E6.3  PLATFORM CONTROL STATION

Platform control station shall be provided on the platform carriage and shall incorporate the following features:-

(a) 24V DC constant pressure operated control buttons for UP and DOWN directions to operate the vertical lifting platform installation;

(b) Key-operated switch to activate/deactivate the control system of the vertical lifting platform installation;

(c) Emergency stop button of the ‘push-to-stop’, ‘pull to run’ type to stop the vertical lifting platform installation; and

(d) Call bell button to call an attendant.

E6.4  NOTICE AND MARKING OF POWERED VERTICAL LIFTING PLATFORM

Conspicuous instruction plates and direction labels shall be displayed to state the user guide, procedure of normal operation and manual (emergency) operation. The labels shall be of stainless steel with characters/letters engraved in English and Chinese. The size, arrangement and wording of the labels shall be submitted to the Supervising Officer for approval prior to ordering.

The rated load in person and kilograms; vertical lifting platform installation number; name and telephone number of the maintenance service company, and emergency instructions shall be engraved in English and Chinese in a stainless steel notice plate permanently fixed inside the installation or on the side of the lift entrance.

The rated load shall also be indicated on a sign installed at a prominent position next to the platform control station.

E6.5  USER GUIDE AND OPERATION MANUAL

User guide and operation manual containing operating instructions, general information and warning notices in English and Chinese in compliance with the requirements of the Electrical and Mechanical Services Department, the Government of the HKSAR shall be provided and affixed at a conspicuous location at the vertical lifting platform installation. The guide and the manual shall be laminated with plastic protective sheets.
SECTION E7

SAFETY DEVICES

E7.1 SAFETY DEVICES

Safety devices of the vertical lifting platform installation shall include but not limited to the following:

(a) Mechanical blocking device with an electric switch shall be provided which detects the operation of the mechanical blocking and disables the operation of the vertical lifting platform installation;

(b) Pressure relief valves shall be fitted in the hydraulic drive system to prevent the possibility of system over loading and over pressure;

(c) Rupture valve and/or restrictor shall be fitted and be capable of stopping the platform in downward movement in case of failure;

(d) Manual (emergency) operating valve shall be fitted to lower the platform to the lower landing in case of power failure. A hand-pump which causes the platform to move in the upward direction shall be permanently installed for every vertical lifting platform installation whose platform is fitted with a safety gear or a clamping device;

(e) Slip resistant floor covering on the Powered Vertical Lifting Platform Installation shall be provided;

(f) Positively operated safety switches on all safety systems shall be provided;

(g) Door/Gate lock with mechanical and electrical interlocks shall be provided to ensure that the vertical lifting platform installation cannot be operated until the entrance doors are fully closed;

(h) An ‘easy grip bar’ handrail shall be fixed on one or more non-entrance sides of the platform; and

(i) An overload/device shall be provided to prevent the power operated doors from closing and the platform from moving. It shall give audible and visual signals at the platform entrance.
SECTION E8

CALL BELL SYSTEM, SUPERVISORY CONTROL PANEL, INTERCOM SYSTEM
AND CLOSED CIRCUIT TELEVISION SYSTEM

E8.1 CALL BELL SYSTEM

Where call bell system is specified in the Particular Specification and/or on the Drawings, the LE Contractor shall be responsible for the provision of all cablings, visual and audible signal components, controls for the call bell system from the vertical lifting platform to the call bell panel at the location as specified on the Drawing and/or in the Particular Specification.

A call bell system comprising emergency alarm push button together with a buzzer and a yellow indicator for acknowledgement shall be provided at the platform carriage and at each lift entrance and call bell panel shall be located at the management office/caretaker’s room next to the vertical lifting platform monitoring panel unless otherwise specified on the Drawing and/or in the Particular Specification.

Call bell panel shall be made of stainless steel and include a call bell, on/off key switch, green ‘power supply healthy’ indicator, red ‘call location’ indicator, reset button, lamp test button. A 13A socket of emergency power supply adjacent to the call bell panel will be provided by the Electrical Contractor.

Wiring diagram shall be provided and located inside the call bell panel for reference.

The cable containment facilities from the lift shaft at the landing of designated point of entry to the position of the call bell panel will be provided by Electrical Contractor as in Clause B2.2. All cabling shall be carried out by the LE Contractor.

E8.2 SUPERVISORY CONTROL PANEL

Where supervisory control panel is specified in the Particular Specification and/or on the Drawings, the LE Contractor shall be responsible for the provision of all cablings, visual and audible signal components, controls for the supervisory control panel from the vertical lifting platform to the supervisory control panel at the location as specified in the Particular Specification and/or on the Drawings.

The supervisory control panel shall include at least, but not exclusive, the following basic facilities:-

(a) ‘In service / Out of service’ LED lights;
(b) On/off key switch;
(c) System fault alarm buzzer / bell and LED indication lights;
(d) Mute button for alarm buzzer / bell and alarm reset button;
(e) Power on indicator; and
(f) Lamp test button.

The cable containment facilities from the lift shaft at the landing of designated point of entry to the position of the supervisory control panel will be provided by Electrical Contractor as in Clause B2.2. All cabling shall be carried out by the LE Contractor.

E8.3 INTERCOM SYSTEM

Where the maximum vertical travel of the vertical lifting platform installation exceeds 1980 mm, an intercom system shall be provided.

An intercom system, or similar device powered by the emergency supply specified in Clause B2.8 shall be provided by the LE Contractor for the vertical lifting platforms between the lift car and the call bell panel completed with intercom. The intercom system shall comprise a 2-way speaker in the vertical lifting platform station and the call bell panel integrated with intercom system located at the management office/caretaker’s room unless otherwise specified on the Drawing and/or in the Particular Specification. The integrated call bell panel shall have the following facilities:

(a) a 2-way speaker to allow communication between lift cars and the call bell panel;
(b) a switch of spring return type to allow simultaneous communication between the call bell panel and all lift cars; and
(c) Selective switches of spring return type to allow communication between the call bell panel and each lift car, one at a time.

The cable containment facilities from the lift shaft at the landing of designated point of entry to the position of the call bell panel integrated with intercom system will be provided by Electrical Contractor as in Clause B2.2. All cabling shall be carried out by the LE Contractor.

E8.4 CLOSED CIRCUIT TELEVISION SYSTEM

Where the maximum vertical travel of the vertical lifting platform installation exceeds 1980 mm, the LE Contractor shall supply, install and commission the closed circuit television (CCTV) system as specified in Clause C 20.5.
SECTION E9

BATTERY POWERED OPERATION AND FIRE EMERGENCY SERVICE

E9.1 BATTERY POWERED OPERATION

In case of power failure, the vertical lifting platform installation shall be automatically switched over to the battery powered operation to allow the passenger to travel to the exit landing at entrance level and leave the platform. The platform shall then park at that landing until normal power is resumed. When the normal power is resumed, the vertical lifting platform installation shall be automatically switched back from battery powered to normal power supply. The electricity supply for the vertical lifting platform under battery powered operation shall be fed from the batteries in Clause B2.8.

Battery charging shall be carried out at points where the vertical lifting platform is expected to be stationary between journeys. Usually this is at each end of the rail. If the vertical lifting platform installation is stopped at a position, there shall be alarm indications to the passenger and at the location as specified on the Drawings and/or in the Particular Specification.

E9.2 FIRE EMERGENCY SERVICE

The vertical lifting platform installation shall be provided with a facility to integrate with the fire service system of the building. Fire signal dry contact will be provided by other at a point near to the lift control panel. The parked vertical lifting platform installation shall be isolated from operation when a fire service signal is received. If the signal is received when the vertical lifting platform installation is in use, the installation shall remain in operation with all safety provisions in proper functioning until it travels to a destined landing for exit and then isolated from operation.
SECTION E10

REQUIREMENTS FOR WEATHER-PROOF POWERED VERTICAL LIFTING PLATFORM INSTALLATION

E10.1 PROTECTION AGAINST WEATHER

All outdoor vertical lifting platform(s) and vertical lifting platform(s) specified to be weather-proof in the specifications or on the Drawings shall be constructed in accordance with Clause E10.2 to E10.5. The vertical lifting platform(s) will be protected by a canopy or other similar structure constructed by the Building Contractor.

E10.2 PROTECTION AGAINST CORROSION

(a) Structural steel work of vertical lifting platform

The structural steel work of the vertical lifting platform other than moving parts shall be hot-dipped galvanised or adequately protected against corrosion by epoxy paint coating system designed for marine application.

The surface of the structural steel work shall be prepared and treated in accordance with the epoxy paint coating manufacturer's recommendation. All rust and dirt on the surface of the truss and metal work shall be removed by wire brushing and the truss and metal work shall be thoroughly degreased by degreasing solvent prior to application of any paint coating.

The number, thickness and method of application of paint coating shall be in accordance with the epoxy paint coating manufacturer's recommendation but in any case at least three coats of epoxy paint coating system primer shall be applied followed by at least three coats of finishing epoxy paint coating. Each coat of paint shall be thoroughly dried before application of the next coat.

All the above-mentioned degreasing and painting process shall be carried out at the factory and painting of structural steel work at site is not permitted without prior approval except for touching up of damaged paint coating during installation at site. The paints use for touch up at site shall be submitted for the approval of the Supervising Officer. The volatile organic compound (VOC) content, in grams per litre, of all paint and primer shall not exceed the prescribed limit under the Air Pollution Control (Volatile Organic Compounds) Regulation or the limit set by EPD, whichever is more stringent.

Welding carried out on site on the structural steel or any metal work that
E10.3 DRIVING MACHINE

The driving machine shall have a degree of protection of at least IP54. Watertight cover shall be provided at all bearings. All bearings installed on the driving mechanism shall be of the sealed type.

E10.4 ELECTRICAL WIRINGS AND ACCESSORIES

All exposed wiring terminals, junction boxes, switches, etc. shall have a degree of protection of at least IP54.

E10.5 DRAINAGE

The LE Contractor shall provide flooding alarm device for the vertical lifting platform. A permanent drain point/sump pit will be provided by the Building Contractor at the bottom of the vertical lifting platform pit.

An alarm giving a warning of flooding at the vertical lifting platform pit coupled with a timer to stop the vertical lifting platform after a preset time shall be provided by the LE Contractor.
PART F - STAIRLIFT INSTALLATION

SECTION F1

REQUIREMENTS FOR STAIRLIFT

F1.1 GENERAL

The stairlift shall be of a type approved by the Electrical and Mechanical Services Department, the Government of the HKSAR.

Platform carriage shall be provided for a stairlift installation to support the platform on the guide rails and direct the platform up and down the guide rail system. The platform carriage shall be provided with handrails to the passenger for easy grabbing. The platform shall be finished with non-slip platform deck and ramp surfaces.

The platform shall negotiate vertical and horizontal bends and landing transitions smoothly without transfer of the passenger. A smooth start/stop shall be provided when entering/departing landing zone.

The clear height above the platform shall be not less than 2 m long its whole journey.

Ramps provided at the platform access edges shall be minimum 150 mm high.

Kick plate(s), minimum 150 mm in height, shall be provided at non-access side(s).

A removable lockout cover shall be provided for the folded platform.

3 numbers of ‘Common Key’ for the key-operated switch shall be provided.

F1.2 TECHNICAL FEATURES

Ramps shall be fitted to the platform access edges, when folded up, to prevent accidental wheelchair roll off. The ramps shall be raised and lowered electrically; operated in sequence only when the platform is unfolded and at rest at a landing. Drive system shall be electrically and mechanically interlocked with the ramps to prevent the stairlift from moving unless the ramps are raised and to prevent the ramps from lowering during the stairlift travelling.

Folding and unfolding of the platform shall be electrically operated. Means of folding and unfolding the platform shall be able to be operated manually in case of malfunction or power failure.

Key-operated switches at the operation call stations at all landings shall be provided to permit the stairlift’s operations, including calling and sending
functions, to become effective only when the respective key-operated switch is in the ‘On’ position. Control system shall comply with requirements of BS 5776:1996, ICC/ANSI A117.1:2009, ASME A17.1:2013 or equivalent IEC standards.

The power system shall not, by injection of undesirable waveforms into the electrical installation, adversely affect the connected electricity supply system and/or the electricity supply to other users or consumers.

F1.3 DRIVE MECHANISM

Drive system including components of the drive motor, gear box, electro-mechanical brake with spokeless wheel for emergency manual operation, overspeed governor, safety gear (not required for screw and nut driven stairlift), controller, main power switch and other accessories shall be contained within a lockable drive system cabinet such that no moving parts are exposed to cause potential danger. The cabinet shall be made up of stainless steel or other durable materials as approved by the Supervising Officer.

The drive shall be equipped with built-in thermal overload and short circuit protections. When the door of drive cabinet is opened for servicing, the power supply to the drive system shall be automatically cut off unless all the live conductors and contacts of the drive system are protected or inaccessible.

Drive mechanism shall be one of the following types:

(a) Suspension;
(b) Rack and Pinion;
(c) Chain and Chainwheel; and
(d) Screw and Nut.

Smooth starting and stopping of the stairlift installation are required. The stairlift installation shall turn around smoothly during the travel along curved section of the rail.

F1.4 SAFETY FEATURES

Provisions of the safety features for the stairlift installation shall include but not limited to the following:-

(a) The main control key-operated switch installed at all operation call stations and on the carriage shall be provided to allow the operation of the control switches. The control switches shall be effective only when the key is in the ‘On’ position. The key shall be removable only from the ‘Off’ position;
(b) The ramps fitted to the platform access edges shall be operated automatically. Before any movement of the stairlift, the ramps shall be in the raised position. The ramps shall remain in the raised position whenever the stairlift is not at landing. Bi-directional pressure sensors shall be fitted to the ramps to stop the movement of the stairlift when the wheelchair rolls against the ramp or the ramp comes to contact with an obstacle. The sensors shall also operate when the platform is in the folded position. The stairlift shall stop within 25 mm of travel after the first contact with an obstacle;

(c) Sensitive surfaces in full size shall be fitted under the platform and the platform carriage, and in areas where there are potential shearing, crushing, trapping or abrading hazards to stop the movement of the stairlift when the surface comes to contact with an obstacle. The stairlift shall stop within 25 mm of travel after the first contact with the obstacle;

(d) Emergency stop buttons of the ‘push-to-stop, pull-to-run’ type shall be provided at the platform carriage and the operation call stations at all landings to deactivate the stairlift installation manually;

(e) Two safety barrier arms in length of full width of the platform shall be fitted to the platform access sides for stability of the passenger. Position of the lowered arms shall be at height between 800 mm and 1,100 mm above the platform. The arms shall be mechanically locked down in the lowered position when the stairlift is not at landing. The arms shall be raised up only at landing position;

(f) Final limit switches shall be provided at the uppermost and the lowest landings to prevent the movement of the stairlift travelling beyond its normal stopping positions. Activation of the switches shall disconnect the power supply to the motor in the direction of travel. The switches shall be adjusted to maintain level tolerance within 13 mm regardless of load size or direction of travel. The switches shall be designed to withstand possible abuse from adverse domestic cleaning activities;

(g) Audio-visual Bystander Alert Devices including an audio chime and flashing amber strobe shall be provide to alert the bystander when the platform is in motion or in unfolding at intermediate landing position(s);

(h) Fault control interlock shall be provided to prevent the stairlift from travelling when there is a fault;

(i) Security lock shall be provided to prevent unauthorised unfolding and accidentally unfolding of the platform; and

(j) In the event of power failure or fault, electro-mechanical brake of the stairlift installation shall be able to be manually released by the use of the spokeless wheel or other approved means. The stairlift installation shall then be able to be raised or lowered to the nearest landing.
F1.5 DISPLAY OF INFORMATION

User guide and operation manual containing operating instructions, general information and warning notices in English and Chinese in compliance with the requirements of the Electrical and Mechanical Services Department, the Government of the HKSAR shall be provided and affixed at a conspicuous location at the stairlift installation and the management office respectively. The guide and the manual shall be laminated with plastic protective sheets.

Rated load in person and kilograms, stairlift number, name and telephone number of the service company, and emergency instructions shall be engraved in English and Chinese in a plastic notice plate permanently fixed to the platform.

F1.6 DESIGN RESPONSIBILITIES

The LE Contractor shall coordinate the installation work with the relevant parties as necessary on the site.

The LE Contractor shall be responsible for the design of stairlift installation and selection of equipment and components including the matching with the components of other interfacing installations.

The LE Contractor shall be responsible for the selection of the proper, correct and consistent components to match the system proposed in order to meet all the requirements specified. In the event that these requirements cannot be met due to the use of improper, incorrect or inconsistent components, the LE Contractor shall replace all such components and shall re-design the stairlift installation, all to the satisfaction of the Supervising Officer. All extra costs thus incurred shall be borne by the LE Contractor.

F1.7 STRUCTURAL STEEL

In addition to the requirements stipulated in Clause B3.6, manufacturer confirmation of the material of structural steel work shall be provided as required by the Supervising Officer.

F1.8 GUIDE RAILS

Rigid steel guide rails shall be used and welded or securely fixed to supporting steel structure fixed directly to the structural members of the building. Guide rails shall run in parallel to the direction of staircase flight and landings throughout the travelling distance.

F1.9 TRAVEL CONTROL

The travel control comprises red-lamp indicator, control switches for calling and sending, directional control switches, emergency stop button and a key-operated
switch. Large directional control switches shall be provided so that people with disabilities can operate the stairlift installation with ease. Constant pressure is required to operate the control switch. Only when the red-lamp signals are cleared, the stairlift is ready to operate.

F1.10 ELECTRICAL WORKS

In addition to the requirements stipulated in Section B2, the electrical works shall comply with the following requirements.

The control circuit voltage shall not exceed 50 V. All wiring and electrical parts which are accessible without using any tools shall be at a potential of not exceeding 24 V.

All secondary wiring shall be completed with numbered ferrules for identification which shall be carried out in a neat and systematic manner and terminated at a terminal board at the junction of small wiring and the incoming cables.

Electrical motors shall comply with IEC 60034:1992 and shall be of such size and type to adequately drive the equipment under all normal conditions of service without overloading. Insulation shall be of minimum Class F to IEC 60085:2007 for tropical conditions.

Motor starters shall be rated to intermittent class 0.1, 60% on-load factor and utilisation category AC-3 in accordance with EN 60947-4-1:2010+A1:2012, or equivalent. Suitably rated thermal overload relays shall be incorporated into each starter circuit with inherent single-phase protection. Each starter shall incorporate fuse protection.

Each starter for the motor shall comply with EN 60947-4-1:2010+A1:2012, or equivalent, and shall be provided with an adjustable motor overload protection device and under-voltage release suitable for the motor load and having manual resetting facilities. Direct-on-line starters shall be used for motors smaller than 3.8 kW. For motors over 3.8 kW, star-delta starters shall be used instead.
SECTION F2

OPERATION CALL STATIONS

F2.1 GENERAL REQUIREMENTS

Operation call stations shall be located at all landings, mounted on the adjacent wall or integrated into the driving box, and be safely away from the flight path of the stairlift such that the stairlift can be safely and conveniently unfolded.

The operation call station shall be user-friendly and shall incorporate but not limited to the following features:-

(a) Indication lamp to indicate power supply is ‘On’;
(b) Indication lamp to indicate the activation of call station;
(c) Indication lamp to indicate fault signals;
(d) Emergency stop button shall be provided;
(e) Call for help push button with protection from being operated accidentally together with a buzzer and an indication lamp shall be provided;
(f) Indication lamp to indicate the position of the stairlift. [Note: If the whole journey of the stairlift installation can be observable at any one landing, this requirement may be omitted as determined by the Supervising Officer.];

(g) Constant pressure operated control switches for calling and sending the stairlift. [Note: If the whole journey of the stairlift installation cannot be observable at any one landing, this requirement will be omitted. However, for self-operated stairlift installation, the whole journey of the stairlift shall be designed and made to be observable by the passenger at either upper, intermediate and lower landing to allow it to be self-operated.]; and

(h) Constant pressure operated control switches for folding and unfolding the stairlift. [Note: The control switch for carrying out folding and unfolding functions may be combined with the control switch for carrying out calling and sending functions.].

For self-operated stairlift installation only, the control panel on the platform carriage shall be user-friendly and shall incorporate but not limited to the following features:-

(a) Indication lamp to indicate power supply is ‘On’;
(b) Indication lamp to indicate the activation of call station;

(c) Indication lamp to indicate fault signals;

(d) Emergency stop button;

(e) Emergency alarm push button in yellow with protection from being operated accidentally together with an alarm and an indication lamp; and

(f) Constant pressure operated control switches for moving the stairlift.

**F2.2 CONTROL & OPERATION FOR ATTENDANT-OPERATED STAIRLIFT INSTALLATION**

A plug-in hand-held attendant control unit with flexible cord in suitable length for manoeuvring shall be provided to allow an attendant to control a moving stairlift while walking next to it. Two additional hand-held attendant control units shall be supplied together with the installation.

Emergency stop buttons shall be provided at the attendant control unit, operation call stations at all landings and on the platform carriage.

Key-operated switch shall be provided to activate/deactivate the control system of the stairlift installation.

Labels shall be provided to assist the attendant in using the attendant control unit and the operation call station. The labels shall be of stainless steel with characters/letter engraved in English and Chinese. The arrangement and wordings of the labels shall be approved by the Supervising Officer prior to ordering.

**F2.3 CONTROL & OPERATION FOR SELF-OPERATED STAIRLIFT INSTALLATION**

Where specified in the Particular Specification and/or on the Drawings, self-operated stairlift(s) shall be provided in lieu of attendant-operated stairlift(s).

Operation call stations for self-operated stairlift(s) shall be located at a height not less than 900 mm and not more than 1200 mm above the finished floor level at landings. The operation call stations shall be located at convenient positions away from the whole flight path of the stairlift such that the stairlift being called by the passenger can be safely unfolded at the landing being served.

Emergency stop buttons shall be provided at the operation call stations at all landings and on the platform carriage.
Key-operated switch with common key system as approved by the Electrical and Mechanical Services Department, the Government of the HKSAR shall be provided to activate/deactivate the control system of the stairlift installation.

Labels shall be provided to assist the passenger and the public in using the operation call station and the control panel on the platform carriage. The labels shall be of stainless steel with characters/letter engraved in English and Chinese. The arrangement and wordings of the labels shall be approved by the Supervising Officer prior to ordering.
SECTION F3

FIRE EMERGENCY SERVICE

F3.1 GENERAL REQUIREMENTS

When specified in the Particular Specification and/or on the Drawings, the stairlift installation shall comply with the requirements stipulated in this Section.

The stairlift installation shall be provided with a facility to integrate with the fire service system of the building. The parked stairlift shall be isolated from operation when a fire service signal is received. If the signal is received during the stairlift is in use, the stairlift shall remain in operation until it travels to a terminal landing.

In case of power failure, the stairlift installation shall be automatically switched over to battery powered operation to allow the passenger to continue the travel. When the normal power is resumed, the stairlift installation shall be automatically switched back from battery powered to normal power.

The battery supply shall be capable of being isolated by use of a switch or plug fitted to the platform carriage which shall be accessible and operable without using a tool. Battery terminals and charge contacts shall be physically protected against short circuit.

F3.2 BATTERIES AND CHARGERS

In addition to the requirements stipulated in Clause B2.8, the batteries and chargers shall comply with the following requirements.

A separate compact cabinet securely fitted in the carriage structure for storage of backup batteries and automatic charger shall be provided for battery powered operation. The battery cabinet shall be ventilated. The batteries shall not emit fumes during normal operation or during charging.

The battery charger shall not damage or overcharge the batteries, even after long period on charge. If the battery cabinet is fitted to the platform carriage, battery charging shall be carried out at each end of the guide rail. If the platform carriage is stopped at a position out of the reach of the charge contacts, there shall be indications to the passenger and the management office.

The battery capacity shall facilitate, when the batteries are fully charged, the stairlift to complete at least 5 upward and 5 downward continuous journeys under full load without charging.
SECTION F4

REQUIREMENTS FOR OUTDOOR/WEATHERPROOF TYPE STAIRLIFT INSTALLATION

F4.1 GENERAL REQUIREMENTS

All outdoor stairlifts and stairlifts specified to be weather-proof in the specifications or on the drawings shall be constructed in accordance with the following requirements.

The driving motor shall have a degree of protection of at least IP54. Water-tight cover shall be provided. All exposed wiring terminals, junction boxes, switches, etc. shall have a degree of protection of at least IP54.

All bearings installed on the driving mechanism shall be of sealed type.

The structural steel work of the entire stairlift installation other than moving parts shall be hot-dipped galvanised or adequately protected against corrosion by factory applied epoxy paint coating system designed for marine application.

Moving parts of the stairlift installation shall be constructed of corrosion resistant materials such as stainless steel; or heavily electroplated with corrosion resistant materials such as nickel or chromium; or other corrosion resistant materials as approved by the Supervising Officer. These moving parts shall be adequately lubricated all the time and suitably protected from water that enters into the stairlift interior.

F4.2 PAINTING PROCESS

In addition to the requirements stipulated in paragraph one of Clause B3.3 (paragraph two of Clause B3.3 is not applicable), the finish of painting shall comply with the following requirements.

The number, thickness and method of application of paint coating shall be in accordance with the epoxy paint coating manufacturer's recommendation, but in any case at least three coats of epoxy paint coating primer shall be applied followed by at least three coats of finishing epoxy paint coating. Each coat of paint shall be thoroughly dried before the application of next coat.

The surface of the completed structural steel work shall be prepared and treated in accordance with the epoxy paint coating manufacturer's recommendation. All rust and dirt on the surface of the work shall be removed by wire brushing and shall be thoroughly degreased by degreasing solvent prior to the application of any paint coating.

All the above-mentioned degreasing and painting process shall be carried out at the factory. Painting of structural steel work at Site is not permitted without prior
approval from the Supervising Officer except for touching up of damaged paint coating during installation at site.

Information on the epoxy coating system including details of surface preparation, method of application, number of coatings, and samples of paints shall be submitted for approval prior to manufacture.

F4.3 WELDING

Welding carried out on Site on the structural steel or any metal work that will damage the protective paint coating is not permitted unless prior approval is given. Where rust appears on the parts of the structural steel or metal work due to damage of paint coating, it must be thoroughly removed by wire brush, degreased and followed by application of the same number of paint coatings as in the factory to the satisfaction of the Supervising Officer.
PART G - INSPECTION, TESTING AND COMMISSIONING DURING CONSTRUCTION PERIOD

SECTION G1

GENERAL REQUIREMENTS

G1.1 GENERAL

The inspection, testing and commissioning shall be carried out in accordance with the requirements specified in this Part and Testing and Commissioning Procedure for Lift, Escalator and Passenger Conveyor Installation in Government Buildings which shall be referred to and adopted where appropriate.

The LE Contractor shall have the responsibility to ensure that the inspection, testing and commissioning of the lift, escalator/passenger conveyor, powered vertical lifting platform and stairlift installations are carried out in a safe manner in order to protect the safety and health of other persons in the site.

Throughout the execution of the installation, the LE Contractor shall be responsible for ensuring compliance with the statutory and related requirements included in Section A2 and shall notify the Supervising Officer or his Representative of any infringement which directly or indirectly detracts from the safe and satisfactory operation of the Installations or to those associated with others. All sub-standard works or defects found during inspection, testing and commissioning shall be rectified or replaced to the satisfaction of the Supervising Officer.

G1.2 METHODS AND PROCEDURES

The LE Contractor is required to submit detailed inspection, testing and commissioning methods and procedures together with report formats for reporting the inspection, testing and commissioning results for the Supervising Officer’s approval at least four months before commencement of the testing and commissioning works, or four months after the acceptance of his Tender, whichever is earlier.

G1.3 NOTICES OF INSPECTION, TESTING AND COMMISSIONING WORKS

For items to be witnessed by the Supervising Officer or his Representative, the LE Contractor is required to provide advanced notice for inspection, testing and commissioning works, together with details of date, time and list of items to be inspected or tested, unless otherwise specified in the Conditions:-

(i) Off-site Inspection and Test
An advanced notice of at least one week before commencement of the inspection or test shall be provided.

(ii) On-site Inspection, Testing and Commissioning

An advanced notice of at least 3 days before commencement of inspection, testing or commissioning of any part or parts of the Installations shall be provided.

G1.4 LABOUR AND MATERIALS

The LE Contractor is responsible for provision of all labour and both consumable and non-consumable materials for carrying out the inspection, testing and commissioning works at their expenses. The LE Contractor shall provide and adopt measures to avoid damage to the building, Installations, decorations and fixtures during the inspection, testing and commissioning works for any of the Installations.

The LE Contractor shall also provide all necessary equipment, apparatus and tools for carrying out the inspection, testing and commissioning works.

The LE Contractor shall despatch competent and experienced lift workers and/or Registered Lift Engineers as stipulated in the Lifts and Escalators Ordinance to carry out the lift inspection, testing and commissioning works.

The LE Contractor shall despatch competent and experienced escalator workers and/or Registered Escalator Engineers as stipulated in the Lifts and Escalators Ordinance to carry out the escalator inspection, testing and commissioning works.

G1.5 INSPECTION, MEASURING AND TESTING EQUIPMENT

The LE Contractor is required to supply the calibrated equipment and instrument for the inspection, testing and commissioning works in accordance with the requirements as specified in the Particular Specification for supply of inspection, measuring and testing equipment. Certified true copy of calibration certificates shall be submitted. The period between calibration and testing shall not exceed the calibration period as recommended by the equipment/instrument manufacturer or 12 months whichever is shorter.

G1.6 READINESS FOR INSPECTION, TESTING AND COMMISSIONING

The LE Contractor is required to check the completion of the works to be inspected, tested or commissioned, the associated builder’s works, the associated building services installations and all other prerequisites to ensure that inspection, testing and commissioning can be proceeded in a safe and satisfactory manner without obstruction.
G1.7 "TYPE-TEST" CERTIFICATE

"Type-test" for materials and equipment, where specified, shall be carried out at the manufacturer’s works, recognised institutions or accredited laboratories, or elsewhere as approved in order to demonstrate their compliance with the specified requirements. "Type-test" certificates together with the corresponding drawings, sketches, reports and any other necessary documents shall be submitted to the Supervising Officer for approval before delivery of the materials and equipment.

G1.8 OFF-SITE TESTS / FACTORY TESTS

Factory tests and off-site tests as required shall be carried out at the manufacturer’s works, laboratories by independent regulatory/testing bodies, independent accredited laboratories or elsewhere as approved. This shall include quality control tests and general inspection tests in factory recommended by the manufacturer or for compliance with relevant standards.

Where collection of test samples on the Site is required for the off-site tests, the LE Contractor shall submit the sampling and analysis methodology, including but not limited to the proposed independent accredited laboratory and the procedures for collection and analysis of test samples and submission of test results, for the Supervising Officer’s approval. The LE Contractor shall notify in advance the date for collection of test samples to the Supervising Officer’s Representative, who shall supervise the sampling, transport and delivery of the test samples. Collection of test samples shall be conducted by the independent accredited laboratory unless otherwise agreed by the Supervising Officer. The collected test samples shall be kept in sealed and locked containers inaccessible to unauthorised persons at all times. The test results in sealed envelope shall be submitted by the independent accredited laboratory to the Supervising Officer directly.

Where specified, performance tests shall be carried out in factory for each or some of the offered equipment before delivery. After the performance tests, factory test report/certificate certified by a qualified factory engineer shall be submitted in duplicate to the Supervising Officer for approval immediately after the tests and before the equipment is dispatched from the manufacturer’s works.

Factory tests shall be witnessed by an independent approved agency where specified. The LE Contractor shall note that the Supervising Officer may require witnessing the tests and inspection of locally and/or overseas manufactured equipment during construction at the manufacturer’s works.

Certificates of all manufacturer’s tests carried out at the local and/or overseas manufacturer’s factory/laboratory shall be submitted to the Supervising Officer for approval. This approval shall be obtained before the components or equipment are delivered from the manufacturer’s works unless otherwise specified.
G1.9 SITE TESTS

The LE Contractor shall carry out site tests to ensure safe and proper operation of the complete installation according to the specified requirements. Site tests for electrical works in the Installations shall comply with the COP for the Electricity (Wiring) Regulations unless otherwise specified. Registered or suitably qualified workers shall be deployed to conduct site tests, where applicable, for the Installations.

Works to be permanently covered up shall be subject to inspection and testing before covering up. If the Supervising Officer or his Representative discovers any work that has been covered up before inspection and testing, this work shall be uncovered for inspection and testing to the satisfaction of the Supervising Officer or his Representative.
SECTION G2

INSPECTION

G2.1 INSPECTION OF MATERIALS AND EQUIPMENT DELIVERED TO SITE

The LE Contractor shall provide details of materials and equipment delivered to the Site including, but not limited to, brand name, model number, country of origin (if specified), their tested standards and record of Supervising Officer’s approval, purchase order, delivery order, record of delivery, payment vouchers, ex-factory certificate and shipping voucher, and all other relevant documents as applicable to the Supervising Officer for identification and verification of the materials and equipment delivered to the Site are in compliance with the approved submissions.

G2.2 VISUAL INSPECTION AND CHECKING

The LE Contractor shall be responsible for arranging adequate provisions to facilitate site inspections of the work in progress to be carried out by the Supervising Officer or his Representative from time to time during the construction period. The LE Contractor shall keep such inspection records for checking from time to time. Any defective works or sub-standard works found during visual inspection and checking shall be rectified or replaced before proceeding with further tests.

Visual inspection and checking shall include but not limited to the inspection and verification of the installed equipment being the approved brands and models and checking of any visible damages (such as scratches or dents, or painting problems) found on the equipment surface.

G2.3 HANDOVER INSPECTION

The LE Contractor shall carry out detailed inspections for all components and equipment installed by him, and make all necessary checking including operational settings for all equipment and systems in accordance with the instructions and recommendations from the manufacturer and to the satisfaction of the Supervising Officer before the handover of the complete installation.

If it is considered difficult or impossible to gain access to a part or parts of the complete installation for dismantling or maintenance purposes, the LE Contractor shall be required to carry out demonstrations on dismantling and assembling those parts of the installation to confirm the provisions are adequate. The LE Contractor shall be responsible for carrying out all necessary modification work at no additional cost to the Employer to alleviate the difficulties of dismantling or maintenance access.
The LE Contractor shall note that the Installations cannot be handed over until all the foregoing requirements where applicable have been carried out to the satisfaction of the Supervising Officer.

The LE Contractor shall provide the following documents and data before the handover inspection:-

(i) Test Certificates
(ii) "As-built" Drawings
(iii) Operation and Maintenance Manuals and User Manual
(iv) Manufacturer’s Name Plate, secured to the plant/equipment/apparatus and showing:
   - Manufacturer’s Name;
   - Serial and/or Model No.;
   - Date of Supply;
   - Rating Capacity; and
(v) Labels and Related Instructions

G2.4 INSPECTIONS REQUIRED BY AUTHORITY / MANDATORY INSPECTIONS

The LE Contractor shall carry out all mandatory inspection, examination and testing and submit to the Supervising Officer the test and examination certificates as shown in the Appendices of Testing and Commissioning Procedure for Lift, Escalator and Passenger Conveyor Installation in Government Buildings of Hong Kong Special Administrative Region.

The LE Contractor shall be aware that completion of testing and commissioning and, if applicable, the associated statutory inspections by the Electrical and Mechanical Services Department, the Government of the HKSAR is one of the major consideration for certifying completion and handing over of the complete installation.

The LE Contractor shall submit the certificates in the specified forms as stipulated in the Lifts and Escalators Ordinance (Cap. 618) signed by a Registered Lift/Escalator Engineer employed by him to the Supervising Officer upon completion of the installation.
SECTION G3

TESTING AND COMMISSIONING

G3.1 GENERAL

Where testing and commissioning works for the Installations are required to be witnessed by the Supervising Officer or his Representative, the LE Contractor shall carry out the proper testing and commissioning works to his satisfaction before inviting them to witness the works. The LE Contractor shall arrange to enable the Supervising Officer or his Representative to witness the complete testing and commissioning. Unless otherwise approved by the Supervising Officer, testing and commissioning works carried out by the LE Contractor in the absence of the Supervising Officer or his Representative shall not be accepted as the approved test record.

Any defects of alignment, adjustment, workmanship, materials and performance or other irregularities which become apparent during commissioning or testing shall be rectified by the LE Contractor and the relevant part of the commissioning or testing procedure shall be repeated at the LE Contractor’s own expense.

G3.2 PROCEDURES, STANDARDS AND REQUIREMENTS

The LE Contractor shall follow relevant approved standards, procedures, guidelines in the testing and commissioning works, which shall include but not limited to:-

(a) Statutory obligations and requirements, specifications and standards specified in Part A;

(b) Testing and Commissioning Procedure for Lift, Escalator and Passenger Conveyor Installation in Government Buildings of the Hong Kong Special Administrative Region issued by BSB, ArchSD;

(c) Detailed inspection, testing and commissioning methods and procedures approved by the Supervising Officer; and

(d) Equipment manufacturers’ recommendations and specifications, if any.

G3.3 MASTER PROGRAMME FOR TESTING AND COMMISSIONING WORKS

The LE Contractor is required to submit a programme for testing and commissioning works within the first three months after acceptance of his Tender. The programme shall indicate the tentative dates of all tests and commissioning works that will be carried out throughout the Conditions and all
necessary submissions and approval relating to testing and commissioning. The LE Contractor shall ensure that the testing and commissioning programme matches the master programme for construction and that all testing and commissioning works are complete before the prescribed or extended date for completion of the Works. The programme shall also be updated as the Installations progress towards completion.

The programme shall detail the types of testing and commissioning works required, the breakdown of the programme into floor-by-floor and/or area-by-area basis, the tests that are required during construction and before completion of the Installations, the period of each test with float time allowed, the milestone dates for the key activities of works etc. Critical path programme shall be submitted. The LE Contractor shall plan the programme so as to minimise the overlapping of different tests arranged simultaneously in different locations of the Site.

A detailed checklist of all the Installations to be commissioned and tested shall be submitted at the same time. The checklist will be used for progress monitoring and shall be updated from time to time as the Installations progress towards completion.

G3.4 DOCUMENTATION AND DELIVERABLES

The LE Contractor shall submit full commissioning and testing report to the Supervising Officer within 14 days after completion of the commissioning and testing of the Installations. The report shall be in accordance with the requirements approved by the Supervising Officer.

The LE Contractor shall submit the certificates in the specified forms as stipulated in the Lifts and Escalators Ordinance (Cap. 618) signed by a Registered Lift/Escalator Engineer employed by him to the Supervising Officer upon completion of the installation.

G3.5 FUNCTIONAL AND PERFORMANCE TESTS

The LE Contractor shall carry out functional and performance tests to demonstrate to the satisfaction of the Supervising Officer that the installation, system and equipment comply with the functional and performance requirements. When such tests are required to be witnessed by the Supervising Officer’s Representative, the LE Contractor shall give due advance notice of such intention and provide details of the event to be performed.

(a) Functional Tests

The LE Contractor shall demonstrate to the satisfaction of the Supervising Officer the functioning of the installation, system and equipment complies with the operational and functional intent and the requirements of the Contract. The LE Contractor shall demonstrate and test the proper operational mode, control and the sequence of the operation in various parts of the system and installation.
(b) Performance Tests

The LE Contractor shall carry out tests to prove the performance of the installation, system and equipment complies with the requirements in the Contract and the statutory requirements. The LE Contractor shall regulate, balance, tune, adjust and modify the installation, system and equipment as necessary till the performance requirements are met. The final setting and operational parameters of all equipment shall be recorded. Where necessary, the LE Contractor shall carry out full load test by simulation or other approved method to prove the performance of the installation.
PART H - TRAINING, INSPECTION, ATTENDANCE, OPERATION AND MAINTENANCE DURING MAINTENANCE PERIOD

SECTION H1

GENERAL REQUIREMENTS

H1.1 GENERAL

Unless otherwise specified in the Particular Specification, the LE Contractor shall provide training, inspection, attendance and operation and maintenance services for the Installations during Maintenance Period as specified in this General Specification.

The LE Contractor shall supply and install, without additional cost to the Employer, replacements for any equipment or parts thereof, which may, in the opinion of the Supervising Officer, become unserviceable, especially where the causes are attributable to faulty materials, workmanship, or inadequate performance.

In the execution of servicing and maintenance, repair and operation work on site, apart from transportation, necessary labour, tools, equipment and testing instruments, the LE Contractor shall also be responsible for keeping adequate stocks of spare parts/equipment and other items necessary to maintain all emergency repair in an efficient, satisfactory and safe operation condition at all times.

The interruption of electricity supply and functioning of the Installations during execution of works shall be kept to the minimum. Such interruption shall only be allowed with the prior approval of the Supervising Officer or his Representative.

The LE Contractor shall ensure that all lift and escalator/passenger conveyor works are carried out in compliance with the statutory regulations to safeguard persons, including workers, users and any persons in the vicinity of the installation, against the risk of any accident including fire accident associated with the works.

The LE Contractor shall supervise and remind its lift workers to take necessary safety precautions in carrying out maintenance and repair works, in particular when any safety circuit is bypassed or interfered affecting the safety of the lift users. The LE Contractor shall ensure that the following lift works (other than for stairlifts and vertical lifting platforms) are carried out by two or more lift workers as required, at least one of them shall be a competent worker as required in the statutory regulations:

(a) Attending any lift breakdown call;

(b) Releasing passengers trapped in a lift which stopped outside the unlocking zone;
(c) Manually releasing the brake of the traction machine of an electric lift, or operating the manual emergency lowering or ascending device of a hydraulic lift;

(d) Works in the lift pit;

(e) Maintenance of the counterweight assembly;

(f) Carrying out maintenance works, while the lift is in motion, which cannot be performed by the worker who is controlling the motion of the lift;

(g) Lubricating the suspension ropes;

(h) Inspecting the conditions of the car top sheave;

(i) Measuring the braking distance of electric traction lift;

(j) Disassembling and checking the machine brake; and

(k) Testing the electrical safety device of the landing door or car door lock.

(l) Maintenance of anti-rebound device and switch;

(m) Maintenance of buffer;

(n) Maintenance of safety gear mechanism, speed reducing elements for ascending car overspeed protection means installed at bottom of lift car;

(o) Maintenance of electric safety chain at lift pit;

(p) Maintenance of the following components of a hydraulic lift:-

- safety gear, pawl and clamping devices;
- anti-creep device and hand pump;
- rupture valve, one way restrictor, manual lowering valve; and
- hose/pipe work.

All actions taken and work done shall be recorded in the log book before the workers leave.

**H1.2 COMPLETION OF OUTSTANDING AND DEFECTIVE WORKS**

After receiving the list of defects and outstanding works issued with the Certificate of Completion, the LE Contractor shall complete the outstanding works and rectify the defects concerned to the satisfaction of the Supervising
Officer within the agreed time frame during the Maintenance Period. The LE Contractor shall also rectify as soon as practicable any defects identified within the Maintenance Period.

The LE Contractor shall submit periodic report on the progress of rectification of outstanding and defective works to the Supervising Officer and attend inspection with the Supervising Officer’s Representative to verify satisfactory completion of the outstanding and defective works.

H1.3 REPAIR AND MAINTENANCE RECORDS

The LE Contractor shall be responsible for maintaining a log book in each of the specific locations (e.g. switch room, plant room, lift machine room, etc.) agreed with the Supervising Officer or his Representative. Every attendance and details of work done for the Installations including but not limited to repair, servicing and maintenance shall be entered into the log book by the LE Contractor so as to form a comprehensive record of attendance and works done. In addition, the LE Contractor shall also keep repair and maintenance records for the Installations in his own office and shall be required to forward such records for checking if so requested by the Supervising Officer. The LE Contractor shall also be responsible to obtain signature from the representative of the occupant for each entry in the logbook to signify the occupant acknowledging and accepting the visit, attendance, repair and maintenance work.

For major repair, or repeated breakdowns of service due to system or equipment fault of similar nature, in addition to record the event in the logbook, a report in duplicate shall be sent to the Supervising Officer immediately following incident, or as and when required by the Supervising Officer. The report shall include the full details of findings in the investigation/examination, the cause of breakdown necessitating such a repair, the reason of such a breakdown of service, the time and date that the repair carried out, the remedial actions taken, and the time and date that normal service is resumed, suggested precaution and/or action required to prevent recurrence of similar incident. A list of equipment replaced shall also be attached to the report.

The maintenance works records must be kept for a period of not less than 3 years as required in the statutory regulations.

H1.4 ALLOWANCE FOR INSPECTION

The Supervising Officer or his Representative will, at his discretion, carry out inspection on any lift/escalator at any time, in particular, after major repair or periodic testing and examination of lift/escalator or upon receipt of the complaint. The LE Contractor shall dispatch adequate and sufficient technical staff on site for the smooth progress of inspection upon request. The LE Contractor is deemed to have allowance in the Contract for all cost incurred in the inspection.
SECTION H2
TRAINING OF USERS AND OPERATION AND MAINTENANCE AGENTS

H2.1 GENERAL

Training for the operation and maintenance of system and equipment shall be provided and arranged by the LE Contractor. The training shall include all training facilities, material and handouts etc. The LE Contractor shall submit a “Training Schedule” at least 3 months prior to the prescribed or extended date for the completion of Works for the Supervising Officer’s approval. The schedule shall include but not limited to the following requirements:

(a) Facilities and training programmes to ensure that the users and operation and maintenance agents acquire full knowledge and appreciation of all aspects of the design, day-to-day operation, breakdown and routine maintenance, diagnosis and hence capable to effectively and efficiently operate and maintain the system/equipment;

(b) All aspects of operation and maintenance of the plant including the use of special tools, and equipment portfolio for major systems covering quantity of equipment, equipment cost, recommended serviceable life by the manufacturer and cycle of major overhaul;

(c) Details and duration of the training course(s), qualifications of the instructor and the qualification requirements for the trainee(s) and;

(d) Full details of the training syllabus, including principles, theory and practical “hands-on” demonstration to reach the required depth of appreciation.

H2.2 OTHER TRAINING REQUIREMENTS

Whenever possible, the training and on-site demonstration shall be conducted before or during the commissioning period and provided to staff of operation and maintenance agents shall contain, but not be limited to, the following:

(a) General description of the system and its associated equipment as a whole;

(b) A detailed description of the functions of all switches and indicators on control and supervisory panels;

(c) Check-lists of all the periodic inspection, planned maintenance and servicing, statutory examination and testing of the installation;

(d) The use of special tools;
(e) Calibration of testing equipment, measurement, record and performance assessment; and

(f) Any other items as found necessary.
SECTION H3

INSPECTION, ATTENDANCE, OPERATION AND MAINTENANCE REQUIREMENTS

H3.1 RESPONSE AND ATTENDANCE TO EMERGENCY AND FAULT CALLS

The LE Contractor shall attend to emergency, fault and complaint calls arising from defective work materials and/or system operation within 24 hours at any time during the Maintenance Period and rectify all defects leading to fault or breakdown of the equipment and/or system within 24 hours, 7 days a week throughout the year including Sundays and Public Holidays. The costs for the attendance, labour, materials and spare parts for repair, submission of fault/breakdown reports, etc. are deemed to have been allowed for in the Tender.

The emergency services shall include overtime works; all mechanical, electrical and electronic works; and inspection, testing, adjustment, commissioning and cleaning which are found necessary to reinstate the safe and satisfactory working condition and operation order of the installation as soon as possible and within 24 hours. Upon receipt of an emergency services call, the emergency services team shall arrive at the site of incident within reasonable time normally within 1/2 hour to carry out emergency services. Emergency services calls shall be conveyed to the LE Contractor by the operational staff of the Building in concern, Supervising Officer or his Representative verbally or in written form at any time.

If any passenger is injured as reported, the Registered Lift/Escalator Engineer of the LE Contractor shall arrive at the site within two hours to conduct detailed investigation of the incident and examination of the lift/escalator thoroughly.

H3.2 MAINTENANCE SCHEDULE

The LE Contractor shall prepare and submit the maintenance programme before the Maintenance Period for the approval of the Supervising Officer.

Upon the approval of the above maintenance programme and before the commencement of the Maintenance Period, the LE Contractor shall prepare a comprehensive maintenance schedule for all installations and indicate dates for routine and periodic inspection, servicing and maintenance of the installations. The comprehensive maintenance schedule shall base on both manufacturer’s recommendation and other statutory and mandatory requirements according to the schedules as stipulated in the Annex IA to IE of this General Specification. The schedule shall include but not limited to the following:-

Annex IA – Maintenance Schedule for Electric Passenger, Freight, Goods and Services Lifts;
Annex IB – Maintenance Schedule for Hydraulic Lifts;

Annex IC – Maintenance Schedule for Escalators and Passenger Conveyors;

Annex ID – Maintenance Schedule for Powered Vertical Lifting Platforms; and


H3.3 INSPECTION DURING MAINTENANCE PERIOD

The LE Contractor shall, in addition to the routine servicing and maintenance, make further inspections for the Installations to check and, if necessary, re-adjust the equipment/systems to meet the actual operation conditions and to test the installations to meet statutory requirements including the submission of test reports and certificates.

The LE Contractor shall be responsible for:-

(a) any repairs necessary to maintain the installation in good and safe working order at all times;

(b) carrying out periodic inspections, tests, repairs, adjustments and maintenance of the installation during the Maintenance Period;

(c) supplying all lubricants, cleaning materials, rope preservatives etc;

(d) replacing all burnt out lamp bulbs/tubes/ LED of correct rating;

(e) renewing the suspensions roes for lift installation at no additional cost to the Employer due to normal wear and tear as in the LE Contractor’s judgement and/or manufacturer’s recommendation is necessary to maintain an adequate factor of safety and/or as required based on the replacement criteria in the statutory codes and circulars issued by the Electrical and Mechanical Services Department, the Government of HKSAR and/or as required in Annex IA to IE of this General Specification; and

(f) providing, repairing or replacing at no additional cost to the Employer such mechanical and electrical parts of the installation necessary for the safe and normal operation of the installation.

When a suspension rope needs to be replaced, other suspension ropes on the same sheave or in the same set shall also be replaced complying with the requirements in the statutory codes and circulars issued by the Electrical and Mechanical Services Department, the Government of HKSAR.

The LE Contractor shall be responsible for carrying out the periodic examination and periodic testing of the safety equipment as stated in the Lifts and Escalators
Ordinance (Cap. 618) and to provide such copies of the test certificates, duly signed by a Registered Lift/Escalator Engineer. The LE Contractor shall at his own expense, make all suitable arrangements to avoid damage to the installations and works provided by others.

H3.4 JOINT INSPECTION AT THE END OF MAINTENANCE PERIOD

The LE Contractor shall attend inspections to the Installations at the expiry of the Maintenance Period in order to facilitate the acceptance and handing over of the Installations to the Employer’s operation and maintenance agents. The LE Contractor shall conduct site checking and make necessary adjustments to the equipment/systems one month before expiry of the Maintenance Period to ensure that the Installations are in good working order, safe and satisfactory operation condition for handover.

A thorough test shall be carried out by the LE Contractor and any defects found shall be rectified by the LE Contractor without charge to the Employer. The test shall include the periodic examination and periodic testing of each lift, escalator and passenger conveyor installation covering all the safety equipment and shall be carried out within one month prior to the end of the Maintenance period. In addition to the statutory submissions, the LE Contractor shall submit a test/examination report following the format given in the Appendices to the Code of Practice for Lift Works and Escalator Works together with copy of EMSD/LE11 and/or Form EMSD/LE12 for the installation to the Supervising Officer one week before the end of the Maintenance Period.

The installation shall not be deemed to be acceptable for handover to the Supervising Officer until installation is in good working order and all as-built drawings, operation and maintenance manuals, spare part lists, test reports, test certificates etc. have been submitted to the Supervising Officer.

The LE Contractor shall ensure that the installation is in good working order, safe and satisfactory operation condition at the time of handover.
## ANNEX IA

### MAINTENANCE SCHEDULE

**FOR ELECTRIC PASSENGER, FREIGHT, GOODS AND SERVICE LIFTS**

<table>
<thead>
<tr>
<th>Schedule No.</th>
<th>Description of Job</th>
<th>Frequency</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>(a) Top up lift machine gearbox and lubricate bearings.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>(b) Check brake for correct mechanical action. Ensure linings and drums are free from oil or grease. See Note 1.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>(c) Clean overspeed governor and lubricate.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>(d) Inspect bearings of drums, sheaves and pulleys. Lubricate.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>(e) Inspect motor/generator/exciter commutators and slip rings operating under working conditions and stationary. Lubricate bearings.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>(f) Clean, inspect and adjust controller contacts, interlocks and dashpots. Lubricate. Observe and adjust operation sequence and timing of contactors.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>(g) Clean floor selector, check action and adjust. Lubricate drive gear.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>(h) Top up counterweight guide shoes lubricators.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>(i) Clean up lift well as necessary. Clean pit. Inspect condition of lift well enclosure.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>(j) Clean guides and lubricate where applicable.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>(k) Check limit switches, direction switches and their operating devices. Ensure rollers and spindles are free to rotate. Lubricate.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>(l) Inspect car exterior and clean car top. Top up car guide shoe lubricators. Inspect tensioning devices for correct adjustment. Clean and inspect door operating gear and check for oil leaks. Lubricate.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>(m) Check door locks for safe operation. Ensure rollers and spindles are free to rotate. Lubricate. See Note No. 2.</td>
<td>Weekly</td>
</tr>
<tr>
<td>Schedule No.</td>
<td>Description of Job</td>
<td>Frequency</td>
</tr>
<tr>
<td>-------------</td>
<td>------------------------------------------------------------------------------------</td>
<td>------------------------------------</td>
</tr>
<tr>
<td>(n)</td>
<td>Check that car and landing doors operate freely and bottom tracks are clear of debris.</td>
<td>Weekly</td>
</tr>
<tr>
<td>(o)</td>
<td>Ride in car, observe and record irregularities in starting, stopping and general running.</td>
<td>Weekly</td>
</tr>
<tr>
<td>(p)</td>
<td>Check for correct operation: - Car controls, car door switches, door re-opening device, emergency stop, alarm bell and intercom system. Inspect condition of car interior and floor covering. Observe levelling accuracy.</td>
<td>Weekly</td>
</tr>
<tr>
<td>(q)</td>
<td>Test operation of landing buttons, indicators and fireman switch.</td>
<td>Weekly</td>
</tr>
<tr>
<td>2</td>
<td>(a) Inspect lift machine gearing and bearings. Ensure keys and fixing bolts are secure.</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>(b) Inspect brake coupling and linings for wear. See that keys and fixing bolts are secure. Check that brake release gear and hand winding wheel are readily available.</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>(c) Check drums, sheaves and pulleys for visible cracks, ensure keys and fixing bolts are secure. Inspect bearings and sheave grooves. See Note No. 3.</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>(d) Check condition of wire ropes (including suspension ropes). Ensure wire ropes are evenly tensioned. See Note No. 4.</td>
<td>Monthly (new wire ropes shall be checked fortnightly for at least 2 months after installation)</td>
</tr>
<tr>
<td></td>
<td>(e) Inspect overspeed governor for wear. Ensure keys and fixing bolts are secure.</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>(f) Extract dust from interiors of motors and generators. Inspect bearings, ensure fixing bolts are secure.</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>(g) Inspect floor selector bearings. Check connections and flexes. Inspect driving rope, tape or chain for wear and correct tension.</td>
<td>Monthly</td>
</tr>
<tr>
<td>Schedule No.</td>
<td>Description of Job</td>
<td>Frequency</td>
</tr>
<tr>
<td>-------------</td>
<td>---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>-----------------</td>
</tr>
<tr>
<td>(h)</td>
<td>Inspect and operate by hand the slack rope switch, safety-gear switch, broken tape or rope switch and overspeed governor switch.</td>
<td>Monthly</td>
</tr>
<tr>
<td>(i)</td>
<td>Inspect guides for wear and ensure fixings are secure.</td>
<td>Monthly</td>
</tr>
<tr>
<td>(j)</td>
<td>Check counterweight clearances for rope stretch. Inspect rope equaliser. Ensure main tie bolts are secure. Inspect guide shoes for wear and ‘float’. Ensure filler weights are properly positioned and secure. Check safety-gear for guide clearance and free movement.</td>
<td>Monthly</td>
</tr>
<tr>
<td>(k)</td>
<td>Open, clean and inspect limit switches, direction switches. Inspect fixed ramps and inductor plates.</td>
<td>Monthly</td>
</tr>
<tr>
<td>(l)</td>
<td>Ensure spring buffers are secure. Clean oil buffers and top up. Check for oil leaks.</td>
<td>Monthly</td>
</tr>
<tr>
<td>(m)</td>
<td>Inspect conditions of landing and car sill nosings and check car clearance. Inspect lock beaks, door rollers and spindles for wear. Inspect door inter-connecting wires or chains for wear and correct tension.</td>
<td>Monthly</td>
</tr>
<tr>
<td>(n)</td>
<td>Ensure car frame bolts are secure. Check guide shoes for minimum ‘float’. Ensure car body is secure in frame. Check safety-gear for guide clearance and free movement. Check tension of safety rope. Inspect door operating mechanism for wear and ensure driving sprockets, keys and fixing bolts are secure. Ensure that the ‘pick-up’ between car and landing doors is correctly aligned. See Note 5.</td>
<td>Monthly</td>
</tr>
<tr>
<td>(o)</td>
<td>Open, clean and inspect car controls, floor switches, door switches. Check action of emergency opening and movable floor. Inspect car lighting.</td>
<td>Monthly</td>
</tr>
<tr>
<td>(p)</td>
<td>Inspect travelling cables and their anchorages.</td>
<td>Monthly</td>
</tr>
<tr>
<td>(q)</td>
<td>Open, clean and inspect landing button boxes and ensure that they and any indicator boxes are securely fixed.</td>
<td>Monthly</td>
</tr>
<tr>
<td>3</td>
<td>Open, clean and inspect landing door locks. See Notes No. 6.</td>
<td>Three monthly</td>
</tr>
<tr>
<td>Schedule No.</td>
<td>Description of Job</td>
<td>Frequency</td>
</tr>
<tr>
<td>-------------</td>
<td>------------------------------------------------------------------------------------</td>
<td>------------------------------------------------</td>
</tr>
<tr>
<td></td>
<td>(b) Carry out electrical load test on emergency lighting, batteries and battery charger for a period of 1 hour.</td>
<td>Three monthly</td>
</tr>
<tr>
<td></td>
<td>(c) Inspect and operate by hand the ascending car overspeed protection device switch and rope break protection device.</td>
<td>Three monthly</td>
</tr>
<tr>
<td>4</td>
<td>(a) Renew wire ropes (including suspension ropes). See Note No. 4.</td>
<td>(i) After major repair or major replacement that affects the operations of the device.</td>
</tr>
<tr>
<td></td>
<td>(b) Test overspeed governor, safety gear, ascending car overspeed protection device, uncontrolled car movement protection device and rope break protection device on no load.</td>
<td>(ii) Every year</td>
</tr>
<tr>
<td></td>
<td>(c) Test overspeed governors, safety gear, ascending car overspeed protection device, uncontrolled car movement protection device and rope break protection device on full load.</td>
<td>(i) After major repair or major replacement that affects the operations of the device.</td>
</tr>
<tr>
<td></td>
<td>(d) Test by simulation of overload device.</td>
<td>(ii) Every 5 years</td>
</tr>
<tr>
<td></td>
<td>(e) Test by simulation of homing key switch.</td>
<td>Every year</td>
</tr>
</tbody>
</table>

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NOTES TO ANNEX IA

The attention of all personnel engaged on lift maintenance services is drawn to the need for the proper observance of all safety rules, regulations and statutory requirements. It is essential that all apparatuses are rendered, and kept, safe during servicing operations. Protective clothing and other safeguards shall be worn or used by the maintenance personnel. All defects in tools, steps, ladders and other items are to be reported immediately and the equipment shall not be used until the fault is rectified.

The lubricants used shall be of the brands and grades recommended by the component manufacturer or their approved equivalents. Ensure adequate lubrication, but avoid excessive. Spillage shall be wiped off. Oily rags or waste shall be removed.

The following items are general guidance for the proper maintenance of the lift installation. These items are by no means exhaustive. The maintenance personnel shall follow all instructions and guideline as recommended by their relevant manufacturer.

1. A brake operating solenoid shall be adjusted to the shortest stroke that will expand the brake bands equally with minimum clearance, consistent with free running of the brake drum.

2. It is essential that a lift will not operate with a car or landing door open, and that landing doors are kept locked except when a car is standing at that floor.

3. (a) Wear on rope grooves of sheaves shall not be such as to cause rope slip.

(b) All grooves must be equal, i.e. all ropes shall sit to the same depth.

Sheave grooves shall only be allowed to be re-cut once to satisfy the above conditions.

4. Wire ropes (including suspension ropes) shall be renewed when any one of the following conditions exists:-

(a) Where undue stretching occurs after the initial stretch has taken place;

(b) There is corrosion/rust;

(c) There is birdcaging of strands;

(d) The rope has been damaged;

(e) The rope is more than six years old;
(f) Suspension ropes should be replaced before breakage in order to keep the lift in safe working order. Therefore, suspension ropes should be replaced immediately based on the replacement criteria, but not limited to, the following:-

<table>
<thead>
<tr>
<th>Rope Conditions</th>
<th>Rope Replacement Criteria</th>
</tr>
</thead>
<tbody>
<tr>
<td>6-strand x 19 rope</td>
<td>8- or 9-strand x 19 rope</td>
</tr>
<tr>
<td>6-strand x 25 rope</td>
<td>8- or 9-strand x 25 rope</td>
</tr>
<tr>
<td>Reduction in diameter</td>
<td>10%</td>
</tr>
<tr>
<td>10%</td>
<td>10%</td>
</tr>
<tr>
<td>No. of broken wires randomly distributed among the outer strands</td>
<td>&gt;24 per rope lay</td>
</tr>
<tr>
<td>&gt;24 per rope lay</td>
<td>&gt;32 per rope lay</td>
</tr>
<tr>
<td>No. of broken wires randomly distributed among the outer strands when severe rusting or extensive rouging of the rope is observed</td>
<td>&gt;12 per rope lay</td>
</tr>
<tr>
<td>&gt;12 per rope lay</td>
<td>&gt;16 per rope lay</td>
</tr>
<tr>
<td>No. of broken wires concentrating in one or two outer strands</td>
<td>&gt;12 per rope lay</td>
</tr>
<tr>
<td>&gt;12 per rope lay</td>
<td>&gt;16 per rope lay</td>
</tr>
<tr>
<td>No. of broken wires concentrating in one or two outer strands when severe rusting or extensive rouging of the rope is observed</td>
<td>&gt;6 per rope lay</td>
</tr>
<tr>
<td>&gt;6 per rope lay</td>
<td>&gt;8 per rope lay</td>
</tr>
<tr>
<td>No. of adjacent broken wires in one outer strand</td>
<td>&gt;4 and the no. of broken wires per rope lay &gt;12</td>
</tr>
<tr>
<td>&gt;4 and the no. of broken wires per rope lay &gt;16</td>
<td>&gt;4 and the no. of broken wires per rope lay &gt;16</td>
</tr>
<tr>
<td>No. of adjacent broken wires in one outer strand when severe rusting or extensive rouging of the rope is observed</td>
<td>&gt;2 and the no. of broken wires per rope lay &gt;6</td>
</tr>
<tr>
<td>&gt;2 and the no. of broken wires per rope lay &gt;8</td>
<td>&gt;2 and the no. of broken wires per rope lay &gt;8</td>
</tr>
</tbody>
</table>
1 Where rouging exists for more than a cumulated rope length of 1 m within a hoisting rope for an installation with a travel not more than 30 m, or a cumulated rope length of 3 m within a hoisting rope for an installation with a travel exceeding 30 m should also be regarded as severe rusting or extensive rouging of the rope.

(g) The discard criteria of lift manufacturer, the discard criteria of rope manufacturer, whichever are more stringent;

(h) If any rope on a sheave needs to be replaced, all other ropes on that sheave shall be replaced. When one wire rope of a set has been damaged during installation or acceptance testing prior to being subjected to lift service, it is permissible to replace a single damaged rope with a new rope provided the following requirements are met:-

- The wire rope data for the replacement rope should correspond to the wire rope data of the certificate of the original set of ropes.

- The ropes of the set in question should not have been shortened since their original installation.

- The tension of the new replacement rope should be checked and adjusted as necessary at fortnightly intervals over a period of not less than two months after installation. If the tolerance in the rope tension cannot be maintained within the limits specified by the lift manufacturer after six months, the entire set of suspension ropes should be replaced.

- The replacement rope should be provided with the same type of suspension rope fastening used with the other ropes.

- The diameter of the replacement rope, under tension, should not be varied from the remaining ropes by more than 0.5% of the nominal diameter of the rope. The diameter of the ropes should be measured according to the method specified by the lift manufacturer. If the lift manufacturer does not specify the measuring method, the one specified in the international standard ISO 4344 should be followed.
(i) The minimum car and counterweight runby and clearances should be maintained when new suspension ropes are installed or when existing suspension ropes are shortened. The minimum clearances should be maintained by any of the following methods.

- Limit the length that the ropes are shortened.

- Provide blocking secured in place at the car or counterweight strike plate. The blocking should be of sufficient strength to withstand the reactions of buffer engagement without permanent deformation. If wooden blocks are used to directly engage the buffer, a steel plate should be fastened to the engaging surface or should be located between that block and the next block to distribute the load upon buffer engagements.

- Provide blocking secured in place under the car and/or counterweight buffer of sufficient strength to withstand the reactions of buffer engagement without permanent deformation.

5. Where a power limiting device is incorporated in the door operating mechanism, it shall be clear of the safety edge and operate at a force not exceeding 150N when the door is obstructed.

6. Door locks are to be examined internally at least once every six months (except if fitted with transparent covers, permitting observation of working parts and no defects are apparent). The opening up and internal examinations are to be carried out in sequence and spread evenly over the period.

Remarks: The word ‘Door’ in the Schedule means any sliding or hinged part which gives access to the car or lift well enclosure.
## ANNEX IB

### MAINTENANCE SCHEDULE

**FOR HYDRAULIC LIFTS**

<table>
<thead>
<tr>
<th>Schedule No.</th>
<th>Description of Job</th>
<th>Frequency</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>(a) Inspect ram and cylinder, adjust gland, lubricate.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>(b) Check control, pilot and levelling valves and adjust. Lubricate.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>(c) Inspect control rope and chain, rope gripper and terminal stops.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>(d) Inspect bearings of sheaves and pulleys. Lubricate.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>(e) Clean, inspect and adjust controller contacts, interlocks and dashpots. Lubricate. Observe and adjust operation sequence and timing of contactors.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>(f) Clean floor selector, check action and adjust. Lubricate drive gear.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>(g) Clean guides. Top up lubricators.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>(h) Clean up lift well as necessary. Clean pit. Inspect condition of lift well enclosure.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>(i) Check levelling switches. Ensure rollers are free to rotate.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>(j) Check that doors operate freely and bottom tracks are clear of debris.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>(k) Inspect car exterior and clean car top.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>(l) Observe and record irregularities in starting, running and stopping of the lift.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>(m) Check for correct operation: - car controls, car door switch, alarm bell and intercom system. Inspect condition of car interior and floor covering.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>(n) Check action of landing buttons and indicators.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>(o) Check door locks for safe operation. Ensure rollers and spindles are free to rotate. Lubricate. Check that emergency door release key is readily available. See Note 1.</td>
<td>Weekly</td>
</tr>
<tr>
<td>Schedule No.</td>
<td>Description of Job</td>
<td>Frequency</td>
</tr>
<tr>
<td>-------------</td>
<td>--------------------</td>
<td>-----------</td>
</tr>
<tr>
<td>2</td>
<td>(a) Ensure that keys and fixing bolts of sheaves and pulleys are secure and check for visible cracks and corrosion. Inspect bearings and rope grooves.</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>(b) Check condition of wire ropes (including suspension ropes). Ensure wire ropes/suspension chains are evenly tensioned. Clean and lubricate. See Note No. 2.</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>(c) Ensure ram head bolts and cylinder fixing bolts are secure. Check for visible signs of corrosion. Check action of air release cock and anti-syphonic valve.</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>(d) Ensure pipework, joints, bolts and fixings are visibly sound and free from corrosion and leaks. Check stop valve. Inspect oil reservoir and pump.</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>(e) Open, clean and inspect: control valves, pilot and levelling valves. Check overrun and cut-off devices. Check over-load relief valve.</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>(f) Inspect pump motor when operating and stationary.</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>(g) Inspect floor selector bearings. Check connection and flexes. Inspect driving rope, tape or chain for wear and correct tension.</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>(h) Inspect safety gear switch and operate it by hand.</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>(i) Check counterweight clearances for rope stretch. Ensure main tie-bolts and filler weights are secure. Check guide shoes for wear and ‘float’.</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>(j) Inspect ‘Jigger’ counterweight assembly for visible signs of corrosion. Ensure fixings are secure. Check guide shoes for wear and ‘float’.</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>(k) Inspect travelling cables and their anchorages.</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>(l) Inspect guides for wear and ensure fixings are secure. Check spring buffers.</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>(m) Inspect condition of landing and car sill nosings and check car clearances. Inspect lock beaks, door rollers and spindles for wear.</td>
<td>Monthly</td>
</tr>
<tr>
<td>Schedule No.</td>
<td>Description of Job</td>
<td>Frequency</td>
</tr>
<tr>
<td>-------------</td>
<td>---------------------</td>
<td>-----------</td>
</tr>
<tr>
<td>(n)</td>
<td>Ensure car frame bolts are secure. Check guide shoes for wear and ‘float’. Ensure car body is secure in frame. Check safety gear for running clearance and free movement. Check tension of safety rope.</td>
<td>Monthly</td>
</tr>
<tr>
<td>(o)</td>
<td>Open, clean and inspect car controls, door switches and levelling switches. Check operation of emergency opening. Inspect car lighting.</td>
<td>Monthly</td>
</tr>
<tr>
<td>(p)</td>
<td>Open, clean and inspect landing button boxes and ensure that they and any separate indicator boxes are securely fixed.</td>
<td>Monthly</td>
</tr>
<tr>
<td>(q)</td>
<td>Open, clean and inspect landing door locks. See Note No. 3.</td>
<td>Monthly</td>
</tr>
<tr>
<td>3</td>
<td>(a) Carry out electrical load test on emergency lighting, batteries and battery charger for a period of 1 hour.</td>
<td>Three monthly</td>
</tr>
<tr>
<td>4</td>
<td>(a) Renew wire ropes (including suspension ropes). See Note No. 2.</td>
<td>-</td>
</tr>
</tbody>
</table>
|             | (b) Test safety gear on no load. | (i) After major repair  
(ii) Every year |
|             | (c) Test safety gear on full load. | (i) After major repair or major replacement that affects the operation of the device.  
(ii) Every 5 years |
NOTES TO ANNEX IB

The attention of all personnel engaged on lift maintenance services is drawn to the need for the proper observance of all safety rules, regulations and statutory requirements. It is essential that all apparatuses are rendered, and kept safe during servicing operations. Protective clothing and other safeguards shall be worn or used by the maintenance personnel. All defects in tools, steps, ladders and other items are to be reported immediately and the equipment shall not be used until the fault is rectified.

The lubricants used shall be of the brands and grades recommended by the component manufacturer or their approved equivalents. Ensure adequate lubrication, but avoid excessive. Spillage shall be wiped off. Oily rags or waste shall be removed.

The following items are general guidance for the proper maintenance of the lift installation. These items are by no means exhaustive. The maintenance personnel shall follow all instructions and guidelines as recommended by their relevant manufacturer.

1. It is essential that a lift will not operate with a car or landing door open, and that landing doors are kept locked except when a car is standing at that floor.

2. Wire ropes (including suspension ropes) shall be renewed in accordance with Clause 4 of Notes to Annex IA.

3. Door locks are to be examined internally at least once every six months (except if fitted with transparent covers, permitting observation of working parts and no defects are apparent). The opening up and internal examinations are to be carried out in sequence and spread evenly over the period.

Remarks: The word ‘Door’ in the Schedule means any sliding or hinged part which gives access to the car or lift well enclosure.
## ANNEX IC

### MAINTENANCE SCHEDULE
#### FOR ESCALATORS AND PASSENGER CONVEYORS

<table>
<thead>
<tr>
<th>Schedule No.</th>
<th>Description of Job</th>
<th>Frequency</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>(a) Check the clearance between the steps/pallets/belts and the skirt guard to ensure adequate clearance.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>(b) Inspect bearings of drums, pulleys and all moving parts. Lubricate.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>(c) Clean down the machine room as necessary.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>(d) Ride in escalator/passenger conveyor, observe whether the operation is normal. Check whether there is undue vibration.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>(e) Check for correct operation of all safety devices; i.e. emergency stopping devices, broken step/pallet chain device, broken drive chain device, broken step/pallet device, broken handrail device, non-reverse device, comb obstruction device, skirting switches, handrail entry device, phase protection relay, overspeed governor, motor protection relay, etc.</td>
<td>Bi-weekly</td>
</tr>
<tr>
<td></td>
<td>(f) Check for correct operation of emergency stop switch in machinery spaces.</td>
<td>Bi-weekly</td>
</tr>
<tr>
<td>2</td>
<td>(a) Check and inspect the main drive system.</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>(b) Check and lubricate the step/pallets rollers.</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>(c) Check and inspect the handrail to ensure adequate tightness and proper functioning. Clean the inside surface to the handrail.</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>(d) Check and inspect the control box.</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>(e) Check and record the braking efficiency.</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>(f) Check, inspect and test the remote monitoring system if provided.</td>
<td>Monthly</td>
</tr>
<tr>
<td>3</td>
<td>(a) Check the landing comb for completeness.</td>
<td>Three monthly</td>
</tr>
<tr>
<td>Schedule No.</td>
<td>Description of Job</td>
<td>Frequency</td>
</tr>
<tr>
<td>-------------</td>
<td>------------------------------------------------------------------------------------</td>
<td>-------------------</td>
</tr>
<tr>
<td></td>
<td>(b) Check the lubricating pump to see if there is enough lubricating oil. Check the quality of lubricating oil.</td>
<td>Three monthly</td>
</tr>
<tr>
<td></td>
<td>(c) Check and clean the motor gear box.</td>
<td>Three monthly</td>
</tr>
<tr>
<td></td>
<td>(d) Check the lighting system.</td>
<td>Three monthly</td>
</tr>
<tr>
<td>4</td>
<td>(a) Remove all necessary steps/pallets and clean the rail.</td>
<td>Bi-yearly</td>
</tr>
<tr>
<td></td>
<td>(b) Check for correct operation of the current overload and safety switches and non-reversal switches.</td>
<td>Bi-yearly</td>
</tr>
<tr>
<td>5</td>
<td>(a) Replace all the lubricating oil.</td>
<td>5-yearly</td>
</tr>
</tbody>
</table>
NOTES TO ANNEX IC

The attention of all personnel engaged on escalators/passenger conveyors maintenance services is drawn to the need for the proper observance of all safety rules, regulations and statutory requirements. It is essential that all apparatus is rendered, and kept, safe during servicing operations. Protective clothing and other safeguards shall be worn or used. All defects in tools, steps, ladders and other items are to be reported immediately and the equipment not to be used until the fault is rectified.

The lubricants used shall be of the brands and grades recommended by the component manufacturer or their approved equivalents. Ensure adequate lubrication, but avoid excess. Spillage shall be wiped off. Oily rags or waste shall be removed.
### MAINTENANCE SCHEDULE
FOR POWERED VERTICAL LIFTING PLATFORMS

<table>
<thead>
<tr>
<th>Schedule No.</th>
<th>Description of Job</th>
<th>Frequency</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 (a)</td>
<td>Check the emergency alarm button in platform carriage.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>Check the intercom system if provided.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>Check the ‘Acknowledge’ indicator if provided.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>Check the emergency stop switch in platform and lift pit.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>Check the platform emergency lighting.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>Check the operation of ‘Landing Control Station’ with constant pressure operated control buttons, landing key-operated switch and call bell button.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>Check the landing ‘In-Use’ indicator if provided.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>Check the landing ‘Car Hire’ indicator if provided.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>Check the operation of ‘Platform Control Station’ with constant pressure operated control buttons, emergency stop button, key-operated switch and call bell button.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>Check the alarm / call for help button on platform and at landings.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>Inspect the landing door fixtures.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>Inspect the door locking devices with mechanical, electrical interlocks and electrical contacts.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>Test emergency stop switch under platform.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>Inspect the mechanical stopper in lift well.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>Check the electrical switch under platform.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>Ensure the normal function of remote emergency alarm panel.</td>
<td>Weekly</td>
</tr>
<tr>
<td>Schedule No.</td>
<td>Description of Job</td>
<td>Frequency</td>
</tr>
<tr>
<td>-------------</td>
<td>-----------------------------------------------------------------------------------</td>
<td>------------</td>
</tr>
<tr>
<td>(q)</td>
<td>Check the emergency back-up power for emergency alarm devices.</td>
<td>Weekly</td>
</tr>
<tr>
<td>(r)</td>
<td>Ensure the alarm bell operates without main power.</td>
<td>Weekly</td>
</tr>
<tr>
<td>(s)</td>
<td>Ensure the normal operation of CCTV System.</td>
<td>Weekly</td>
</tr>
<tr>
<td>(t)</td>
<td>Ensure the normal operation of Call Bell System.</td>
<td>Weekly</td>
</tr>
<tr>
<td>2</td>
<td>(a) Check the main power switch.</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>(b) Inspect the major relays in control panel.</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>(c) Inspect and clean the electrical components in control panel.</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>(d) Check the main power cable, earth bonding and wiring connections.</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>(e) Check the control timer if provided.</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>(f) Ensure no leakage from oil tank.</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>(g) Ensure the oil amount in oil tank at desirable level.</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>(h) Clean the hydraulic pump and motor unit running condition.</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>(i) Ensure the hydraulic valves in operation and in good condition.</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>(j) Inspect the pressure gauge.</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>(k) Test the hand pump.</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>(l) Test manual lowering valve.</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>(m) Inspect the car frame.</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>(n) Inspect the guide shoes. Lubricate.</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>(o) Inspect the safety gear and electrical switch.</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>(p) Inspect the platform side wall(s) and surface.</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>(q) Test and inspect the door locking device.</td>
<td>Monthly</td>
</tr>
<tr>
<td>Schedule No.</td>
<td>Description of Job</td>
<td>Frequency</td>
</tr>
<tr>
<td>-------------</td>
<td>-------------------------------------------------------------------</td>
<td>------------</td>
</tr>
<tr>
<td>(r)</td>
<td>Test the control key switches.</td>
<td>Monthly</td>
</tr>
<tr>
<td>(s)</td>
<td>Test the platform control buttons.</td>
<td>Monthly</td>
</tr>
<tr>
<td>(t)</td>
<td>Inspect the platform lighting fixtures.</td>
<td>Monthly</td>
</tr>
<tr>
<td>(u)</td>
<td>Check the guide rail fixings and brackets.</td>
<td>Monthly</td>
</tr>
<tr>
<td>(v)</td>
<td>Lubricate the guide rails.</td>
<td>Monthly</td>
</tr>
<tr>
<td>(w)</td>
<td>Inspect the flexible cables and cable clips.</td>
<td>Monthly</td>
</tr>
<tr>
<td>(x)</td>
<td>Inspect and test the limit switches.</td>
<td>Monthly</td>
</tr>
<tr>
<td>(y)</td>
<td>Inspect and test the final limit switches.</td>
<td>Monthly</td>
</tr>
<tr>
<td>(z)</td>
<td>Check the suspension chain / wire ropes condition.</td>
<td>Monthly</td>
</tr>
<tr>
<td>(aa)</td>
<td>Check the diversion pulleys condition.</td>
<td>Monthly</td>
</tr>
<tr>
<td>(bb)</td>
<td>Ensure no oil leakage from hydraulic cylinder.</td>
<td>Monthly</td>
</tr>
<tr>
<td>(cc)</td>
<td>Check oil pipe / flexible hose.</td>
<td>Monthly</td>
</tr>
<tr>
<td>(dd)</td>
<td>Check lift pit condition, clear debris.</td>
<td>Monthly</td>
</tr>
<tr>
<td>(ee)</td>
<td>Check all labels, notice(s) and signage in proper condition.</td>
<td>Monthly</td>
</tr>
<tr>
<td>(ff)</td>
<td>Test by simulation of overload device.</td>
<td>Monthly</td>
</tr>
</tbody>
</table>
NOTES TO ANNEX ID

The attention of all personnel engaged on powered vertical lifting platforms maintenance services is drawn to the need for the proper observance of all safety rules, regulations and statutory requirements. It is essential that all apparatus is rendered, and kept, safe during servicing operations. Protective clothing and other safeguards shall be worn or used. All defects in tools, steps, ladders and other items are to be reported immediately and the equipment not to be used until the fault is rectified.

The lubricants used shall be of the brands and grades recommended by the component manufacturer or their approved equivalents. Ensure adequate lubrication, but avoid excess. Spillage shall be wiped off. Oily rags or waste shall be removed.
## ANNEX IE

**MAINTENANCE SCHEDULE**

**FOR STAIRLIFTS**

<table>
<thead>
<tr>
<th>Schedule No.</th>
<th>Description of Job</th>
<th>Frequency</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>(a) Check the emergency stop button at platform carriage.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>(b) Check and inspect the final limited switches at the uppermost and lowest landings.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>(c) Inspect the security lock for folding and unfolding of the platform.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>(d) Check and inspect the electrical operation of folding and unfolding of the platform.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>(e) Check and inspect the manual operation of folding and unfolding of the platform.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>(f) Check and inspect the sequential operation of ramps.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>(g) Check and inspect the electrical and mechanical interlock of the ramps with drive system.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>(h) Check the operation of bi-directional pressure sensitive sensors.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>(i) Check and inspect the mechanical lock of foldable barrier arms.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>(j) Inspect the electro-mechanical brake.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>(k) Inspect the manual release of electro-mechanical brake.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>(l) Check and inspect the audio-visual bystander alert device.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>(m) Check and inspect the guide rails.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>(n) Check the operation of ‘Platform Carriage’ with constant pressure operated control buttons and key-operated switch.</td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>(o) Check the emergency stop button at operation call stations.</td>
<td>Weekly</td>
</tr>
<tr>
<td>Schedule No.</td>
<td>Description of Job</td>
<td>Frequency</td>
</tr>
<tr>
<td>-------------</td>
<td>------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>-----------</td>
</tr>
<tr>
<td>(p)</td>
<td>Check the ‘Power On’ indicator on Operation Call Station.</td>
<td>Weekly</td>
</tr>
<tr>
<td>(q)</td>
<td>Check the ‘Activation’ indicator on Operation Call Station.</td>
<td>Weekly</td>
</tr>
<tr>
<td>(r)</td>
<td>Check the ‘Fault Signal’ indicator on Operation Call Station.</td>
<td>Weekly</td>
</tr>
<tr>
<td>(s)</td>
<td>Check the ‘Position’ indicator of platform carriage on Operation Call Station.</td>
<td>Weekly</td>
</tr>
<tr>
<td>(t)</td>
<td>Check the operation of ‘Operation Call Stations’ with constant pressure operated control switches and key-operated switch.</td>
<td>Weekly</td>
</tr>
<tr>
<td>(u)</td>
<td>Check the emergency stop button at attendant control unit.</td>
<td>Weekly</td>
</tr>
<tr>
<td>(v)</td>
<td>Check the operation of ‘Attendant Control Unit’ with constant pressure operated control buttons and emergency stop button, key-operated switch.</td>
<td>Weekly</td>
</tr>
<tr>
<td>(w)</td>
<td>Check the emergency back-up power for emergency alarm devices.</td>
<td>Weekly</td>
</tr>
<tr>
<td>(x)</td>
<td>Ensure the alarm bell operates without main power.</td>
<td>Weekly</td>
</tr>
<tr>
<td>(y)</td>
<td>Check the batteries and automatic charger.</td>
<td>Weekly</td>
</tr>
<tr>
<td>2</td>
<td>(a) Check the main power switch.</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>(b) Inspect the major relays in control panel.</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>(c) Inspect and clean the electrical components in control panel.</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>(d) Check the main power cable, earth bonding and wiring connections.</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>(e) Inspect the platform carriage.</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>(f) Inspect the guide shoes.</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>(g) Inspect the safety gear and electrical switch.</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>(h) Test the control key switches.</td>
<td>Monthly</td>
</tr>
<tr>
<td>Schedule No.</td>
<td>Description of Job</td>
<td>Frequency</td>
</tr>
<tr>
<td>-------------</td>
<td>--------------------------------------------------------------</td>
<td>-----------</td>
</tr>
<tr>
<td>(i)</td>
<td>Test the platform control buttons.</td>
<td>Monthly</td>
</tr>
<tr>
<td>(j)</td>
<td>Check the guide rail fixings and brackets.</td>
<td>Monthly</td>
</tr>
<tr>
<td>(k)</td>
<td>Lubricate the guide rails.</td>
<td>Monthly</td>
</tr>
<tr>
<td>(l)</td>
<td>Inspect the flexible cables and cable clips.</td>
<td>Monthly</td>
</tr>
<tr>
<td>(m)</td>
<td>Inspect and test the final limit switches.</td>
<td>Monthly</td>
</tr>
<tr>
<td>(n)</td>
<td>Check the suspension chain / wire ropes condition if provided.</td>
<td>Monthly</td>
</tr>
<tr>
<td>(o)</td>
<td>Check the rack and pinion gear condition if provided.</td>
<td>Monthly</td>
</tr>
<tr>
<td>(p)</td>
<td>Check the screw and nut gear condition if provided.</td>
<td>Monthly</td>
</tr>
<tr>
<td>(q)</td>
<td>Check all labels, notice(s) and signage in proper condition.</td>
<td>Monthly</td>
</tr>
</tbody>
</table>
NOTES TO ANNEX IE

The attention of all personnel engaged on stairlift maintenance services is drawn to the need for the proper observance of all safety rules, regulations and statutory requirements. It is essential that all apparatus is rendered, and kept, safe during servicing operations. Protective clothing and other safeguards shall be worn or used. All defects in tools, steps, ladders and other items are to be reported immediately and the equipment not to be used until the fault is rectified.

The lubricants used shall be of the brands and grades recommended by the component manufacturer or their approved equivalents. Ensure adequate lubrication, but avoid excess. Spillage shall be wiped off. Oily rags or waste shall be removed.
ANNEX II

NOTES ON ENTRY OF LOG BOOK

Points to note:-

1. For passenger entrapment call, two or more lift workers shall be deployed to attend the scene to release the passengers trapped in the lift. At least one of the workers attending the fault calls shall be a registered worker and he shall record the actions taken in the log book before he leaves the scene.

2. In all cases, registered lift/escalator contractors/engineer/workers must fill in log book in accordance with the latest requirements as stipulated in the statutory codes.

3. The specified form of log book for lifts and escalator shall be referred to Circular No. 13/2012 issued by the Electrical and Mechanical Services Department, the Government of the HKSAR.
ANNEX III

ARRANGEMENT OF DRAIN WATER STORAGE TANK FOR FREIGHT/GOODS LIFT CAR IN MARKET & ABATTOIR

SECTIONAL FRONT ELEVATION

SECTION OF DRAIN WATER STORAGE TANK

PLAN

ARRANGEMENT OF DRAIN WATER STORAGE TANK FOR GOODS LIFT CAR IN MARKET & ABATTOIR

(NOT TO SCALE)
ANNEX IV

NOTICES NEAR ENTRANCES OF ESCALATOR

Colouring

- Blue colour on white background
- The indication signs X and ⚪ in the pictograph in red color
### ANNEX V

**LIST OF TECHNICAL STANDARDS QUOTED IN THIS GENERAL SPECIFICATION**

<table>
<thead>
<tr>
<th>Standard</th>
<th>Description</th>
<th>Clause No.</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>ASME A17.1:2013</td>
<td>Safety code for elevators and escalators</td>
<td>F1.2</td>
<td></td>
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<tr>
<td>ASME A18.1:2014</td>
<td>Safety Standard for Platform Lifts and Stairway Chairlifts</td>
<td>A2.1.2</td>
<td></td>
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<tr>
<td>BS 4-1:2005</td>
<td>Structural steel sections. Specification for hot-rolled sections</td>
<td>B3.6</td>
<td></td>
</tr>
<tr>
<td>BS 6440:2011</td>
<td>Powered vertical lifting platforms having non-enclosed or partially enclosed liftways intended for use by persons with impaired mobility. Specification</td>
<td>A2.1.2</td>
<td></td>
</tr>
<tr>
<td>BS 7668:2004</td>
<td>Weldable structural steels. Hot finished structural hollow sections in weather resistant steels. Specification</td>
<td>B3.6</td>
<td></td>
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<tr>
<td>Standard</td>
<td>Description</td>
<td>Clause No.</td>
<td>Remarks</td>
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<tr>
<td>EN 81-40:2008</td>
<td>Safety rules for the construction and installation of lifts. Special lifts for the transport of persons and goods. Stairlifts and inclined lifting platforms intended for persons with impaired mobility</td>
<td>A2.1.2</td>
<td></td>
</tr>
<tr>
<td>EN 81-41:2010</td>
<td>Safety rules for the construction and installation of lifts. Special lifts for the transport of persons and goods. Vertical lifting platforms intended for use by persons with impaired mobility</td>
<td>A2.1.2</td>
<td></td>
</tr>
<tr>
<td>EN 1634-1:2014</td>
<td>Fire resistance and smoke control tests for door, shutter and, openable window assemblies and elements of building hardware. Fire resistance tests for doors, shutters and openable windows</td>
<td>C10.1</td>
<td></td>
</tr>
<tr>
<td>EN 10029:2010</td>
<td>Specification for tolerances on dimensions, shape and mass for hot rolled steel plates 3 mm thick or above</td>
<td>B3.5, B3.6</td>
<td></td>
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<tr>
<td>EN 10048:1997</td>
<td>Hot rolled narrow steel strip. Tolerances on dimensions and shape</td>
<td>B3.5</td>
<td></td>
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<tr>
<td>Standard</td>
<td>Description</td>
<td>Clause No.</td>
<td>Remarks</td>
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<tr>
<td>EN 10088-1:2014</td>
<td>Stainless steel. List of stainless steels</td>
<td>B3.5</td>
<td></td>
</tr>
<tr>
<td>EN 10095:1999</td>
<td>Heat resisting steels and nickel alloys</td>
<td>B3.5</td>
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<tr>
<td>EN 10210-1:2006</td>
<td>Hot finished structural hollow sections of non-alloy and fine grain steels.</td>
<td>B3.6</td>
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<tr>
<td>EN 10210-2:2006</td>
<td>Hot finished structural hollow sections of non-alloy and fine grain steels.</td>
<td>B3.6 Replacing</td>
<td>BS 4848:Part 2</td>
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<tr>
<td>EN 12015:2014</td>
<td>Electromagnetic compatibility. Product family for lifts, escalators and moving</td>
<td>B2.9</td>
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<td>EN 50214:2006</td>
<td>Flexible cables for lifts</td>
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<tr>
<td>EN 60947-4-1</td>
<td>Low-voltage switchgear and controlgear. Contactors and motor starters.</td>
<td>F1.10</td>
<td>Incorporating Amendments A1: 2012</td>
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<tr>
<td>EN 61000-6-1</td>
<td>Electromagnetic compatibility (emc) - Part 6-1</td>
<td>C10.12</td>
<td>Incorporating Amendments A1: 2011</td>
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<tr>
<td>EN 61000-6-3</td>
<td>Electromagnetic compatibility (emc) - Part 6-3</td>
<td>C10.12</td>
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<tr>
<td>EN 61951-2:2011</td>
<td>Secondary cells and batteries containing alkaline or other non-acid</td>
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<tr>
<td></td>
<td>electrolytes. Portable sealed rechargeable single cells. Nickel-metal hydride</td>
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<tr>
<td>Standard</td>
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<td>Clause No.</td>
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<tr>
<td>ICC / ANSI A117.1:2009</td>
<td>Accessible and useable buildings and facilities</td>
<td>F1.2</td>
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<tr>
<td>IEC 60034:1992</td>
<td>Rotating electrical machines</td>
<td>F1.10</td>
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<tr>
<td>IEC 60085:2007</td>
<td>Electrical insulation – Thermal evaluation and designation</td>
<td>F1.10</td>
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<tr>
<td>IEC 60939-1:2010</td>
<td>Passive filter units for electromagnetic interference suppression – Part 1:</td>
<td>B2.9</td>
<td>Incorporating Corrigendum 2</td>
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<tr>
<td>ISO 4344: 2004 EDTN2</td>
<td>Steel wire ropes for lifts – Minimum requirements</td>
<td>C4.1</td>
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</tr>
<tr>
<td>ISO 5457: 1999 / Amd 1:2010</td>
<td>Technical product documentation - Sizes and layout of drawing sheets</td>
<td>A4.2.2, A4.3.2 Incorporating Amendment 1</td>
<td></td>
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<tr>
<td>TCO’06</td>
<td>TCO’06 Media Displays – a certification standard and test methods for flat panel TV or multifunction display in respect of visual ergonomics, emissions, electrical safety and ecology</td>
<td>C9.7</td>
<td>Ver. 1.2</td>
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</table>